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**Village of Radium Hot Springs
Statement of Financial Information
For the Year Ended December 31, 2017**

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Village of Radium Hot Springs
2017 Statement of Financial Information (SOFI)

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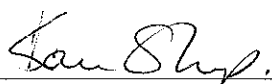
MANAGEMENT REPORT

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with Canadian generally accepted accounting principles and in conjunction with public sector accounting recommendations. The integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements. Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

Mayor and Council of the municipality are responsible for ensuring that management fulfils its responsibilities for financial reporting and internal controls. This responsibility is exercised through frequent financial information presentations and reports made to Council by management. Additionally, this information is publicly presented at the regular meetings of council and at special financial information meetings given special notice.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to any additional schedules as required by the *Act*. The audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. As well, the audit assesses the accounting principles used, the significant estimates made by management, and reviews and evaluates the Village's system of internal control and procedures to provide reasonable assurance that the overall financial statements are presented fairly. The auditors present the results to Council once a year.

On behalf of the Village of Radium Hot Springs



Karen Sharp, Chief Financial Officer
May 9, 2018

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2. AUDITED FINANCIAL STATEMENTS

- (a) Management's Responsibility for Financial Reporting
- (b) Independent Auditor's Report
- (c) Consolidated Statement of Financial Statements
 - (i) Consolidated Statement of Financial Position
 - (ii) Consolidated Statement of Operations
 - (ii) Consolidated Statement of Changes of Cash Flows
 - (iii) Consolidated Statement of Changes in Net Financial Assets
 - (iv) Summary of Significant Accounting Policies
 - (v) Notes to Consolidated Financial Statements
 - (vi) Consolidated Operations by Segment - Schedule I
 - (vii) Consolidated Operations by Segment - Schedule II
- (d) Notice to Reader
- (e) Statement of Financial Position by Fund
- (f) Statement of Operations by Fund
- (g) Consolidated Statement of Reserves

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3. SCHEDULE OF DEBT

Additional information on all long-term debt can be found in the Village of Radium Hot Springs 2017 Audited Financial Statements and notes and which, form part of this package.

FUNDS	Amount Outstanding	Interest Rate	Maturity Date	Debt Reserve Fund Balance
Water Capital Fund				
No Debts existing for Water Capital				
Sewer Capital Fund				
MFA Sinking Fund Bylaw 336	\$1,353,683	4.65%	23-Apr-28	\$28,417
General Capital Fund				
MFA Sinking Fund Bylaw 265	\$40,831	2.10%	3-Jun-18	\$7,505
MFA Sinking Fund Bylaw 337	\$257,844	4.65%	23-Apr-28	\$5,413

4. SCHEDULE OF GUARANTEE AND INDEMNITY AGREEMENTS

The Village of Radium Hot Springs has not given any guarantees or indemnities under the Guarantees and Indemnities Regulation.

5. SCHEDULE OF REMUNERATION AND EXPENSES:

A. Elected Officials:	Remuneration	Expenses
Councillor Mike Gray	\$ 7,337	\$ 7,570
Councillor Todd Logan	7,337	610
Councillor Tyler McCauley	7,337	4,311
Mayor Clara Reinhardt	12,827	5,994
Councillor Ron Verboom	7,337	610
Total of A. Elected Officials:	\$ 42,175	\$ 19,095

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5. SCHEDULE OF REMUNERATION AND EXPENSES CONTINUED:

B. Other Employees:

Dohlen, A	Director of Planning and Development	\$	76,476	\$	4,674
Read, M	Chief Administrative Officer		104,911		2,268
Sharp, K	Chief Financial Officer		87,667		5,145
Zwiers, B	Public Works Superintendent		76,618		1,523

Consolidated Total of Employees Under \$75,000:

Consolidated Total		\$	405,738	\$	5,656
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Total of B. Other Employees:		\$	674,792	\$	19,266
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C. Reconciliation:

Total Remuneration (Part A&B)		\$	716,967		
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Reconciling Item*:

Employer Portion Payable			138,750		
Non Payroll Adjustments			33,313		

Total Per Consolidated Statement of Operations And Expenditure			889,030		
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Variance		\$	-		
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*Reconciliation listing not provided due to way expenses are classified on Audited Financial Statements.

6. SCHEDULE OF PAYMENTS TO THE RECEIVER GENERAL OF CANADA:

Employer Portion					
Canada Pension Plan		\$	23,734		
Employment Insurance		\$	9,907		

**Village of Radium Hot Springs
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7. STATEMENT OF SEVERANCE AGREEMENTS

There were no severance agreements made between the Village of Radium Hot Springs and its non-unionized employees during the 2017 fiscal year.

Prepared under the Financial Information Regulation, Schedule 1, subsection 6(7)

8. SCHEDULE OF PAYMENTS TO SUPPLIERS OF GOODS AND SERVICES

A. Aggregate payments exceeding \$25,000: -see attached list 8.(a)	\$	5,322,565
B. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less:	\$	746,478
C. Consolidated total payments to suppliers for Grants and contributions exceeding \$25,000	\$	-

Reconciliation:

Total Aggregate payments exceeding \$25,000	\$	5,322,565
Total Aggregate payments less than \$25,000		746,478
Total Grants & Contributions exceeding \$25,000		-
Subtotal		6,069,044
Reconciling items*:		
Refunds & Adjustments		2,788,668
Total per Consolidated Statement of Operations		3,280,376

Variance \$ -

*Reconciliation listing not provided due to way expenses are classified on Audited Financial Statements. The schedule of payments to suppliers of goods and services are based on actual disbursements processed through its Account Payable system. This provides assurance on completeness as the reported amounts are reconciled to the financial system cheque register and electronic funds transfer records. The schedule of payments is a "cash basis" listing. This figure therefore will differ significantly from the expenditures in the consolidated financial statements which are reported on an accrual basis resulting in timing differences. Furthermore, there are disbursements which are not considered expenditures including payments made to other taxing authorities, employee payroll deductions, debt principal repayments. Conversely, there are expenditures which do not involve an actual disbursement (in addition to accruals) like holdbacks.

Prepared under the Financial Information Regulation, Schedule 1, section 7 and the *Financial Information Act*, section 2

**Village of Radium Hot Springs
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**8. (a) SCHEDULE OF PAYMENTS TO SUPPLIERS OF GOODS
AND SERVICES OVER \$25,000**

1	BDO CANADA LLP	\$ 29,853
2	BF ROOFING LTD	144,109
3	BRITISH COLUMBIA HYDRO AND POWER AUTHORITY	214,882
4	CAPRI INSURANCE	57,642
5	CHAMBER OF COMMERCE, RADIUM HOT SPRINGS	29,785
6	CITY GLASS AND WINDSHIELD SHOP LTD	43,639
7	COLUMBIA VALLEY SEWER & DRAIN LTD	26,654
8	COYOTE CONCRETE LTD	50,545
9	ENVIROCULTURE LANDSCAPE MAINTENANCE	38,634
10	FRATER ENTERPRISES	104,510
11	GOLDIGGER EXCAVATING LTD	152,870
12	HARTMUT PUYO CARPENTRY TIMBERFRAMING	51,158
13	HUB FIRE ENGINES & EQUIPMENT LTD	269,303
14	INTERNATIONAL TIMBERFRAMES	373,173
15	INVERMERE HARDWARE & BLDG SUPPLIES CO LTD	37,271
16	KOOTENAY CRIBBING LTD	102,813
17	KOOTENAY EAST REGIONAL HOSPITAL DISTRICT	64,297
18	MARTECH MOTOR WINDING / ELECTRICAL SYSTEMS	41,982
19	MAX HELMER CONSTRUCTION LTD	860,672
20	MINISTER OF FINANCE-SCHOOL TAX	694,472
21	MUNICIPAL PENSION PLAN	106,584
22	PACIFIC BLUE CROSS	34,827
23	RECEIVER GENERAL OF CDA - 001/002	192,735
24	REGIONAL DISTRICT OF EAST KOOTENAY	358,279
25	STEEDMAN ENTERPRISES	31,532
26	SUMMIT VALLEY CONTRACTING LTD	116,250
27	TOURISM RADIUM	172,367
28	TRAINOR MECHANICAL CONTRACTORS LTD	141,862
29	TRC PROJECTS LTD	55,550
30	TROUT CREEK ENTERPRISES	28,442
31	URBAN ARTS ARCHITECTURE	206,574
32	URBAN SYSTEMS	129,654
33	VIMAR EQUIPMENT	269,669
34	WILLIMONT, KEN	89,978
Total for Suppliers who received aggregate payments exceeding \$25,000		\$ 5,322,565

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9. STATEMENT OF GRANTS PAID (Local Government Assistance)

For the 2017 fiscal year the following amounts were paid to the following organizations as contributions:

Hospice Society	\$	1,000
Radium Hot Springs Library		21,100
Radium Hot Springs Volunteer Fire Brigade		3,750
		<u>\$ 25,850</u>

10. STATEMENT OF INACTIVE CORPORATIONS

The Village of Radium Hot Springs does not have any inactive corporations.

**Village of Radium Hot Springs
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11. FINANCIAL INFORMATION ACT SUBMISSION CHECKLIST

Financial Information Regulation, Schedule 1

Checklist – Statement of Financial Information (SOFI)

For the Corporation:

Corporate Name: Village of Radium Hot Springs
 Fiscal Year End: 2017 Contact Name: Karen Sharp
 Date Submitted: May 9, 2018 Phone Number: 250-347-6455
 E-mail: karen.sharp@radiumhotsprings.ca

For the Ministry:

Ministry Name: _____
 Date Received: _____ Reviewer: _____
 Date Reviewed: _____ Deficiencies:

Yes		No	
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 Approved (SFO): _____ Deficiencies Addressed:

Yes		No	
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 Further Action Taken: _____

Distribution: Legislative Library Ministry Retention

FIR	Item	Yes	No	N/A	Comments
Schedule 1 Section					
General					
1 (1) (a)	Statement of assets and liabilities	X			
1 (1) (b)	Operational statement	X			
1 (1) (c)	Schedule of debts	X			
1 (1) (d)	Schedule of guarantee and indemnity agreements	X			

11. FINANCIAL INFORMATION ACT SUBMISSION CHECKLIST CONTINUED

FIR	Item	Yes	No	N/A	Comments
Schedule 1 Section					
1 (1) (e)	Schedule of employee remuneration and expenses	X			
1 (1) (f)	Schedule of suppliers of goods and services	X			
1 (3)	Statements prepared on a consolidated basis or for each fund, as appropriate	X			
1 (4) 1 (5)	Notes to the financial statements for the statements and schedules listed above	X			
Statement of Assets & Liabilities					
2	<ul style="list-style-type: none"> • A balance sheet prepared in accordance with GAAP or stated accounting principles / policies, and • Show changes in equity and surplus or deficit due to operations 	X X			
Operational Statement					
3 (1)	Prepared in accordance with GAAP or stated accounting principles / policies and consists of: <ul style="list-style-type: none"> • a Statement of Income or Statement of Revenue and Expenditures, and • a Statement of Changes in Financial Position 	X X			
3 (2)	<ul style="list-style-type: none"> • The Statement of Changes in Financial Position may be omitted if it provides no additional information 			X	Statement is included.

11. FINANCIAL INFORMATION ACT SUBMISSION CHECKLIST CONTINUED

FIR	Item	Yes	No	N/A	Comments
Schedule 1 Section					
3 (3)	<ul style="list-style-type: none"> The omission must be explained in the notes 			X	
3 (4)	Community colleges, school districts, and municipalities must prepare a Statement of Changes in Financial Position for the Capital Fund	X			
Schedule of Debts					
4 (1) (a) 4 (2)	List each long-term debt (secured by debentures, mortgages, bonds, etc.), stating the amount outstanding, the interest rate, and the maturity date	X			
4 (1) (b)	Identify debts covered by sinking funds or reserves and amounts in these accounts	X			
4 (3)	<ul style="list-style-type: none"> The schedule may be omitted if addressed under section 2 or 5 and it provides no additional information 			X	Schedule is included.
4 (4)	<ul style="list-style-type: none"> The omission must be explained in a note to the schedule 				
Schedule of Guarantee and Indemnity Agreements					
5 (1)	List financial agreements that required government approval prior to being given (see Guarantees and Indemnities Regulation in FIA Guidance Package)	X			
5 (2)	State the entities involved, and the specific amount involved if known			X	

11. FINANCIAL INFORMATION ACT SUBMISSION CHECKLIST CONTINUED

FIR	Item	Yes	No	N/A	Comments
Schedule 1 Section					
5 (3)	<ul style="list-style-type: none"> The schedule may be omitted if addressed under section 2 or 4 and it provides no additional information 			X	
5 (4)	<ul style="list-style-type: none"> The omission must be explained in a note to the schedule 				
Schedule of Remuneration and Expenses					
(See Guidance Package for suggested format)					
6 (2) (a)	List separately, by name and position, the total remuneration and the total expenses for each elected official, member of the board of directors, and employee appointed by Cabinet	X			
6 (2) (b)	List alphabetically each employee whose total remuneration exceeds \$75,000 and the total expenses for each [excluding the persons listed under 6 (2) (a)]	X			
6 (2) (c)	Include a consolidated total for employees whose remuneration is \$75,000 or less [excluding the persons listed under 6 (2) (a)]	X			
6 (2) (d)	Reconcile or explain any difference between total remuneration in this schedule and related information in the operational statement	X			
6 (3)	Exclude personal information other than name, position, function or remuneration and expenses of employees	X			

11. FINANCIAL INFORMATION ACT SUBMISSION CHECKLIST CONTINUED

FIR	Item	Yes	No	N/A	Comments
Schedule 1 Section					
Schedule of Remuneration and Expenses					
(See Guidance Package for suggested format)					
6 (6)	Report the employer portion of EI and CPP as a supplier payment to the Receiver General for Canada rather than as employee remuneration	X			
6 (7) (a)	Include a statement of severance agreements providing:	X			
6 (7) (b)	<ul style="list-style-type: none"> • the number of severance agreements under which payment commenced in the fiscal year being reported on for non-union employees, and 				
	<ul style="list-style-type: none"> • the range of equivalent months' compensation for them (see Guidance Package for suggested format)				
6 (8)	Provide the reason for omitting a statement of severance agreements in a note to the schedule of remuneration and expenses			X	
Schedule of Suppliers of Goods or Services					
(See Guidance Package for suggested format)					
7 (1) (a)	List in alphabetical order all suppliers of goods and services who received aggregate payments exceeding \$25,000	X			
7 (1) (b)	Include a consolidated total of all payments to suppliers who received \$25,000 or less	X			

11. FINANCIAL INFORMATION ACT SUBMISSION CHECKLIST CONTINUED

FIR	Item	Yes	No	N/A	Comments
Schedule 1 Section					
7 (1) (c)	Reconcile or explain any difference between the consolidated total and related figures in the operational statement	X			
7 (2) (b)	Include a statement of payments for the purposes of grants or contributions	X			
Inactive Corporations					
8 (1)	The ministry reports for the corporation if the corporation is not operating to the extent required to produce a SOFI			X	
8 (2) (a)	The ministry's report contains the statements and schedules required under section 1 (1), to the extent possible			X	
8 (2) (b)	The ministry's report contains a statement of the operational status of the corporation (see Guidance Package regarding what to include)			X	
Approval of Financial Information					
9 (1)	Corporations other than municipalities – the SOFI is signed as approved by the board of directors or the governing body (see Guidance Package for example)			X	
9 (2)	Municipalities – the SOFI is approved by its council and by the officer assigned responsibility for financial administration (see Guidance Package for example)	X			

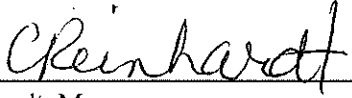
11. FINANCIAL INFORMATION ACT SUBMISSION CHECKLIST CONTINUED

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
9 (3)	A management report is included, signed by the head and chief financial officer, or by the municipal officer assigned responsibility for financial administration (see examples in annual report at http://www.gov.bc.ca/cas/popt/)	X			
9 (4)	The management report explains the roles and responsibilities of the board of directors or governing body, audit committee, management, and the auditors	X			
9 (5)	Signature approvals required in section 9 are for each of the statements and schedules of financial information, not just the financial statements	X			

Village of Radium Hot Springs
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12. STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



Clara Reinhardt, Mayor
May 9, 2018



Karen Sharp, Chief Financial Officer
May 9, 2018