

VILLAGE OF RADIUM HOT SPRINGS

AGENDA

REGULAR COUNCIL MEETING OF JUNE 26TH, 2019.

****REMINDER: Council photo shoot at 7:00 p.m. at the Radium Hot Springs Centre. Casual neat dress please.

PRESENT:

1. ORDER:

2. ADDITIONS TO AGENDA:

3. MINUTES:

(a) Council meeting minutes from June 12th, 2019.

4. DELEGATIONS:

(a) Patrick Tolchard regarding Segway tours in Sinclair Creek.

5. COMMITTEE REPORTS:

6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:

(a) Emergency preparedness plans.

7. BYLAWS:

8. MISCELLANEOUS CORRESPONDENCE & REPORTS:

(a) UBCM Minister meeting requests.

9. NEW BUSINESS:

(a) 2019 Annual Report (with opportunity for public input).

(b) Proposed policy (housekeeping) for overtime remuneration of staff during emergency events:

“Resolved, that where wages are reimbursable by Emergency Management BC in emergency situations, staff working overtime related to the event be paid their normal overtime wage or salary rate for the overtime hours worked.”

10. SUNDRY MATTERS & QUESTIONS:

11. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:

12. ADJOURNMENT:

VILLAGE OF RADIUM HOT SPRINGS

REGULAR COUNCIL MEETING MINUTES FROM JUNE 12TH, 2019.

PRESENT: Mayor Clara Reinhardt, Councillors Logan and Gray, Dave Dixon and Mark Read.
Regrets: Councillors McCauley and Shudra.

1. ORDER:

Mayor Reinhardt brought the meeting to order at 7:28 p.m.

2. ADDITIONS TO AGENDA:

Resolved, that we accept the agenda, as presented.
(Moved by Councillor Logan) Carried.

3. MINUTES:

Resolved, that we approve the Council meeting minutes from May 22nd, 2019, as circulated.
(Moved by Councillor Gray) Carried.

4. COMMITTEE REPORTS:

Councillor Gray provided an overview of the presentations held at the RDEK Local Governance Forum.

Mayor Reinhardt provided the following highlights from the RDEK Board meeting:

- The application by the Windermere Valley Snowmobile Society to erect a structure at the Forsters Creek staging area was supported;
- The proposal to petition for expanded investment classes for municipalities was not supported, and;
- The draft Solid Waste Management Plan was introduced.

Clara advised that the 2020 BC Performing Arts Festival will be coming to Cranbrook. A letter of support for funding applications will be provided to the East Kootenay Performing Arts Society. Mayor Reinhardt noted that the Ktunaxa Treaty Advisory Committee continues to move forward with discussions aimed at achieving a ‘constitution’ format agreement.

5. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:

The Village will not move forward with a Smoke Free Bylaw, at this time.

6. NEW BUSINESS:

Resolved, that we approve the 2018 Statement of Financial Information.
(Moved by Councillor Logan) Carried.

Resolved, that we accept the May cheque register in the amount of \$286,971.13.
(Moved by Councillor Gray) Carried.

Resolved, that we cancel the July 24th and August 28th, 2019 Council meetings.
(Moved by Councillor Logan) Carried.

7. SUNDRY MATTERS & QUESTIONS:

Councillor Logan advised of the upcoming Fire Department ‘Open House’ to be held June 29th with fundraising to support the department, the library and the community garden.

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Regular Council Meeting Minutes from June 12th, 2019 continued...

7. SUNDRY MATTERS & QUESTIONS continued:

Councillor Gray noted his attendance at the Columbia Valley Conservation Fund meeting and tour.

Councillor Gray suggested the formation of a ‘task force’ to identify ‘gaps’ in our emergency preparedness plans. Council members discussed the merits of this proposal. CAO Mark Read noted that he and Gary Burford will be reviewing our evacuation plan, and will proceed with revisions, if warranted.

The Radium Hot Springs Centre is the recipient of the 2019 Institutional [Small] Award administered by the Canadian Green Building Council.

8. ADJOURNMENT:

The meeting adjourned at 8:31 p.m.

HEREBY CERTIFIED CORRECT:

Mayor Clara Reinhardt

Clerk Mark Read

8(a).



June 10, 2019

Dear Mayors and Regional District Chairs:

My caucus colleagues and I are looking forward to seeing you all again at this year's Union of British Columbia Municipalities (UBCM) Convention in Vancouver from September 23-27.

Resiliency and Change, the theme for the 2019 Convention, is indeed an appropriate focus as communities throughout our province are experiencing change on issues ranging from the impacts of climate change to economic pressures. UBCM provides a wonderful opportunity to listen to one another, share ideas, and find new approaches to ensure our communities thrive. With local, provincial, federal, and First Nations governments working together, we can continue to build a better BC.

If you would like to request a meeting with a Cabinet Minister or with me during this year's convention, please register online at <https://ubcmreg.gov.bc.ca/> (live, as of today). Please note that this year's invitation code is **MeetingRequest2019** and it is case sensitive. If you have any questions, please contact UBCM.Meetings@gov.bc.ca or phone 250-213-3856.

I look forward to being part of your convention, meeting with many of you, and exploring ways that we can partner together to address common issues.

Sincerely,

John Horgan
Premier

Office of the
Premier

Web Site:
www.gov.bc.ca

Mailing Address:
PO Box 9041 Stn Prov Govt
Victoria BC V8W 9E1

Location:
Parliament Buildings
Victoria



June 10, 2019

Dear Mayors and Regional District Chairs:

I am pleased to provide you with the following information regarding the process for requesting a meeting with me during the annual UBCM Convention taking place this year from September 23 to 27, 2019 in Vancouver, British Columbia.

You will receive a separate letter from the Honourable John Horgan, Premier, containing information about the online process for requesting a meeting with Premier Horgan and other Cabinet ministers.

If you would like to meet with me at the Convention, please complete the online request form at: [MAH Minister's Meeting](#) and submit it to the Ministry of Municipal Affairs and Housing before **July 17, 2019**. Meeting arrangements will be confirmed by early September. I will do my best to accommodate as many meeting requests as possible.

To get the most out of your delegation's meeting with me, it would be helpful for you to provide as much detail as possible in the online form on the topic you wish to discuss. This will enable me to have a better understanding of your delegation's interests so that our discussions can be more productive.

Ministry staff will soon email you the Provincial Appointment Book. This lists all government, agency, commission, and corporation staff who are expected to be available to meet with delegates at the Convention, as well as details on how to request a meeting with staff online.

This will be my third UBCM Convention as Minister responsible for local government, and I appreciate the collaboration and partnerships that we have built over these last several years. I look forward to hearing more about your challenges and accomplishments as we continue our work together to make life better for all British Columbians.

Sincerely,

A handwritten signature in black ink, appearing to read "Selina Robinson".

Selina Robinson
Minister

pc: Honourable John Horgan, Premier
Arjun Singh, President, Union of British Columbia Municipalities

Ministry of Municipal Affairs and
Housing

Office of the Minister

Mailing Address:
PO Box 9056 Stn Prov Govt
Victoria BC V8W 9E2
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Victoria BC

www.gov.bc.ca/mah

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2019 ANNUAL REPORT

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<http://www.radiumhotsprings.ca/content/documents>

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1. 2018 Services and Operations Report

Our drinking water and waste water treatment and distribution systems operated within normal parameters throughout the year. However, a small number of water and sewer main repairs were required, primarily in areas that have ageing infrastructure.

Councillor Ron Verboom retired, thereby opening a seat on Council for newcomer Dale Shudra. Ron served as a Council member for 25 of the 28 years since we incorporated as a Village.

The Village developed policies and procedures for applicants wishing to open a recreational cannabis retail store.

Rick Fowler was hired as our FireSmart Assessor. Rick was available to undertake FireSmart assessments of private property, and to advise owners of the steps they can take to make their properties safer from the threat of interface wildfire.

The Village continued our animal safety program in partnership with WildSafe BC and the Regional District of East Kootenay. Our coordinator, Thea Rodgers, monitored issues involving animal attractants, aggressive animals, and provided public education. 2018 was a good year for bear related issues with no bears relocated or culled. Our urban turkey population expanded and caused nuisance issues in the areas they were frequenting. We have formed an advisory committee to investigate and recommend to Council how these issues might be mitigated.

Administrative work for the Jumbo Glacier Mountain Resort Municipality was minimal during the year pending resolution of the latest legal process. In August, the Supreme Court of British Columbia ruled that the Minister of the Environment's decision, regarding the project's Environmental Assessment Certificate, should be reviewed. The Province has appealed this decision.

2. 2018 Progress Report

The following summarizes progress made achieving our objectives:

1. A Park Master Plan has been developed which contemplates additional park features to include communal meeting areas, fire pits, and playground features. The reconstruction of a new ice rink and washrooms is going forward in 2019. Urban Arts and Hapa Collaborative are returning as architects for this next phase. The Village has also applied to the "Investing in Canada Infrastructure Program" for funding in hopes that the next phase of the Park Master Plan can be tackled.
2. The Ministry of Transportation will be undertaking an engineering assessment to determine the feasibility of constructing an improved sidewalk connector from the Village to the Hot Springs. Once the feasibility and costs of construction are determined, the Village and Ministry will evaluate how this project might move forward.

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3. Replacement of the corroded sections of our intake water main continues annually with \$400K in repairs budgeted over the next four years. Two leaks occurred in the water main in 2018 and those sections of water main were replaced.
4. The Radium Hot Springs Centre and Public Library were commissioned in July with the official opening held August 25th. The building earned the “Community Recognition Award” from the Canadian Wood Council for our extensive use of wood products, innovative design and striking architecture. The building has been well received and already has many bookings for 2020 and beyond.
5. The 2018 general municipal election process was undertaken, resulting in one new Councillor, Dale Shudra, who was acclaimed.
6. Our policy of partnering with stakeholders, like Parks Canada, the government of BC, and the Greenway Trails Alliance, to develop recreational trails located near, or linking with, the Village of Radium Hot Springs, did not result in new trail development in 2018. We expect to continue discussions with Recreation Sites and Trails BC regarding the potential to sanction new trails in the Old Coach Trail area.

3. 2019 Objectives:

1. Construct the new ice rink and confirm future park development and phasing as part of the five year financial plan.
2. Undertake a strategic planning process, so as to determine the objectives and priorities for the incoming Council and staff. Note: strategic planning was undertaken in 2018 with objectives incorporated into the five year financial plan.
3. Construct a public works garage for the housing and storage of vehicles and equipment.
4. Complete construction of the Columbia River watercraft ‘put in and take out’ facility. This project will provide safer vehicle egress onto Horsethief Creek Forest Service Road, an enlarged parking area, a washroom, bear proof garbage containment, interpretive and regulatory signage, and a fortified foreshore that will minimize erosion.
5. Review the Fire Department remuneration structure, so as to determine options that will provide training incentives and foster member retention.
6. Evaluate the short term rental and accommodation industry, and consider regulations and zoning changes, so as to mitigate problems that are identified.
7. Review wildlife policies and management practices, especially with respect to the increasing turkey population.

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4. 2020 Objectives:

1. Continue a phased approach to the implementation of Master Park Plan components, should the municipality have the financial capacity to do so.
2. Initiate a phased approach to the implementation of the Comprehensive Signage Strategy.
3. Upgrade the Supervisory Control and Data Acquisition system (SCADA) used to monitor and operate our drinking water and wastewater treatment and distribution systems.

5. Tax Exemptions

The Community Charter allows Council to exempt certain classes of property from municipal taxation. Examples include lands held by charitable, philanthropic and not for profit corporations. For taxes imposed in 2018, the Village provided an exemption for the lands owned by the Roman Catholic Church. This exemption was provided under Bylaw No. 438, 2017.

The additional amount of municipal taxes that would have been imposed in 2018 on these properties, if not for the exemption, would have been \$ 4,970.

For 2019, a similar exemption is being provided under Bylaw No. 448, 2018. The additional amount of municipal taxes that would be imposed on these properties in 2019, if not for the exemption, would be \$ 6,040.

6. Declarations of Disqualification

The Community Charter details conditions under which a municipal Councillor may be disqualified from holding office. No Councillor was disqualified in 2018 nor were any applications for disqualification made.

7. Small Community Grant Funding

In 2018 the Village of Radium Hot Springs received \$269,389 in funding.

8. Development Cost Charges

\$ 70,516 was received in water development cost charges in 2018 leaving a year-end balance of \$ 540,199 in the fund with \$ 25,284 expenditures, waivers or reductions made in the year. The beginning balance was \$ 484,315 with the fund earning \$ 10,652 in interest.

\$ 38,056 was received in sewer development cost charges in 2018 leaving a year-end balance of \$ 0 with \$ 59,172 expenditures, debt payments, waivers or reductions made in the year. The beginning balance was \$ 20,992 with the fund earning \$ 124 in interest.