VILLAGE OF RADIUM HOT SPRINGS

AGENDA

REGULAR COUNCIL MEETING OF MARCH 11TH, 2020.

PRESENT:

- 1. ORDER:
- 2. ADDITIONS TO AGENDA:
- 3. MINUTES:
 - (a) Council meeting minutes from February 26th, 2020.
- 4. DELEGATIONS:
 - (a) Michele Neider, Hospice Society.
- 5. COMMITTEE REPORTS:
- 6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:
- 7. BYLAWS:
- 8. MISCELLANEOUS CORRESPONDENCE & REPORTS:
- 9. NEW BUSINESS:
 - (a) Truck parking issue at St. Mary's St. public parking lot.
 - (b) Letter of support for RDEK Solid Waste Management Plan.
 - (c) Roundabout Centerpiece cost estimates.
 - (d) Covid 19 preparedness (excerpt from emergency plan attached).
 - (e) February cheque register in the amount of \$242,680.62.
- 10. SUNDRY MATTERS & QUESTIONS:
- 11. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:
- 12. ADJOURNMENT:

VILLAGE OF RADIUM HOT SPRINGS

REGULAR COUNCIL MEETING MINUTES FROM FEBRUARY 26TH, 2020.

PRESENT: Mayor Clara Reinhardt, Councillors Logan, Shudra and McCauley, Michael Murphy, Karen Sharp, Dave Dixon, Garth French and Mark Read. Regrets: Councillor Gray.

1. **ORDER:** Mayor Reinhardt brought the meeting to order at 7:29 p.m.

2. ADDITIONS TO AGENDA:

Resolved, that we add the 2019 Financial Statements, with a presentation, to the agenda. (Moved by Councillor McCauley)

Carried.

3. MINUTES:

Resolved, that we approve the Council meeting minutes from February 12th, 2020, as circulated. (Moved by Councillor McCauley) Carried.

4. DELEGATIONS:

Michael Murphy, our municipal auditor, provided an overview of the terms under which the audit was undertaken, and provided highlights from the 2019 Financial Statements.

Resolved, that we accept and approve the 2019 Financial Statements, as circulated. (Moved by Councillor Logan)

Carried.

5. COMMITTEE REPORTS:

Mayor Reinhardt provided the RDEK Board meeting report. Clara noted relevant highlights from the RDEK budget discussions, including additional requisition requests that will be subject to further discussions. These latter topics included the District of Invermere request for Columbia Valley Recreation Centre operational funding, events coordination funding, and potential additional funding support and operational changes to the Invermere transfer station.

6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:

Council scheduled a Committee of the Whole meeting, for March 18th, to further discuss short term rental policy.

7. NEW BUSINESS:

Resolved, that we apply to the Green Infrastructure – Environmental Quality Program, for water treatment infrastructure enhancements having an estimated gross project cost of \$520,000, and further, that we commit to funding our share of the eligible project costs and all of the ineligible project costs from existing reserves.

(Moved by Councillor McCauley)

Carried.

8. SUNDRY MATTERS & QUESTIONS:

Councillor McCauley advised that the interpretive tour project managed by Parks Canada and Friends of Kootenay Park is going forward. Tyler noted that there will be an estimated \$1,000 shortfall in funding for the project.

Fire Chief Dave Dixon advised that six members received their First Responder recertifications and that additional recertifications are planned for April.

9. ADJOURNMENT:	The meeting adjourned at 8:03 p.m.
HEREBY CERTIFIED	CORRECT:
Mayor Clara Reinhardt	Clerk Mark Read

Example of Letter of Support

Kevin Paterson Regional District of East Kootenay 19 24 Ave S, Cranbrook BC V1C 3H8 DATE

Re: Regional District of East Kootenay Solid Waste Management Plan – Letter of Support

The (Municipality) (passed a resolution of support) or (endorses) the Regional District of East Kootenay's (RDEK) Solid Waste Management Plan as presented.

Residents in the (*Municipality*) were provided with a number of opportunities to provide feedback on the plan and it's proposed strategies.

On behalf of the (Municipality) we offer our support for the RDEK Solid Waste Management Plan.

Regards,

Conceptual Estimate February 21st, 2020

INTRODUCTION

Urban Arts Architecture (UAA) has been retained by the Village of Radium Hot Springs to provide various conceptual options for an architectural art feature at a new roundabout. The new roundabout is being constructed as part of a separate civil upgrade project.

Three options have been developed by UAA and presented in various sketch plans. The options are summarised as follows:

- Option 1 comprises a curved steel feature wall at the perimeter of the roundabout, which
 rises from approximately 2,000mm high at one end to 3,600mm high at the highest point.
 The wall would include various art pieces, either cut out of the steel wall, or attached to
 the wall;
- Option 2 comprises three separate steel feature elements constructed at various points
 of the roundabout. Each element will include grouping of either four or five steel
 elements providing images of trees and various attached steel animals. Each steel
 element is approximately 1,200mm wide, and depending on the grouping, will be either
 7,620mm high or 6,000mm high;
- Option 3 is the same at option 2, except that there would be only one grouping of feature elements on the roundabout, and not three. This option is being considered in light of the estimated construction costs for options 1 and 2.

Please refer to the architectural structural plans prepared by UAA for further information regarding the options.

Please note, as the project is at a very preliminary conceptual design stage, no structural engineering or geotechnical engineering consultant information is available. With respect to option 2 and option 3, we have **specifically excluded** structural steel support elements to the steel panels. We caution that additional concrete and structural steel support elements may be required to support the panels, and that the costs of these items, if required, could significantly exceed the foundation and steel allowances included in Options 2 and 3.

LTA Consultants Inc. (LTA) has been retained by Urban Arts Architecture to prepare a very high level 'order of magnitude' class 'D' conceptual estimate for the three options under consideration.

For each of the options, we have assumed that all roundabout construction work will be undertaken as part of the separate civil contract. We have assumed a flat, level, and prepared site at the centre of the roundabout, ready for construction of the architectural feature. No allowance is included in our estimate for perimeter curbs and roadworks.

Please refer to the 'Main Summary of Estimated Construction Costs' (Page A1) for information regarding the estimated construction cost for each option.



DOCUMENTATION & INFORMATION

This class 'D' conceptual estimate is based on the following drawing documentation and information:

- Architectural drawings option 1 A-101 A102, prepared by Urban Arts Architecture;
- Architectural drawings option 2 A-201 A202, prepared by Urban Arts Architecture;
- Architectural Renderings (2 pages), prepared by Urban Arts Architecture.

BASIS OF THE ESTIMATE

Budget Estimate

We have reviewed the documentation provided and discussed the project with the Architect to establish the scope and extent of the work.

From the documentation and information provided, we have prepared the enclosed class 'D' conceptual estimate by measuring quantities from the drawings and applying unit rates to the measured work elements. Where no information was available, we have made reasonable assumptions and stated this in the backup to this report.

Project Procurement and Pricing

Pricing for this project is based upon our opinion of current February 2020 standard construction industry market costs for this size and type of institutional project in Radium, BC. It has been assumed that the project will be procured on a Construction Management, fixed fee for service basis. It has also been assumed that a competitive bidding field of at least four competent sub-contractors for each trade will tender for the work and that there will be no 'sole source' bids.

This class 'D' conceptual estimate attempts to establish a fair and reasonable price for the proposed work and is not intended to be a prediction of 'low bid'.

Contingency Reserves

A Design Contingency Allowance of 10% has been included in this estimate. This allowance is a reserve of funds in the Construction Estimate to cover unforeseen items during the design phase that do not change the project scope. This allowance is ultimately absorbed into the designed and quantified work as more detailed information becomes available and is, therefore, normally reduced to zero at the tender stage.

An Escalation Contingency Allowance of 0% has been included in this estimate. This allowance is a reserve of funds in the Construction Estimate to cover price increases in construction costs due to changes in market conditions between the date the estimate is prepared and the date the tender is called (currently unknown).



A Construction Contingency of 5% is included in this estimate. This allowance is a reserve of funds in the Construction Estimate to cover unforeseen items during the construction period which will result in Change Orders. This contingency is not intended to cover changes in the scope of the work.

Market Conditions

The current Construction Market in British Columbia is very active to the extent that many projects, at the tender stage, are suffering from a lack of interest from General Contractors as well as Sub-trades. Lack of competitive interest will have an effect on the tendered bottom line and will very likely not reflect the estimated value contained in this report.

Level of Accuracy

This is a class 'D' conceptual estimate with a level of accuracy of +/-30% 18 times out of 20

<u>GST</u>

GST has been specifically excluded from the class 'D' conceptual estimate.

Excluded Items

The following items are **specifically excluded** from this conceptual estimate:

- GST:
- All project Soft Costs, including Design Consultants Fees and Permits;
- Forward Escalation Contingency Allowance;
- All Roundabout Construction and Road Work assumed by others;
- · Fortis Hydro Connection;
- Plexi Glass Panels Option 1;
- LED Perimeter Lighting Valance Option 1;
- Structural Steel Support Work and Associated Foundations Option 2 and Option 3;
- Removal and/or Remediation of Hazardous Materials.



MAIN SUMMARY OF ESTIMATED CONSTRUCTION COSTS					
ROUNDABOUT OPTION 1 (Excluding GST)	\$919,776				
ROUNDABOUT OPTION 2 (Excluding GST)	\$575,900				
ROUNDABOUT OPTION 3 - GROUP 2 (Excluding GST)	\$189,065				



PAGE: A1

Date: 2020-02-21

DISEASE AND EPIDEMICS - HUMAN

	· · · · · · · · · · · · · · · · · · ·			
	In the event of a wide spread outbreak of disease, regardless of cause, the EOC should consider an automatic Level 3 response.			
POLICIES	Should the operational area of this EOC not be affected, it is			
	our policy to provide support and assistance to other areas			
	our policy to provide support and assistance to other areas			
	affected as needed and requested. This may include providing			
	resources or receiving evacuees.			
	HAZARD SPECIFIC CONSIDERATIONS			
EOC DIRECTOR				
(Command Staff)				
	Notify PREOC when EOC is activated			
	Select Medical Health Officer or alternate as Operations Chief			
	Ensure all agency representatives contacted and requested to			
	attend the EOC			
	Staff Liaison Officer, Information Officer, and Risk			
	Management Officer positions			
	Establish adequate communications and news release			
Information Officer	systems			
	Establish public inquiry system			
OPERATIONS				
ESS Branch	Staff ESS positions for possible reception centres			
Police Branch	Coordinate the evacuation of personnel			
Police Di alich	Coordinate traffic control			
Engineering Branch	Coordinate the provision of potable water supplies			
	Coordinate water quality monitoring			
Health Branch	Coordinate emergency public health measures			
	Liaise with BC Centre for Disease Control			
Health,				
Environment, and	a li , i i and initiation of discass source			
Engineering	Coordinate investigation and mitigation of disease source			
Branches				
Dianches				

	HAZARD SPECIFIC CONSID	ERATIONS					
PLANNING							
	Obtain and disseminate current epidemiological data						
Situation Unit	Deploy field observers to gather intelligence as soon as possible						
	Consider possible major effects:						
:	Overloading of he	alth care facilities					
	Medical perso	nnel affected					
Advance	Morgue facilitie	s overwhelmed					
Planning Unit	Contamination of no	rmal water supplies					
	Dangers to p						
	Adjacent communities may be affected as well, slowing assistance						
	Losses to local economy						
LOGISTICS							
	Anticipate long-term support of fi	eld workers					
	Consider equipment needs and sources:						
	Transportation	Road / Air carriers/ Rail carriers					
•	Face Masks/gloves	Safety / medical supply companies					
Supply Unit	Isolation equipment .	RCMP / Fire					
oupply offic	Communication Equipment	EMBC / Ham Radio					
	Medical and health supplies	Health					
•	Food and lodging	Emergency Social Services					
	Tankers for potable	Utilities					
j	water supplies	Officies					
	Mobile public address system						

VILLAGE OF RADIUM HOT SPRINGS Cheque Register-Summary-Bank

AP5090 Date:

Mar 02, 2020

Page:1 Time: 3:15 pm 1(e).

00ABA1 To ZWI001

Pay Date:

Bank

01-Feb-2020 To 29-Feb-2020

: 01 - Kootenay Savings - VOR

2020 FEBRUARY

Seq: Cheque No.

Status : All

Medium: M=Manual C=Computer E=EFT-PA

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2020 CAM	002 CAMPBELL	, ROBERT A AND CAMP	BELL, JANI I	Issued	23	С	2,320.0
2020 CEN		QUARE CANADA SOFT	•		23	С	747.9
2020 COL	21 COLUMBIA	VALLEY SEARCH & RE	SCUE I	Issued	23	С	1,000.0
2020 CUR	001 CURRENT	EDGE ELECTRIC LTD	1	Issued	23	С	2,424.5
2020 FAUC	002 Faulkner, Ja	ison	I	Issued	23	С	242.0
2020 GIR0			i	Issued	23	С	2,100.0
2020 LARC	•	IDSCAPE ARCHITECTU		Issued	23	С	10,704.3
2020 MAX		ER CONSTRUCTION LT		Issued	23	С	2,167.2
				Issued	23	С	145.0
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							238.1
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Total Computer Paid :

119,097.01

0.00 Total Manually Paid: Total EFT File: 0.00

36 Total No. Of Cheque(s) ...

VILLAGE OF RADIUM HOT SPRINGS Cheque Register-Summary-Bank

00ABA1 To ZWI001

01-Feb-2020 To 29-Feb-2020

Supplier:

Pay Date:

AP5090 Date :

Mar 02, 2020

Page: 1 **Time:** 3:14 pm

Status : All Cheque No.

Seq:

Medium: M=Manual C=Computer E=EFT-PA

: 02 - MasterCard Payments-VOR Bank WLASTERCARD - FEB 2020

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
00000-3121	03-Feb-2020	ACE001	A.C.E. COURIER SERVICES	Issued	10	E	75.66
00000-3122	03-Feb-2020	ALE001	ALEXANDER HOLBURN BEAUDIN & LANG LLF	Issued	10	E	8,173.79
00000-3123	03-Feb-2020	COL006	COLUMBIA VALLEY PIONEER	Issued	10	E	315.00
00000-3124	03-Feb-2020	COL010	COLUMBIA VALLEY SEWER & DRAIN LTD	Issued	10	E	258.30
00000-3125	03-Feb-2020	EGG001	EGGPLANT STUDIOS	Issued	10	E	78.75
00000-3126	03-Feb-2020	HIW001	HI-WAY 9 EXPRESS LTD	Issued	10	E	27.59
00000-3127	03-Feb-2020	HUB001	HUB FIRE ENGINES & EQUIPMENT LTD	Issued	10	E	3,926.17
00000-3128	03-Feb-2020	KOO023	KOOTENAY PAVING AKA INTEROUTE CONSTI	Issued	10	E	201.54
00000-3129	03-Feb-2020	MIS008	MISC - VENDOR ONE-TIME	Issued	10	E	-464.05
00000-3130	03-Feb-2020	RED002	REDEYE RENTALS & SALES LTD	Issued	10	E	658.11
00000-3131	03-Feb-2020	REG001	REGIONAL DISTRICT OF EAST KOOTENAY	Issued	10	E	13,965.83
00000-3153	03-Feb-2020	AGV001	AG VALLEY FOODS	Cleared	18	E	40.91
00000-3154	03-Feb-2020	AIR001	AIR CANADA	Cleared	18	E	286.91
00000-3155	03-Feb-2020	ALB002	ALBERTA WASTE WATER & WATER OPERATO	Cleared	18	Ε	1,096.50
00000-3156	03-Feb-2020	BCH002	BC HOUSING RESEARCH & LEARNING	Cleared	18	E	40.00
00000-3157	03-Feb-2020	BCL001	BC LIQUOR STORES	Cleared	18	Ε	25.00
00000-3158	03-Feb-2020	BIG002	BIG HORN CAFE	Cleared	18	E	148.26
00000-3159	03-Feb-2020	CAN001	CANADA POST CORPORATION	Cleared	18	E	247.80
00000-3160	03-Feb-2020	CAN004	CANADIAN TIRE - VARIOUS	Cleared	18	E	46.42
00000-3161	03-Feb-2020	CAN015	CANADIAN LINEN & UNIFORM SERVICE	Cleared	18	Е	73.66
00000-3162	03-Feb-2020	CAR001	CARO ANALYTICAL SERVICES	Cleared	18	E	1,106.93
00000-3163	03-Feb-2020	CIV001	CIVICINFO BC	Cleared	18	E	233.10
00000-3164	03-Feb-2020	CLE001	CLEAN SPOT PROFESSIONAL CLEANING & E	Cleared	18	E	1,915.20
00000-3165	03-Feb-2020	COL004	COLUMBIA VALLEY FREIGHT	Cleared	18	E	157.50
00000-3166	03-Feb-2020	EEC001	EECOL ELECTRIC INC	Cleared	18	E	266.23
00000-3167	03-Feb-2020	EGG001	EGGPLANT STUDIOS	Cleared	18	E	3,150.00
	03-Feb-2020	EMC001	EMCO CORPORATION	Cleared	18	E	330.40
	03-Feb-2020	FIR001	FIRE CHIEFS' ASSOCIATION OF BC	Cleared	18	E	600.00
	03-Feb-2020	FIR003	FIRE PREVENTION OFFICERS ASSOCIATION	Cleared	18	Ε	78.75
	03-Feb-2020	GAS001	GAS PLUS, RADIUM HOT SPRINGS	Cleared	18	E	2,203.79
	03-Feb-2020	GOV001	GOVERNMENT FINANCE OFFICERS ASSOC (18	E	243.60
	03-Feb-2020	HOM001	HOME DEPOT - VARIOUS	Cleared	18	E	201.59
	03-Feb-2020	HOU001	HOULE ELECTRIC LIMITED	Cleared	18	E	2,265.82
	03-Feb-2020	HUB001	HUB FIRE ENGINES & EQUIPMENT LTD	Cleared	18	E	359.37
	03-Feb-2020	INS002	Insurance Corporation of British Columbia	Cleared	18	E	9,460.00
	03-Feb-2020	INV003	INVERMERE HARDWARE & BLDG SUPPLIES		18	E	7,421.44
	03-Feb-2020	IRI001	IRIDIA MEDICAL	Cleared	18	E	170.24
	03-Feb-2020	K5M001	K-5 MECHANICAL	Cleared	18	E	4,374.21
	03-Feb-2020	KOO023	KOOTENAY PAVING AKA INTEROUTE CONSTI		18	E	6,117.06
	03-Feb-2020	LOC001	LOCAL GOV'T MANAGEMENT ASSOCIATION (18	E	648.90
	03-Feb-2020	MIS002	MISC - TRAVEL EXPENSES - ALL COMBINED		18	E	997.40
	03-Feb-2020	MIS002	MISC - ACCOMODATION TRAVEL	Cleared	18	E	276.00
	03-Feb-2020	MOU001	MOUNTAINSIDE MARKET RADIUM HOT SPRIN		18	E	24.25
	03-Feb-2020	QU1001	QUICKSCRIBE SERVICES LTD	Cleared	18	E	543.90
	03-Feb-2020	RED002	REDEYE RENTALS & SALES LTD	Cleared	18	Ē	658.11
	03-Feb-2020 03-Feb-2020	ROC002	ROCKY MOUNTAIN PHOENIX	Cleared	18	E	520.80
	03-Feb-2020		ROGERS WIRELESS	Cleared	18	E	681.20
	03-Feb-2020 03-Feb-2020	ROG003	SELKIRK CELLULARS & OFFICE SUPPLIES	Cleared	18	E	83.94
	03-Feb-2020 03-Feb-2020	SEL001	SHAW CABLESYSTEMS LTD	Cleared	18	E	200.15
		SHA002	SHAW CABLESYSTEMS - FIREHALL		18	E	133.11
	03-Feb-2020	SHA003	SHAW CABLESYSTEMS - COLUMBARIUM	Cleared	18	E	68.27
	03-Feb-2020	SHA004		Cleared	18	E	106.35
	03-Feb-2020	SHA006	SHAW CABLESYSTEMS - CENTRE	Cleared		E	552.33
	03-Feb-2020	STA001	STAPLES/BUSINESS DEPOT	Cleared	18 18	E	3,474.39
00000-3195	03-Feb-2020	SUP001	SUPERIOR PROPANE A DIVISION OF SUPERI	Cleared	18	_	3,474.38

VILLAGE OF RADIUM HOT SPRINGS Cheque Register-Summary-Bank

AP5090 Date:

Mar 02, 2020

Page: 2 Time: 3:14 pm

00ABA1 To ZWI001 Supplier:

Pay Date : 01-Feb-2020 To 29-Feb-2020 Bank

: 02 - MasterCard Payments-VOR

Seq:

Cheque No.

Status: All

Medium: M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
Bank: 02	MasterCard Page	ayments-VOR					
00000-3196	03-Feb-2020	SUR001	SURVEY MONKEY	Cleared	18	E	37.00
00000-3197	03-Feb-2020	TEC001	TECHNICAL SAFETY BC	Cleared	18	E	168.00
00000-3198	03-Feb-2020	TEL001	TELUS COMMUNICATIONS INC	Cleared	18	E	34.02
00000-3199	03-Feb-2020	VIT001	VITALAIRE	Cleared	18	E	20.16
00000-3200	03-Feb-2020	WAS001	WASTE MANAGEMENT OF CANADA CORP	Cleared	18	E	93.71
00000-3201	03-Feb-2020	WOL001	WOLSELEY MECHANICAL GROUP - ALTA REC	Cleared	18	E	14,645.12
00000-3202	03-Feb-2020	WOR001	WORKSAFE BC	Cleared	18	E	2,104.30
00000-3203	03-Feb-2020	YEL001	YELLOW PAGES GROUP	Cleared	18	E	18.90
00000-3204	03-Feb-2020	ZOO001	ZOOM VIDEO COMUNICATIONS INC	Cleared	18	Е	20.00
Total Compu	ter Paid :	0.00	Total EFT PAP: 95,987.	69	То	tal Paid :	95,987.69 ⁵
Total Manua	ally Paid :	0.00	Total EFT File: 0.0	00	DOES	NOT WILL	UDE LIBRARY

63 Total No. Of Cheque(s) ...