

VILLAGE OF RADIUM HOT SPRINGS

AGENDA

REGULAR COUNCIL MEETING OF APRIL 22ND, 2020.

Note: Meeting via conference call at 2:00 p.m.

PRESENT:

1. ORDER:

2. ADDITIONS TO AGENDA:

3. MINUTES:

- (a) Council meeting minutes from March 11th, 2020.

4. DELEGATIONS:

5. COMMITTEE REPORTS:

6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:

7. BYLAWS:

- (a) Operating Budget overview and discussion.
- (b) Alternative Tax Collection Scheme Bylaw No. 455, 2020.
- (c) Financial Plan Bylaw No. 456, 2020.
- (d) Tax Rates Bylaw No. 457, 2020.

8. MISCELLANEOUS CORRESPONDENCE & REPORTS:

- (a) RCMP Fourth Quarter report.

9. NEW BUSINESS:

- (a) Business License extension to December 31st, 2020.
- (b) Utility Due Date extension for the January to April period to August 31st and for the May to August period to October 15th, 2020.
- (c) March cheque register in the amount of \$292,271.72.

10. SUNDRY MATTERS & QUESTIONS:

11. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:

12. ADJOURNMENT:

VILLAGE OF RADIUM HOT SPRINGS

REGULAR COUNCIL MEETING MINUTES FROM MARCH 11TH, 2020.

PRESENT: Mayor Clara Reinhardt, Councillors Gray, Logan, McCauley and Shudra, Linda Maurer, Stephanie Stevens, Tony Ivers, Michelle Neider, Dave Dixon, Maureen Fjeld, and Mark Read.

1. ORDER:

Mayor Reinhardt brought the meeting to order at 7:31 p.m.

2. ADDITIONS TO AGENDA:

Resolved, that we add an 'in camera' session to the agenda.

(Moved by Councillor Gray) Carried.

3. MINUTES:

Resolved, that we approve the regular Council meeting minutes from February 26th, 2020, as circulated.

(Moved by Councillor Logan) Carried.

4. DELEGATIONS:

Michele Neider provided an update on Hospice Society activities, statistics and new programs being delivered.

5. COMMITTEE REPORTS:

Councillor Logan provided an update regarding the Community Garden, including plans for the upcoming season.

6. NEW BUSINESS:

Council reviewed the letter regarding truck parking issues at the St. Mary's St. parking lot. It was decided that no additional parking restrictions will be imposed, at this time. However, the Village will continue to explore options for alternate overnight parking locations. Council also asked that bylaw enforcement staff continue to enforce our regulations with respect to other issues, including truck maintenance and excessive idling (ten minute maximum), if these occur at the parking lot.

Resolved, that we provide a letter of support for the RDEK Solid Waste Management Plan.

(Moved by Councillor Gray) Carried.

VILLAGE OF RADIUM HOT SPRINGS

Regular Council Meeting Minutes from March 11th, 2020 continued...

Council discussed the roundabout centerpiece cost estimates. It was decided to prepare a revised budget for the project and to invite submissions from the local arts community. Council will be the selection committee for the project.

Council discussed issues surrounding Covid 19 preparedness. It was agreed that we would work collaboratively with neighbouring communities to ensure that critical infrastructure, specifically drinking water and waste water treatment, are maintained and functional.

Resolved, that we accept the February cheque register in the amount of \$242,680.62.
(Moved by Councillor Gray) Carried.

7. SUNDRY MATTERS & QUESTIONS:

Mayor Reinhardt provided updates for the Radium Hot Springs Centre donor wall and for the Parks Canada hot springs structural problem.

8. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:

Resolved, that we go 'in camera' to discuss employee relations and the proposed provision of a municipal service under Section 90 of the *Community Charter*.
(Moved by Councillor Gray) Carried.

9. ADJOURNMENT:

The open portion of the meeting adjourned at 8:34 p.m.

HEREBY CERTIFIED CORRECT:

Mayor Clara Reinhardt

Clerk Mark Read

7(b)

VILLAGE OF RADIUM HOT SPRINGS

BYLAW NO. 455

A BYLAW TO ALTER THE GENERAL TAX COLLECTION SCHEME AND PENALTY DATES FOR UNPAID TAXES FOR 2020

WHEREAS Section 235 of the Community Charter authorizes the Council, by bylaw, to establish one or more dates on which all or part of the property taxes are due and to establish penalties and interest to be applied in relations to payment made after a tax due date;

NOW THEREFORE the Council of the Village of Radium Hot Springs under the Order of the Minister of Public Safety and Solicitor General, Emergency Program Act, Ministerial order No. M083, enacts as follows:

- 1. An owner may elect to pay the rates and taxes named under this bylaw in accordance with the General Tax Collection Scheme established under Part 7, Division 10 of the Community Charter by giving written electronic notice of that election to the Chief Financial Officer on or before June 15, 2020.
2. If an owner does not make an election under Section 4, the Alternative Municipal Tax Collection Scheme applies to the rates and taxes payable to that owner.
3. If a portion of the property taxes remain unpaid after close of business on Wednesday, September 30th of the taxes levied in the year 2020, the Collector must add to the unpaid taxes levied for land and improvements, and local services for the current year a penalty equal to five percent (5%) of the unpaid portion of the taxes; and
4. If a portion of the property taxes remain unpaid after close of business on Monday, November 2nd of the taxes levied in the year 2020, the Collector must add to the unpaid taxes levied for land and improvements, and local services for the current year a penalty equal to five percent (5%) of the unpaid portion of the taxes.
5. The penalties referred to in Sections 1 and 2 of this bylaw are due as part of the taxes for the current year for the land and improvements.
6. This bylaw shall be in effect for the year of 2020.
7. This bylaw may be cited for all purposes as "Alternative Municipal Tax Collection Scheme Bylaw No. 455, 2020".

READ A FIRST, SECOND AND THIRD TIME THIS ____ DAY OF APRIL, 2020. RECONSIDERED AND ADOPTED THIS ____ DAY OF APRIL, 2020.

Mayor Clara Reinhardt

Clerk Mark Read

Hereby certified as a true copy of Bylaw No. 455, 2020.

Clerk

VILLAGE OF RADIUM HOT SPRINGS

BYLAW NO. 456, 2020.

Being a bylaw respecting the Financial Plan for the years 2020 - 2024.

WHEREAS Section 165 of the Community Charter provides that a municipality must adopt a Financial Plan before the annual property tax bylaw is adopted.

NOW THEREFORE the Council of the Village of Radium Hot Springs, under the Order of the Minister of Public Safety and Solicitor General, *Emergency Program Act, Ministerial order No. M083 enacts*, as follows:

1. That Schedule "A" attached hereto and made part of this bylaw is hereby declared to be the Five-Year Financial Plan of the Village of Radium Hot Springs for the year ending December 31, 2024, and;
2. That Schedule "B" attached hereto and made part of this bylaw is hereby declared to be the Financial Plan Policy Statements of the Village of Radium Hot Springs for the year ending December 31, 2020, and;
3. That the Financial Plan comes into effect on January 1, 2020, and;
4. That this bylaw may be cited as "Financial Plan Bylaw No. 456, 2020".

READ A FIRST, SECOND AND THIRD TIME THIS _____ DAY OF APRIL, 2020.

RECONSIDERED AND ADOPTED THIS _____ DAY OF APRIL, 2020.

Mayor Clara Reinhardt

Clerk Mark Read

Hereby certified as a true copy of Bylaw No. 456, 2020.

Clerk

SCHEDULE 'A' TO BYLAW NO. 456, 2020

VILLAGE OF RADIUM HOT SPRINGS
FINANCIAL PLAN 2020 - 2024

<u>Financial Plan</u>	2020	2021	2022	2023	2024
Revenues					
Taxation	-2,381,880	-2,382,950	-2,440,320	-2,489,852	-2,540,095
User fees	-802,000	-802,800	-809,880	-813,491	-817,138
Government transfers	-1,503,610	-588,355	-531,620	-533,236	-534,868
Non-Government transfers	-54,880	-5,500	0	0	0
Fees, permits, licenses and fines	-139,400	-149,765	-155,995	-156,419	-156,848
Services provided to other governments	-69,020	-63,020	-63,650	-64,287	-64,930
Investment income	-78,500	-78,500	-78,500	-78,500	-78,500
Deferred Revenues					
From Water DCC Reserve	-540,000	0	0	0	0
Miscellaneous revenues	-20,180	-20,180	-4,140	-4,140	-4,140
<i>revenues or expenses in the Statement of Operations:</i>					
-Debt principle repayment	132,525	132,525	132,525	132,525	132,525
-Transfers to Reserves	1,262,115	1,315,490	1,261,151	1,282,657	1,310,654
-Transfers from Reserves					
From Capital Reserve	-155,400	-493,400	-426,000	-220,200	-405,000
From Water Reserve	-638,360	-331,485	-112,000	-112,000	-100,000
From Sewer Reserve	-369,650	-12,500	-12,500	-112,500	-112,500
From Parking Reserve	-40,000	0	0	0	0
From Fire Department Reserve	-22,190	-19,000	-19,000	-19,000	-19,000
From Road Reserve	-17,000	-25,000	0	0	0
From Recreation Reserve	-70,300	0	0	0	0
-Transfer to Capital from Operating	0	-802,795	0	-80,000	0
-Transfer (from)/to Residual Surplus	-315	-2,500	-2,500	-2,500	-2,500
Financial Plan Balance	0	0	0	0	0

END OF BUDGET / FINANCIAL PLAN

<u>Capital Summary:</u>	2020	2021	2022	2023	2024
Funding sources					
Taxation	-131,580	-2,500	-2,500	-2,500	-2,500
Grants & Other Contributions	-965,120	-805,295	0	-80,000	0
Reserves	-1,312,900	-881,385	-459,500	-256,700	-536,500
Restricted Reserves	-540,000	0	-110,000	-207,000	-100,000
	-2,949,600	-1,689,180	-572,000	-546,200	-639,000
Capital expenditures	2,949,600	1,689,180	572,000	546,200	639,000

SCHEDULE "B" TO BYLAW NO. 456, 2020.

**VILLAGE OF RADIUM HOT SPRINGS
FINANCIAL PLAN POLICY STATEMENTS 2020**

The Community Charter requires that municipalities provide explicit policy and objective statements as part of the financial plan that relate specifically to the proportions of revenue proposed to come from the various funding sources, the distribution of property taxes among property classes, and the use of permissive tax exemptions.

1. It is the objective of Council to operate an efficient and self-sufficient municipality while maintaining a well-serviced, safe and livable community. Our focus is providing for maximum efficiency with minimal taxation, while also making provision for future infrastructure and service needs.

2. With respect to the proportions of revenue proposed to come from the various funding sources the following applies:
 - (a) The assessed values for the residential and commercial tax classes saw a market change of 3.23% and -1.78% respectively. Major Industry saw a market decrease of -1.62%. There will be an additional tax increase added to the rates to raise revenue for the overall general operational costs. Additional revenues will also come from the new construction of the prior year.
 - (b) The revenue from water and sewer parcel taxes will primarily be used to finance existing capital debt, new capital projects, operations, and to maintain or build reserves for future purposes.
 - (c) The Village supports an approach based on fee for service and supports provincial regulation that ties fees to the actual cost of providing a service. For this reason, demand for services largely dictates projected fee revenues.
 - (d) Revenue from other services is largely dependent on grants and transfers from senior governments. The municipality will pursue such funding whenever the programs advance municipal goals. We will support provincial objectives, often attached as funding conditions, in any way that compliments or advances municipal policy or direction.
 - (e) The municipality will borrow when necessary to achieve our objectives, while being cognizant of the additional costs imposed by borrowing, and of how these costs get transferred to the future users of infrastructure financed through borrowing.

Table one: proportions of total revenue (operating)

Revenue Source	% Total Revenue
Property value taxes	26.9%
Parcel taxes	15.7%
User fees and charges	18.1%
Proceeds from borrowing	0%
Other sources	39.3%
Reserves & Surplus	0%
TOTAL	100%

SCHEDULE "B" TO BYLAW NO. 456, 2020.

VILLAGE OF RADIUM HOT SPRINGS
FINANCIAL PLAN POLICY STATEMENTS 2020

3. With respect to the distribution of taxes among property classes:

Council is satisfied that the existing tax distribution equitably shares the tax burden amongst classes in relation to the services used, while considering the classes of property that have revenue producing potential. The following table represents the gross tax revenue by sector, not the relationship between tax rates.

Table two: distribution of property tax revenue

Property class	% Property Value Tax
Residential (1)	69.01%
Utilities (2)	1.03%
Major Industry (4)	12.01%
Business (6)	16.35%
Managed Forest (7)	0.01%
Rec/Non Profit (8)	1.59%
TOTAL	100.00%

4. With respect to permissive tax exemptions:

- (a) Council will consider the merits of each tax exemption application on a case by case basis.

VILLAGE OF RADIUM HOT SPRINGS

BYLAW NO. 457, 2020.

Being a bylaw to levy rates for Municipal, Hospital, and Regional District purposes for the year 2020.

The Council of the Village of Radium Hot Springs, under the Order of the Minister of Public Safety and Solicitor General, *Emergency Program Act, Ministerial order No. M083, enacts*, as follows:

1. That the following rates are hereby imposed and levied for the year 2020:
 - (a) For all lawful general purposes of the municipality on the value of land and improvements taxable for general municipal purposes, rates appearing in column "A" of Schedule "A" attached hereto and forming part of this bylaw.
 - (b) For hospital purposes on the value of land and improvements taxable for Regional Hospital District purposes, rates appearing in column "B" of Schedule "A" attached hereto and forming part of this bylaw.
 - (c) For purposes of the Regional District of East Kootenay on the value of land and improvements taxable for Regional District purposes, rates appearing in column "C" of Schedule "A" attached hereto and forming part of this bylaw.
2. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
3. This bylaw may be cited as the "Tax Rates Bylaw No. 457, 2020".
4. This bylaw shall come into full force and effect upon the date of final passage.

Read a FIRST, SECOND AND THIRD time this _____ day of APRIL, 2020.

RECONSIDERED AND ADOPTED THIS _____ DAY OF APRIL, 2020.

Mayor Clara Reinhardt

Clerk Mark Read

Hereby certified a true copy of Bylaw No. 457, 2020:

CLERK

SCHEDULE "A" TO BYLAW NO. 457, 2020

VILLAGE OF RADIUM HOT SPRINGS
2020 TAX RATES

	A	B	C
PROPERTY CLASS	GENERAL MUNICIPAL	REGIONAL HOSPITAL	REGIONAL DISTRICT
Class 1: Residential	2.9045	0.2439	0.8948
Class 2: Utilities	16.7010	0.8537	3.1318
Class 3: Supportive Housing	2.9045	0.2439	0.8948
Class 4: Major Industry	21.0288	0.8293	3.0423
Class 5: Light Industry	2.9045	0.8293	3.0423
Class 6: Business	6.6804	0.5976	2.1923
Class 7: Managed Forests	4.9086	0.7317	2.6844
Class 8: Rec/Non Profit	6.5642	0.2439	0.8948
Class 9: Farm	2.9045	0.2439	0.8948

8(a)



Royal Canadian Mounted Police Gendarmerie royale du Canada

Security Classification/Designation

Non-sensitive

NCO i/c Columbia Valley RCMP
Box 2220, 4935 Athalmer Road
Invermere, BC
V0A 1K0

Your File

Mayor and Council
Radium Hot Springs

Our File

2020-04-09

To the Mayor and Council,

**Mayor and Council Quarterly Report - Radium Hot Springs
Fourth Quarter - 2019/20**

Unfortunately I will not be able to attend Council meetings in person this spring due to COVID-19 precautions. I hope everyone is doing well. At this time our Detachment is doing well. We are currently fully staffed and the RCMP has placed leave restrictions on our members and cancelled all training so we have sufficient resources in place.

Detachment Personnel Status

Our Regular Member contingent is currently at full strength. Our Detachment consists of the following:

- 1 Sergeant (Detachment Commander)
- 2 Corporals (Supervisors)
- 8 Constables (Provincially funded)
- 3 Administrative Staff

Calls for Service

The total number of calls for service throughout the Columbia Valley Detachment area for the fourth quarter (January - March) of 2020 was 662. During the same quarter in 2019 our calls for service were 650 and in 2018 we received 645 calls.

Specific calls for service for Radium Hot Springs were as follows:

January	2020 = 21	2019 = 20	2018 = 20	2017 = 21
February	2020 = 14	2019 = 15	2018 = 26	2017 = 21
March	2020 = 18	2019 = 12	2018 = 10	2017 = 16

Total	2020 = 53	2019 = 47	2018 = 56	2017 = 58

Calls within Radium Hot Springs accounted for approximately 8% of our calls for service.

Non-sensitive

Detachment Priorities

The Detachment Priorities for 2019/2020 were:

- Road Safety - Our objective was to enhance road safety.

Last year we were able to train two members on the Approved Screening Device, two members on the RADAR course, one member on the Intoxilizer course, seven members on the Pipeline course and one member on the Standardized Field Sobriety Testing course. We set an objective of having 150 contacts with motorists and we exceeded this target with 267 contacts.

- Crime Reduction - Our objective was to reduce Property Crime.

Our goal was to decrease thefts from vehicles and thefts under \$5,000. During the previous fiscal year we recorded 35 thefts from vehicles and 63 thefts under \$5,000. This year we had 38 thefts from vehicles and 48 thefts under \$5,000. The increase in thefts from motor vehicles was a result of a single crime spree that occurred in November. Fifteen thefts from vehicles were reported in a single night which is the reason for the increase. Excluding this single crime spree, thefts from vehicles would have also been down this year.

- Youth - Our objective was to prevent and reduce the incidence of crime involving youth. In May of 2019 the Columbia Valley RCMP, Victim Services and Family Dynamix held two high school assemblies to discuss healthy relationships and consent. High school students were also asked to take part in a survey and provide feedback to the Columbia Valley Detachment on what they felt the local issues facing youth were. The WITS program was introduced to the Edgewater Elementary and Martin Morigeau Elementary in Canal Flats with positive feedback. Our officers made a point of regularly visiting our local schools to interact with students and staff.

- Substance Abuse - Our objective was to reduce substance abuse.

Columbia Valley Detachment is investing in training so our members will have the knowledge and skills to tackle more complex files such as drug trafficking. This training is paying off. This spring our officers executed several drug search warrants and seized illicit drugs which were destined for our streets. In March officers conducted a traffic stop on Highway 93/95 near Invermere and noticed indicators of drug possession. The driver was arrested and a search of his vehicle revealed several packages of illicit drugs along with other items consistent with drug trafficking. The officers attributed their success with this drug seizure to the recent training they had received.

In consultation with our elected officials, the Columbia Valley Detachment has decided to maintain our priorities from last year. We feel these priorities will address our local issues and we're confident we can build on our successes from the previous year.

Seasonal Policing Enhancement

This past winter our detachment received \$11,000 from Southeast District for seasonal policing initiatives. With this funding we conducted enhanced policing on our highways and attended numerous community events. In addition, we trained three additional officers on the snowmobile course and provided basic avalanche training for eight officers. We were also able to purchase some much needed safety equipment.

Sgt. Darren Kakuno
Columbia Valley RCMP