

VILLAGE OF RADIUM HOT SPRINGS

AGENDA

REGULAR COUNCIL MEETING OF NOVEMBER 23RD, 2016.

NOTE: Public hearing scheduled for 7:00 p.m. (Zoning Amendment Bylaw No. 426, 2016).

PRESENT:

1. ORDER:

2. ADDITIONS TO AGENDA:

3. MINUTES:

(a) Council meeting minutes from November 9th, 2016.

4. DELEGATIONS:

5. COMMITTEE REPORTS:

6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:

7. BYLAWS:

(a) Zoning Amendment Bylaw No. 426, 2016.

8. MISCELLANEOUS CORRESPONDENCE & REPORTS:

9. NEW BUSINESS:

- (a) Administrative memo regarding By-Election and loan authorization process.
- (b) Community Hall Alternate Approval Process Resolution:

WHEREAS the Council of the Village of Radium Hot Springs has given three readings to Loan Authorization (Community Hall) Bylaw No. 425, 2016, as amended, which proposes the construction of a Community Hall and a debenture not to exceed \$ 3,200,000 to be obtained to finance said construction, which will be repaid over a period not to exceed 30 years;

AND WHEREAS the Council of the Village of Radium Hot Springs cannot adopt Loan Authorization (Community Hall) Bylaw No. 425, 2016 until the approval of the electors has been obtained;

THEREFORE BE IT RESOLVED that the Corporate Officer undertake an alternative approval process to determine the opinion of the electors with regard to the matter, and;

FURTHER that a 30 day period for submission and receipt of elector response forms, after publication of the second notice, is hereby established.

- (c) Resolution to designate Elector Response Form.
- (d) Resolution confirming threshold for alternate approval process, as reassessed.
- (e) Far Out Gear Rentals proposal.

10. SUNDRY MATTERS & QUESTIONS:

11. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:

- (a) Resolution to go "in camera" to discuss employee relations under section 90 of the *Community Charter*.

12. ADJOURNMENT:

VILLAGE OF RADIUM HOT SPRINGS

REGULAR COUNCIL MEETING MINUTES FROM NOVEMBER 9TH, 2016.

PRESENT: Mayor Clara Reinhardt, Councillors Verboom, McCauley and Logan, Dave Dixon, Gerald Silbernagel, Eric Elliott, Mike Smith and Arne Dohlen.

1. ORDER:

Mayor Reinhardt brought the meeting to order at 7:30 pm.

2. ADDITIONS TO AGENDA:

Resolved, that we accept the agenda, as circulated.
(Moved by Councillor McCauley) Carried.

3. MINUTES:

Resolved, that we approve the Council meeting minutes from October 26th, 2016, as circulated.
(Moved by Councillor Verboom) Carried.

4. DELEGATIONS:

Gerald Silbernagel provided a Copperhorn Chalets update. Les Sebestany was unable to attend. New owners, Prime Vest, have been meeting with site engineer Darin Langhorst (McElhanney Engineering) and with David Watkin Architect to develop final engineering for the Chalet site. Engineering and development for the Chalet site will now be done as a stand-alone project, separate from the Chateau site, which is owned by another group. The Chalet site has been cleaned up and pricing obtained for the completion of the buildings. Next steps for this project are a Development Permit, and issuance of Building Permits. The project will be developed as a rental property development with no strata units planned. When permitting is completed, the desire is to have the building exteriors completed by the end of January. Then work on the landscaping in early spring. The schedule of work is to complete buildings 5 & 6 first, (closest to the neighbouring properties) then complete the remaining buildings.

5. COMMITTEE REPORTS:

Mayor Reinhardt provided an update on the RDEK Board meeting. The Local Conservation Fund (LCF) was up for renewal. In the last number of years the LCF had invested \$1.65 million and leveraged that funding to a total of \$15 million. The Board agreed to renew the LCF agreement. Other Board items: a presentation from the Forest Management Group regarding strategic wildfire initiative programs; finally, a Public Hearing is scheduled for November 23 in Edgewater regarding keeping chickens in backyards.

6. BYLAWS:

Resolved, that we provide reconsideration and adoption to the Water System Regulation Bylaw No. 427, 2016
(Moved by Councillor Logan) Carried.

Resolved, that we rescind third reading of Loan Authorization (Community Hall) Bylaw No. 425, 2016, and re-read a third time, as amended.
(Moved by Councillor Verboom) Carried.

7. NEW BUSINESS:

Resolved, that we revise our CBT application for Community Hall to \$500,000.
(Moved by Councillor Verboom) Carried.

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Council Meeting Minutes from November 9th, 2016 continued...

7. NEW BUSINESS continued:

Resolved, that we cancel the December 28th Council meeting.
(Moved by Councillor McCauley) Carried.

8. SUNDRY MATTERS & QUESTIONS:

Councillor McCauley provided an update from the Accommodator's committee meeting yesterday. There was a considerable amount of discussion on the new community hall proposal including that they feel a commercial kitchen is important. The noise bylaw was also discussed and some responses will be coming back to the office.

Mayor Reinhardt reported on a 'Highway Winter Operations' meeting she attended. Meeting was held in Invermere, unfortunately Village of Radium Hot Springs Fire was not invited to the meeting. Contact information was provided to the office.

Mike Smith had a question about the ice rink and if it would be impacted by the community hall construction process. It was verified that the rink would remain fully operational.

9. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:

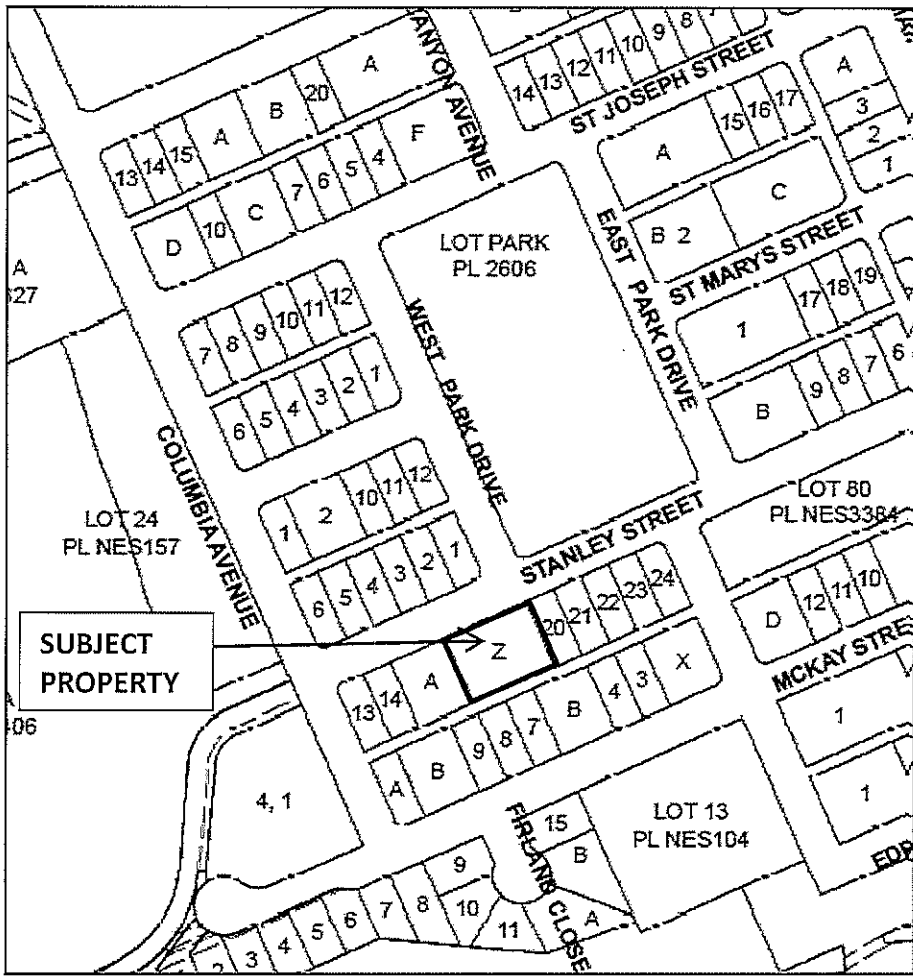
Resolved, that we go "in camera" to discuss employee relations under section 90 of the *Community Charter*.
(Moved by Councillor Verboom) Carried.

10. ADJOURNMENT: The open portion of the meeting adjourned at 8:15 PM.

HEREBY CERTIFIED CORRECT:

Mayor Clara Reinhardt

Acting Clerk Arne Dohlen



Schedule A – Bylaw 426, 2016

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Administrative Memo: By-election and Alternate Approval Process

The timeline for a possible by-election is as follows:

- Nomination Period – November 29th to December 9th, 2016.
- Declaration of election by voting or acclamation - December 19th, 2016.
- General voting day – January 14th, 2017.

The timeline for the alternate approval process (AAP), and possible follow-up assent by voting, is as follows (this schedule allows for the normal Ministry approval time period):

- Earliest date to publish notice of AAP – December 16th, 2016.
- Deadline for receipt of elector responses – January 27th, 2017.
- Earliest date to declare assent by voting – January 30th, 2017.
- Earliest date for assent by vote – February 25th, 2017.
- Earliest date for declaration of assent by voting if vote is challenged – March 14th, 2017.

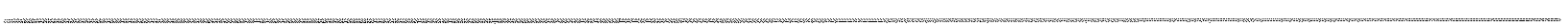
Our Community Hall process has scheduled the award of bids to occur the week of March 13th, 2017. As such, the timeline to achieve electorate approval and to stay on our construction schedule is extremely tight.

As such, and in the event that the by-election goes to vote, Council may wish to consider dispensing with the alternate approval process, and proceed directly with assent by voting, so as to determine electoral approval of the loan authorization by-law.

If this is a consideration, the resolution to proceed with the alternate approval process, could be amended, so as to allow the assent by vote option to take precedence, should a by-election by vote occur.

Respectfully submitted,

Mark Read
November 18th, 2016.



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9cc)

Elector Response Form

By completing this elector response form I oppose the Council of the Village of Radium Hot Spring's intention to adopt Loan Authorization (Community Hall) Bylaw No. 425, 2016, as amended, which authorizes the borrowing of up to \$3,200,000, to be repaid over a period not exceeding 30 years, in order to finance the costs of construction of a Community Hall, unless a vote is held.

Full name of elector: _____
(e.g. Donald Smith - not D. Smith) (please print)

Signature: _____

Civic Street Address: _____
(of residence / property owned in Radium Hot Springs)

Choose one:

- I am a resident elector (see reverse for eligibility requirements).
- I am a non-resident property elector who lives in another BC community and owns property in the Village of Radium Hot Springs (see reverse for additional eligibility requirements).

The deadline for submitting this elector response form to the Village of Radium Hot Springs is Friday, January 27th, 2016 at 4:00 p.m. (MST).

Forms will be received at the Village of Radium Hot Springs office, 4836 Radium Blvd during normal business hours, or, by mail to P.O. Box 340, Radium Hot Springs, BC, V0A 1M0, or, by fax (250) 347-9068.

If submitting this form to the Village of Radium Hot Springs by facsimile, please ensure that the transmission was received by calling (250) 347-6455.

The Village of Radium Hot Springs Council may proceed with the adoption Loan Authorization (Community Hall) Bylaw No. 425, 2016 unless 57 electors sign and submit a completed copy of this elector response form to the Village of Radium Hot Springs by the deadline.

A person must not sign more than one elector response form in relation to this alternative approval process.



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VOTER ELIGIBILITY INFORMATION

A resident elector is defined as an individual who:

- is 18 years of age or older;
- is a Canadian citizen;
- has lived in British Columbia for at least six months;
- has lived in the Village of Radium Hot Springs for at least 30 days, and;
- is not disqualified under the *Local Government Act*, or any other enactment from voting in a local election, or is otherwise disqualified by law.

A non-resident property elector is defined as an individual who:

- is 18 years of age or older;
- is a Canadian citizen;
- has lived in British Columbia for at least six months;
- has owned property in the Village of Radium Hot Springs for at least 30 days, and;
- is not disqualified under the *Local Government Act*, or any other enactment from voting in a local election, or is otherwise disqualified by law.

Note: Only one non-resident property elector may sign an elector response form per property, regardless of how many people own the property, and; that owner must have the written consent of a majority of the other property owner(s) to sign the response form on their behalf. Property owned in whole or in part by a corporation does not qualify under the non-resident property elector provisions.

Resident electors signing the elector response form must provide their name and address.

Non-resident property electors must provide their name and the address of the property in relation to which they are entitled to register as a non-resident property elector. The local government will not share the information on the form with anyone other than the Corporate Officer, or other person designated by the Corporate Officer.

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Alternative Approval Process: Number of Eligible Electors Report

The purpose of this report is to show the basis for determining the total number of electors in relation to Loan Authorization (Community Hall) Bylaw No. 425, 2016, as amended, that is the subject of an alternative approval process.

Section 86 (3) (c) of the *Community Charter* requires the Council to make a fair determination of the total number of electors of the area to which the approval process applies and make available to the public, on request, a report respecting the basis on which the determination was made.

The number of people eligible to be resident electors or non-resident property electors is determined based on those individuals who:

- are 18 years of age or older;
- are a Canadian citizen;
- have lived in British Columbia for at least six months;
- have lived or owned property in the Village of Radium Hot Springs for at least 30 days, and;
- are not disqualified under the *Local Government Act*, or any other enactment from voting in a local election, or be otherwise disqualified by law.

The estimated number of eligible electors is based on information from the assessment roll as updated by the municipality, the current water and wastewater utility listings, municipal tenant data, local knowledge, and the 2011 Federal census, as calculated below:

Estimated number of resident electors:	500
<u>Estimated number of non-resident electors:</u>	<u>70</u>
Total number of estimated electors:	570
2011 Federal Census resident population age 20 plus:	672

Ten percent of the total number of eligible electors is estimated to be 57, which is the threshold margin for this alternate approvals process.

FAR OUT GEAR RENTALS

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FAROUTRENTALS@OUTLOOK.COM
TEL. (778) 527-5047 / 1-844-376-0632
WWW.RENTFAROUT.COM

November 8, 2016

Village of Radium Hot Springs
P.O. Box 340 / 4836 Radium Blvd.
Radium Hot Springs BC
VOA 1M0

Re: Proposed Winter Events 2016

Honorable Mayor and Councillors,

Now in our second year of business, and heading into our second winter season, we find ourselves evolving and broadening our view of what our business can become and what it can contribute to Radium Hot Springs. Our vision for FAR OUT Gear Rentals is that of a hub for activity year round serving visitors, recreational residents and permanent residents alike. This vision is intended to hold in common, and contribute, to Radium Hot Springs being identified as a place with affordable and accessible activity for all, in and around the village. Reflecting on the many conversations we've had with the people who've come through our doors as well as our own views on what is well suited as activity for people with a young family like us, we plan to develop village oriented activities/events to attract, engage and retain people in Radium Hot Springs.

This winter season we are planning for two activities/events, an evening of ice skating and an evening of sledding/tubing. Our venue of choice for both events is Legends Field / Central Park which has both the hockey rink and recreational ice in place as well as varied slopes perfect for sledding/tubing. We are hedging our bets on favorable temperatures and snow coverage in time for the Holiday Season. Tentatively these events would be held December 27th and 29th from 6:00pm to 8:00pm. FAR OUT Gear Rentals would provide relevant equipment rentals at the venue, as well as holiday music and a supervised fire pit for the enjoyment of attendees. We will promote events through channels such as social media and poster advertising. We will also seek the sponsorship and/or involvement of interested local businesses in hopes we can make these events a true representation of the community.

We both seek the permission of Council to operate at the venue for the duration of each event and invite Council to be involved and/or contribute in any capacity, from representation with swag to something more substantial.

We would be pleased to discuss further details, address questions and accept comments at your convenience. Thank you for your time.

Sincerely,

Phil & Jenn Gorman, Owners

FAR OUT Gear Rentals



7517B MAIN ST. WEST, RADIUM HOT SPRINGS, BC