

VILLAGE OF RADIUM HOT SPRINGS

AGENDA

REGULAR COUNCIL MEETING OF OCTOBER 9TH, 2019.

PRESENT:

1. ORDER:

2. ADDITIONS TO AGENDA:

3. MINUTES:

- (a) Council meeting minutes from September 11th, 2019.

4. DELEGATIONS:

5. COMMITTEE REPORTS:

- (a) UBCM conference reports.

6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:

7. BYLAWS:

- (a) Tax Exemption (Church Properties) Bylaw No. 453, 2019.
- (b) Financial Plan Amendment Bylaw No. 454, 2019 (with report and memo).

8. MISCELLANEOUS CORRESPONDENCE & REPORTS:

9. NEW BUSINESS:

- (a) Resolution required to apply to the UBCM 'Community Emergency Preparedness Fund' for wildland urban interface equipment (total project cost \$38,025 with potential grant of \$25,000).
- (b) Decision requested regarding the Online Accommodation Platform (OAP) portion of the Municipal Regional District Tax (MRDT).
- (c) Victim Services program memo regarding funding shortfall.
- (d) September cheque register in the amount of \$157,148.31.

10. SUNDRY MATTERS & QUESTIONS:

11. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:

- (a) Resolution to go 'in camera' to discuss the proposed provision of a municipal service under Section 90, of the Community Charter.

12. ADJOURNMENT:

VILLAGE OF RADIUM HOT SPRINGS

REGULAR COUNCIL MEETING MINUTES FROM SEPTEMBER 11TH, 2019.

PRESENT: Mayor Clara Reinhardt, Councillors Logan, McCauley, Gray and Shudra, Phyllis Jackson, Marg Hodson, Don Cassidy, Dauna Ditson, Ed Wiens and Mark Read.

1. ORDER:

Mayor Reinhardt brought the meeting to order at 7:28 p.m.

2. ADDITIONS TO AGENDA:

Resolved, that we add TransCanada project impacts to fire and first responder services, to the agenda.

(Moved by Councillor McCauley) Carried.

3. MINUTES:

Resolved, that we approve the Council meeting minutes from August 14th, 2019, as circulated.

(Moved by Councillor McCauley) Carried.

4. DELEGATIONS:

Resolved, that we designate the Senior's Association executive as a Committee of Council, hereby appointing Marg Hodson and Don Cassidy as committee members, with Mayor Reinhardt as our liaison, and further, that the Senior's Association membership be confirmed as volunteers of the Village of Radium Hot Springs.

(Moved by Councillor McCauley) Carried.

5. COMMITTEE REPORTS:

Councillor Gray advised that the Radium Chamber of Commerce will be announcing their new Executive Director shortly.

Mayor Reinhardt provided highlights from the RDEK board and economic development meetings. In addition, Clara noted that a contractor has been engaged to move forward with the Columbia Valley Rural Access Management Plan.

6. BYLAWS:

Resolved, that we amend the wording of proposed Bylaw No. 453, as discussed.

(Moved by Councillor Gray) Carried.

Resolved, that we provide the first three readings to Tax Exemption (Church Properties) Bylaw No. 453, 2019, as amended.

(Moved by Councillor Logan) Carried. (Councillor Gray opposed)

7. NEW BUSINESS:

Resolved, that we approve Development Variance Permit No. 37, 2019.

(Moved by Councillor McCauley) Carried.

Resolved, that we cancel the September 25th Council meeting due to attendance at the annual UBCM conference.

(Moved by Councillor Gray) Carried.

VILLAGE OF RADIUM HOT SPRINGS

Regular Council Meeting Minutes from September 11th, 2019 continued...

7. NEW BUSINESS continued:

Resolved, that we appoint the following members as the current Board for the Radium Hot Springs Public Library:

Jill Logan, Jane Thurgood Sagal, Donna Verboom, Sandy Eason, Judy Fowler, and Sheila Leman along with Councillor Mike Gray as Council's liaison.
(Moved by Councillor Gray) Carried.

Resolved, that we approve the August cheque register in the amount of 228,414.17.
(Moved by Councillor Gray) Carried.

Councillor McCauley raised the issue of Fire Department concerns about the TransCanada Highway project and potential impacts to finances, capacity and personnel. It was noted that additional discussion with the fire department membership would be appropriate, so as to provide information and identify issues which may not have been addressed.

8. SUNDRY MATTERS & QUESTIONS:

Ed Wiens provided a letter and explained his concerns regarding the round-about design, specifically the proposal to close the north end of Main Street East. Ed noted that he has sent his letter to the design team for the project. Councillor Gray and McCauley also provided an overview of the design features that they recommended to the design team. Mayor Reinhardt noted that she will have an opportunity to discuss our concerns with the Minister at UBCM.

Councillor McCauley noted his attendance at a Columbia Valley Signage meeting.

Council decided not to pursue ownership of the bear sculpture, at this time.

CAO Mark Read provided a progress report for the rink construction project.

9. ADJOURNMENT:

The meeting adjourned at 8:54 p.m.

HEREBY CERTIFIED CORRECT:

Mayor Clara Reinhardt

Clerk Mark Read

UBCM 2019

RMI meetings

- New mayors from Revelstoke, Valemount, Uculet, Fernie, Whistler. New CAO's Osoyoos,
- Decision to form a steering committee: Don McCormick, Ange Qualizza, CAO Whistler to work on ???
- Our presentation went over very well. Many noted that they are excited to come and see for themselves.

Canfor Breakfast

- Forecast is not rosy for foreseeable future. may be some more curtailments. They are not expecting changes should the sale to Jim Pattison go through. The new assets in US are supporting the downturn in Canada.
- Mark Feldinger, Stephen Mackie and Michelle were in attendance.
- Reviewed the COFI report

Mtgs

MoTI – RDEK re: TC shutdown, Transit, and safety of Toby Creek road. We will be asking Ron Sharp for a formal confirmation of the addition/reallocation of policing resources during the diversions. Possibility of reducing speed limits to 90 during those periods – staff have been directed to produce a study. Asked for the \$150 000 we are spending on BC transit to be given to the CV to create their own model. This was a hard no, and we were directed to meet with Transit to discuss options. We later learned that BC Transit has been given a directive to be more flexible and work with communities to determine options. The Toby Creek road is being evaluated to determine how much and where the work has to be done.

Indigenous Relations and Reconciliation

AKBLG – Minister and team wanted to alert us to the legislation which is being tabled in fall. Essentially enshrining the need to consult and work with FN's as has been prescribed by the courts for last several years. They will be attending area association meetings, there seemed to be some jockeying for which of them would "get" to attend in Radium.

Minister Heynan re: Commercial recycling. This was initiated by TNRD with support from almost 20 other RD's who all had representation at the meeting. A very full room. The ask was for the Recycle BC to take commercial paper and plastics rather than making them use the yellow bins. We are paying for a service which we aren't getting, and then turning around and paying for our own yellow bins. I believe that we were heard! There was a cautious commitment.

Workshops

Remuneration for elected officials. Review of the new guide. Comment from Nelson that their new council looks very different than previous ones and it could be because of the significant raise which was voted in by previous council. It seems to be equivalent to a good .5 FTE making it affordable for young people which is reflected in the three councilors who are under 40.

Small Talk

I only caught a few presentations, but really like a concept called "Harvest Hut"

http://www.pentictonherald.ca/news/article_6f3b0434-24f4-11e9-b827-0beb17938456.html

Canal Flats was profiled.

Be Fair: Responding effectively to complaints

a workshop facilitated by the office of the Ombudsperson. Many complaints from local governments annually, usually about bylaws and/or perceived poor service/treatment.

BC Energy Future

Panel including Mayor Ackerman, FT ST John, Mayor Lisa Helps, Victoria, a gal from Sierra Club and a climate scientist. Moderated by Mayor Josie Osborne. Very balanced discussion of the issues surrounding climate change adaptation.

Resolutions

- Special Resolution asking the Govt to revisit the decision to cancel the Rural Dividend Fund was accepted to admit and then unanimously endorsed.
- Late resolution from White Rock to request a review of the terms of ride hailing was debated and then not endorsed. They wanted to make the rules even more stringent to protect taxi companies. Rural members indicated that it has been studied and we can't wait, but need the transportation option.

276 resolutions were forwarded (70 more than last year) we only got 168 on the floor. Many were repetitive – a whole section on climate change.

- The group didn't endorse the request to make Oil and Gas producers pay to mitigate the effects of climate change because Victoria pulled it from debate after the councilor made a full 3 minute speech.
- After 3 tries, the group for reducing voter age to 16 was successful
- After 2 amendments, the group endorsed Ft St John resolution to ensure that all communities and their contributions were recognized by UBCM
- No to tax relief for Legions
- Several resolutions to amend the assessment categories to allow for STR's, high density and lower value uses.

Media events included the rally against the cancellation of RDF, 200 logging trucks in support of the Forestry industry, and rally in front of the Chinese reception.

A survey conducted on Tuesday was pretty clear that there will not be foreign Countries sponsoring this event in the future.

UBCM 2019 (Dale)

Financing Reconciliation – “That we may be good people together”

The reconciliation path is complicated with no end in close sight. Issues include:

- Getting a seat at the table (at every level – fed, prov & municipal) – certain blocks must be removed (e.g. participation even if non-Treaty) – while noble in principle will be complex and difficult, and require strong communication/collaboration
- NDP intend to codify United Nations Declaration of Indigenous Rights (UNDRIP)
- by *Constitution Amendment Act* – same services should be offered across the country and it would be very expensive to bring this to all peoples (and Feds would be the largest target to pay for this)

Small Talk Forum

Misc. rural issues, including:

- Canal Flats & Clearwater (technology/economic diversification to address forestry downturn)
- Harvest Huts – Enderby – creating community while sharing food/reducing waste
- Better Cellphone coverage – 6,100 kms of rural highways/primary roads w/o coverage – priorities being identified and worked on to improve public safety.
- Provincial housing update - addressing housing affordability

Resiliency & Change in BC Forests

- Engineered wood is a big focus – more bang for input dimensional wood
- Up to 12-story wood construction will help
- Some communities hit hard, stressed pursuing vision despite obstacles and accepting available support

BC Energy Futures

Second what Clara said, very balanced discussion of the issues surrounding climate change adaptation. Particularly enjoyed Mayor of Ft. St. John, a good representative of communities benefitting from energy industry and unapologetic for it, and willing to listen to those opposed.

General Comments:

- Many differences, many similarities
 - Receptions proved an effective, high-calorie, way to network
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VILLAGE OF RADIUM HOT SPRINGS

BYLAW NO. 453, 2019.

Being a bylaw to provide for a permissive exemption from taxation of lands.

WHEREAS the municipality has the authority under Part 7, Division 7, Section 224 of the *Community Charter* to exempt from taxation additional land held by a religious organization.

NOW THEREFORE the Council of the Village of Radium Hot Springs in open meeting, assembled **ENACTS** as follows:

- 1) The following land and improvements shall be exempt from municipal taxes for the 2019 taxation year:

Folio #03760.010 PID# 027-729-761
 Lot 1, Plan NEP87941, District Lot 2580, Kootenay Land District,
 The Roman Catholic Bishop of Nelson.

Folio #03760.030 PID# 027-729-788
 Lot 3, Plan NEP87941, District Lot 2580, Kootenay Land District,
 The Roman Catholic Bishop of Nelson.

Folio #03760.040 PID# 027-729-796
 Lot 4, Plan NEP87941, District Lot 2580, Kootenay Land District,
 The Roman Catholic Bishop of Nelson.

Folio #03760.050 PID# 027-729-800
 Lot 5, Plan NEP87941, District Lot 2580, Kootenay Land District,
 The Roman Catholic Bishop of Nelson.

- 2) This permissive exemption shall include the entire lot for each property noted above. Currently the properties, held in the name of Roman Catholic Bishop of Nelson, are used for a church, church parking and 'Stations of the Cross'.
- 3) This bylaw shall be cited as "Tax Exemption (Church Properties) Bylaw No. 453, 2019".

READ A FIRST, SECOND AND THIRD TIME this 11th day of September, 2019.

RECONSIDERED and ADOPTED this _____ day of October, 2019.

Clara Reinhardt, MAYOR

Mark Read, CLERK

HEREBY CERTIFIED A TRUE COPY OF
 BYLAW NO. 453, 2019:

Mark Read, CLERK

Memo

To: Mayor and Council
From: Karen Sharp, CFO
Date: September 25, 2019
Re: Financial Update and Financial Plan Amendment Bylaw No. 454

Please find attached a report to Council for 2019 activities since the previous August report of the Finance Department.

Purpose of this communication is two-fold:

1. To inform Council within the noted timeframe of the Finance Department's completed activities, activities which were scheduled however uncompleted and upcoming activities for the next timeframe.
2. To provide the Finance Department's insight to the proposed 2019-2023 Financial Plan Amendment bylaw.

Attached:

The proposed Amended Financial Plan for 2019 – 2023 – Bylaw No. 454.

Respectfully submitted,



Karen Sharp, CFO

Finance Department Report

Activities Completed since previous report:

- Migration of the CAFT banking system (September)
- Tax Sale preparation (Tax sale date is September 30th, 2019)
 - There were 9 properties up for tax sale with \$33,400 to be collected
 - All funds have been collected and no tax sale will occur
- Utility billing for the May-August period will be issued – Due Oct 4th
- Continue closing month-ends and complete bank reconciliations.
- RMI quarterly reporting
- Submitted monthly School Tax and Police Tax payments
- Re-coding of all Financial Assets
 - This has created a secondary project as Assets were identified as being in GIS and not the asset registry and vis-a-versa
- Prepared UBCM Volunteer & Composite Fire Departments Equipment & Training Grant
- Ordered tablet for Public Works department
- Investigated and testing internet service with CBBC
- Attended Vadim Conference and completed report training
- AP clerk replacement – advertising has started
- Organized Columbia River Access opening
- Refunded as per *Community Charter* all overpaid tax payments
- Processed monthly pre-authorized payment plans

Activities Scheduled However Uncompleted:

- There were no activities in this period that were scheduled and not completed.

Upcoming Activities for remainder of year:

- Templates for online and paper tax notices needs to be updated.
- Revise the employee claim form (inefficient)
- Hiring a replacement for AP clerk (maternity leave) – advertising has started and hire date scheduled for Nov. 25
- Audit preparation – interim audit scheduled for October 30th
- RMI quarterly reporting
- Submit monthly School Tax and Police Tax payments
- Process monthly pre-authorized payment plans
- Create new reports for staff
- Create new Business License Certificate
- Emergency Operations Center training
- MRDT Tactical Plan submission

The following is a current Financial Report however, a Financial Plan Amendment Bylaw is also explained thereafter.

Financial Report as of September 30, 2019

	Year To Date	Budget Amount	Variance
General Operating:			
MUNICIPAL TAXES	(1,670,451)	(1,663,890)	6,561
SERVICES TO OTHER	(52,635)	(61,630)	(8,995)
OWN SOURCE REVENUE	(86,004)	(93,505)	(7,501)
OTHER REVENUES	(28,089)	(20,000)	8,089
INTEREST REVENUE	(41,047)	(27,450)	13,597
PENALTY REVENUE	(31,907)	(23,200)	8,707
GOVERNMENT TRANSFERS	(699,108)	(930,165)	(231,057)
NON-GOVERNMENT TRANSFERS	(2,500)	(2,500)	0
OWN SOURCE TRANSFERS	0	(537,165)	(537,165)
TOTAL GENERAL REVENUES	(2,611,741)	(3,359,505)	(747,764)
COUNCIL EXPENSES	105,466	144,840	39,375
<i>Including:</i>			
COUNCIL EXP: MAYOR	5,918	8,000	2,082
COUNCIL EXP: M. GRAY	7,520	3,000	(4,520)
COUNCIL EXP: D. SHUDRA	5,412	3,000	(2,412)
COUNCIL EXP: T. LOGAN	741	3,000	2,259
COUNCIL EXP: T. MCCAULEY	717	3,000	2,283
GENERAL ADMINISTRATION SERVICES	204,144	308,705	104,561
FIRE DEPARTMENT SERVICES	101,908	270,875	168,967
ENFORCEMENT SERVICES	38,154	77,743	39,589
PUBLIC WORKS SERVICES	240,682	623,217	382,535
DEVELOPMENT & PLANNING SERVICES	102,423	160,245	57,822
COLUMBARIUM SERVICES	1,463	2,980	1,517
RECREATIONAL SERVICES	94,057	296,950	202,893
TRANSFERS OTHER	48,419	417,985	369,566
TRANSFERS TO RESERVES	230,876	792,440	561,564
LONG-TERM DEBTS	240,223	245,975	5,752
TOTAL GENERAL EXPENSES	1,407,815	3,341,955	1,934,140
Water Operating:			
WATER REVENUES	(683,304)	(1,031,905)	(348,601)
WATER EXPENSES	305,095	1,031,905	726,810
Sewer Operating:			
SEWER REVENUES	(528,534)	(773,475)	(244,941)
SEWER EXPENSES	218,949	773,475	554,526
General Capital:			
GENERAL CAPITAL REVENUES	(100,000)	(1,884,420)	(1,784,420)
GENERAL CAPITAL EXPENSES	572,451	1,884,420	1,311,969
Water Capital:			
WATER CAPITAL REVENUES	0	(151,500)	(151,500)
WATER CAPITAL EXPENSES	40,436	151,500	111,064
Sewer Capital:			
SEWER CAPITAL REVENUES	0	(45,000)	(45,000)
SEWER CAPITAL EXPENSES	0	45,000	45,000

2019 Capital Budget

	Year To Date	Budget Amount	Variance	Comments
GENERAL				
ADMIN OFFICE COMPUTER REPLACEMENTS	3,500	4,500	1,000	Complete
ADDITIONAL BRENT'S SHACK SIGN ON SIDE OF BUILDING	0	5,000	5,000	Fall project
COMM CENTRE 70" SCREEN	0	5,000	5,000	Fall project
STREET BANNERS	7,630	8,000	370	Complete
				Complete - total was less than Capital threshold therefore
SINCLAIR CR TR ACCESS FRM ROTARY PARK	0	5,000	5,000	expensed (\$2250) Part of FP Amendment.
TREE GUARDS	3,300	0	(3,300)	Complete.
CENTRAL PARK WORKS				
NEW ICE RINK (\$300k), WARMING HUT, WASH/CHG ROOM, & FIRE PIT (\$350,000)	29,252	650,000	620,748	Part of FP Amendment. In progress.
FIRE DEPARTMENT				
FD - EQUIPMENT REPLACEMENT	0	24,030	24,030	Grant application in process
FD - EQUIPMENT NEW CAPITAL	1,377	3,100	1,723	Ordering throughout year
PUBLIC WORKS				
PW GARAGE	82,855	600,000	517,145	In Progress
RUBBER SURFACING FOR PLAYGROUNDS (Kirk St Plygrnd)	65,866	80,000	14,134	Complete
ROAD RESURFACING	5,480	19,000	13,520	Complete
RMI CAPITAL PROJECTS				
COLUMBIA RIVER ACCESS	373,200	480,790	107,590	Complete
WATER				
				Tablet on order, Bruce's computer
PW COMPUTERS	1,613	5,000	3,387	installed
C900 -BLUE BRUTE 12" -INTAKE LINE (~132 METERS)	0	28,000	28,000	On Hold
WATER MAIN & YARD HYRDANT(2) ACCESS ICE RINK	0	10,000	10,000	In progress
REVELSTOKE AVE FIRE HYDRANT	0	5,000	5,000	Developer contribution
WCB WATER SYSTEM ENHANCEMENTS	0	22,000	22,000	Fall project
BULK WATER STATION	0	7,500	7,500	Fall project
6KM SETTLE POND BYPASS VALVES	0	14,000	14,000	In progress
WATERLINE EXTENSION TO SERVICE RINK AND WASHROOM	0	60,000	60,000	In progress
				Part of FP Amendment.
SCADA MONITORING SOFTWARE	32,030	0	(32,030)	In progress.
				Part of FP Amendment.
WATER SERVICE CONNECTIONS	6,800	0	(6,800)	In progress.
SEWER				
SEWER SERVICE RINK AND WASHROOM	0	40,000	40,000	In progress
MOBILE GANTRY FOR WATER & SEWER (WorkSafe)	0	5,000	5,000	October project

Highlights regarding the Proposed Amended Financial Plan for 2019 – 2023:

Round-about Study:

As previously discussed with Council, an independent study of the proposed Highway Intersection Round-about was added to the general operating budget in the amount of \$24k. This has been funded by prior year surplus.

New Ice Rink and Warming Hut:

The New Ice Rink and Warming Hut original budget was insufficient by \$345k. The cost of construction was identified as \$995k. The funding has been accomplished by reducing \$100k of future (2020) park works, accessing additional Community Works (Gas Tax) reserves of \$95k and RMI funds of \$50k, and by Public Works working in-house on the Columbia River Access project saving the Village approximately \$100k allowing for reallocation of funds. By reducing future park funding, the Village will only be able to focus on essential park works for the next three to four years.

Sidewalk Connector:

The Ministry of Transportation has indicated they are interested in partnering with us to develop the Sidewalk Connector along Highway 93 to Kootenay National Park. This was a project, identified in 2021, that has been brought forward to 2019, however this is dependent on MOT’s schedule and may begin the spring of 2020.

Water Capital Projects:

Several unexpected projects occurred in our Water Department. All have been funded by reducing the 2019 transfer to reserve from water operating. The original transfer of approx. \$178k has been reduced to \$38k, a total reduction of \$140k. The following projects are required in 2019:

SCADA monitoring software
Water Service Connections
Backwash Pump
Peristaltic Pumps (2)
Controls for Pond
Domestic pump upsize
Flow meter (2) replacements & setup
Additional Air Scour parts
SCU Meters (2)

The Amended Financial Plan identifies the current year Water Capital Projects. It does not account for the following issues:

- Replacement program for critical systems, isolation valves and altitude valves
- Pre-treatment water supply settling options
- Expansion of a third filter train
- *Note: an amount of \$540,000 from the Water Development Cost Charge Reserve has been added to 2020. However, the actual cost is expected to be higher and the remaining funding source has not been identified due to the other potential projects.*
- Reducing irrigation during peak water demands on system

VILLAGE OF RADIUM HOT SPRINGS

BYLAW NO. 454, 2019.

Being a bylaw amending Bylaw No. 451 respecting the
Financial Plan for the years 2019 - 2023.

WHEREAS the Financial Plan Bylaw No. 451 Schedule “A” requires changes,

NOW THEREFORE the Council of the Village of Radium Hot Springs, in open meeting assembled *enacts*, as follows:

1. That Schedule “A” of Bylaw 451 is hereby replaced in its entirety with the attached Schedule “A”, and;
2. That the replaced Schedule “A” attached hereto and made part of this bylaw is hereby declared to be the Five-Year Financial Plan of the Village of Radium Hot Springs for the year ending December 31, 2023, and;
3. That the Financial Plan comes into effect on January 1, 2019, and;
4. That this bylaw may be cited as “Financial Plan Amendment Bylaw No. 454, 2019”.

READ A FIRST, SECOND AND THIRD TIME THIS _____ DAY OF OCTOBER, 2019.

RECONSIDERED AND ADOPTED THIS _____ DAY OF NOVEMBER, 2019.

Mayor Clara Reinhardt

CAO Mark Read

Hereby certified as a true copy of Bylaw No. 454, 2019.

Clerk

SCHEDULE 'A' TO BYLAW NO. 454, 2019

VILLAGE OF RADIUM HOT SPRINGS
AMENDED FINANCIAL PLAN 2019 - 2023

Financial Plan	2019	2020	2021	2022	2023
Revenues					
Taxation	-2,322,040	-2,300,310	-2,357,737	-2,404,984	-2,452,974
User fees	-802,000	-802,800	-796,497	-827,707	-831,354
Government transfers	-1,782,970	-665,165	-657,886	-529,573	-531,276
Non-Government transfers	-227,500	0	0	0	0
Fees, permits, licenses and fines	-116,705	-110,180	-85,227	-85,345	-85,465
Services provided to other governments	-61,630	-61,630	-62,131	-62,638	-63,149
Investment income	-40,450	-40,450	-40,700	-40,700	-40,699
Deferred Revenues					
From Water DCC Reserve	0	-540,000	0	0	0
From Sewer DCC Reserve	0	0	0	0	0
Other Deferred Revenues	0	0	0	0	0
Miscellaneous revenues	-20,000	-19,500	-4,140	-4,140	-4,140
	-5,373,295	-4,540,035	-4,004,318	-3,955,086	-4,009,057
Expenses					
General government	453,545	453,635	453,121	463,653	468,289
Protection	363,168	332,635	335,961	339,321	342,714
Roadways and transportation	650,217	628,990	635,280	641,633	648,049
Development services	328,225	319,355	322,549	325,774	329,032
Recreation and culture	296,950	326,805	300,073	303,074	306,105
Other	450	450	455	459	464
Water operating and administration	634,715	618,020	644,200	650,642	657,149
Sewer operating and administration	466,300	462,695	487,322	492,195	497,117
Debt financing - interest on long-term debt	113,000	113,000	109,000	109,000	109,000
	3,306,570	3,255,585	3,287,961	3,325,750	3,357,918
Surplus	-2,066,725	-1,284,450	-716,357	-629,336	-651,139
<i>Adjustment for non-cash items:</i>					
-Amortization expense	-863,345	-866,390	-866,390	-866,390	-866,390
-TCA expenditures	2,572,715	1,205,500	541,400	1,115,400	240,500
<i>Adjustment for cash items, not recognized as revenues or expenses in the Statement of Operations:</i>					
-Debt principle repayment	132,525	132,525	132,525	132,525	132,525
-Debt proceeds	0	0	0	0	0
-Transfers to Reserves	1,343,775	1,475,815	1,450,222	1,363,201	1,385,004
-Transfers from Reserves					
From Capital Reserve	-86,530	-185,500	-242,400	-919,400	-38,000
From Water Reserve	-444,000	-142,000	-182,000	-122,000	-100,000
From Sewer Reserve	-342,500	-32,500	-12,500	-12,500	-100,000
From Parking Reserve	0	-50,000	0	0	0
From Fire Department Reserve	-3,100	-19,000	-19,000	-19,000	0
From Road Reserve	-19,000	-100,000	0	-30,000	0
From Parkland Reserve	0	0	0	0	0
From Recreation Reserve	-185,000	-18,000	0	-10,000	0
-Transfer to Capital from Operating	-10,000	-113,500	-83,000	0	0
-Transfer (from)/to Residual Surplus	-28,815	-2,500	-2,500	-2,500	-2,500
Financial Plan Balance	-0	0	0	0	0

END OF BUDGET / FINANCIAL PLAN

Capital Summary:	2019	2020	2021	2022	2023
Funding sources					
Taxation	-464,318	-2,500	-2,500	-2,500	-2,500
Debt	0	0	0	0	0
Grants & Other Contributions	-1,028,267	-116,000	-83,000	0	0
Reserves	-1,080,130	-547,000	-255,500	-906,500	-213,000
Restricted Reserves	0	-540,000	-200,400	-206,400	-25,000
Residual Surplus	0	0	0	0	0
	-2,572,715	-1,205,500	-541,400	-1,115,400	-240,500
Capital expenditures	2,572,715	1,205,500	541,400	1,115,400	240,500

MUNICIPAL AND REGIONAL DISTRICT TAX (MRDT) FAQ

Affordable Housing

What changes were made to the MRDT Program Requirements in Summer 2018?

In *Budget 2018*, the government announced that the eligible uses of MRDT revenues would be expanded to include affordable housing initiatives. At the same time, it was announced that online accommodation platforms located outside of BC would be enabled to register to collect provincial sales tax and MRDT on purchases of accommodation through their platform.

In keeping with these announcements, the MRDT Program Requirements have been updated to reflect the changes. In particular, the revised Program Requirements include the following clarifications:

- MRDT revenues from online accommodation platforms can be used for affordable housing initiatives;
- General or traditional MRDT revenues cannot be used for affordable housing initiatives unless the designated recipient can demonstrate support of tourism stakeholders and accommodation providers; and
- The requirement to demonstrate accommodation support will remain unchanged. Individual hosts that only list on online accommodation platforms will not need to be consulted.

What is the difference between Online Accommodation Platform (OAP) and General MRDT revenues?

1. **Online Accommodation Platform (OAP) MRDT Revenue:** OAP consists of new MRDT revenues collected from online marketplaces that facilitate transactions for renting short-term accommodation (many of which operate across jurisdictions) and typically list basement suites, individual rooms, or other forms of accommodation (such as trailers or motor homes).
2. **General MRDT Revenue:** MRDT revenues collected from traditional accommodation providers, including hotels and motels, bed and breakfasts, and vacation rental reservation systems that list properties with verifiable property managers.

Is a designated recipient required to use OAP revenues on affordable housing?

No, it is at the discretion of the designated recipient to determine if either all or part of OAP revenues be used either for affordable housing or tourism marketing programs or projects.

When will the Province commence collecting OAP MRDT revenues and how is this revenue dispersed from the Province to the designated recipients?

Online accommodation platforms can begin collecting MRDT revenues starting October 1, 2018. OAP MRDT revenue will be dispersed quarterly. The Province will provide information on both general MRDT revenue and OAP MRDT revenue to the designated recipient. The first OAP disbursement will be made between January and March 2019.

How can I use OAP MRDT revenues to fund affordable housing?

Designated recipients are able to use OAP MRDT revenues on affordable housing initiatives without submitting a new five-year strategic business plan or application package; however, the Ministry of Municipal Affairs and Housing will be consulted prior to implementation of affordable housing initiatives and details must be included with the annual tactical plan due on November 30th each year.

How can I use general MRDT revenues to fund affordable housing?

Designated recipients that wish to use general MRDT revenues must submit a complete application package including all the documentation required for a renewal or rate increase application outlined in the MRDT Program Requirements. A new application package can be submitted at any time during the five-year tax lifecycle.

Note: Designated recipients not subject to the renewal application requirements that would like to use general MRDT revenues on affordable housing initiatives must submit a complete application as outlined above.

What are the parameters for spending (General &/or just OAP) MRDT revenue on affordable housing?

Designated recipients have the flexibility to define, identify, and fund affordable housing initiatives that they deem appropriate to meet local needs. This could include housing for workers in tourism-oriented communities facing worker housing challenges. Designated recipients may use MRDT revenues for the following purposes for spending on affordable housing initiatives:

- Acquiring, constructing, maintaining or renovating housing or shelter;
- Acquiring or improving land used for, or intended to be used for, housing or shelter;
- Supporting the acquisition, construction, maintenance, renovation or retention of housing or shelter or the acquisition or improvement of land intended to be used for housing or shelter;
- Supporting housing, rental or shelter programs; or
- Paying expenses related to the administration or disposal of housing, shelter or land acquired with money paid out of MRDT revenues.

Can I redirect online accommodation platform MRDT revenues to affordable housing midway through the year, if these revenues have been committed for purposes other than affordable housing?

Designated recipients cannot redirect revenues to affordable housing midway through the year; they must wait until the submission of the next tactical plan due on November 30 and completing an Affordable Housing MRDT Plan.

What are the parameters for the use of OAP revenues collected from October 1, 2018, to the first disbursement cheque?

Revenue collected up to the first disbursement in early 2019 can be used for affordable housing initiatives starting in January 2019 for activities outlined in the submitted tactical plan and Affordable Housing MRDT Plan.

What is the process for reviewing an MRDT application that includes the use of OAP MRDT revenues for affordable housing and when can I start spending funds?

A completed Affordable Housing MRDT Plan as part of the overall tactical plan that outlines spending in the upcoming year must be submitted in PDF format to Destination BC at MRDT@destinationbc.ca prior to implementation and on November 30 of each year. The applicant will receive an email from Destination BC confirming receipt of the plan.

The Ministry of Municipal Affairs and Housing will review the Affordable Housing MRDT Plan and may contact the applicant for additional information. The plan is checked for completeness and adherence to MRDT Program Requirements.

The Affordable Housing MRDT Plan must include a description of how a particular project will respond to affordable housing needs in a community (for example, if the project oriented towards providing housing to tourism workers).

Are there additional reporting requirements for affordable housing?

Yes, all designated recipients choosing to implement affordable housing initiatives, regardless of whether the revenues are solely from OAP revenues or from general MRDT revenues, will be subject to enhanced reporting requirements and must complete the following:

- an Affordable Housing Plan (Appendix 1.8) prior to implementation and is due on November 30 of each year to outline spending in the upcoming year.
- the Annual Affordable Housing MRDT Report (Appendix 2.4) by May 31 of each year.

Why was affordable housing added as an allowable use of MRDT funds?

Affordable housing was added as a permissible use of funds in Budget 2018 to help address local housing needs and ensure tourism workers can find housing. Designated recipients have the flexibility to define, identify, and fund affordable housing initiatives that they deem appropriate to meet local needs. Affordable housing funding must be consistent with fiscal prudence and accountability and will be subject to additional reporting requirements. For more information, please refer to Section 8 of the MRDT Program Requirements.

What constitutes affordable housing?

Designated recipients have the flexibility to define, identify, and fund affordable housing initiatives that they deem appropriate to meet local affordable housing needs. This could include housing for workers in tourism-oriented communities facing worker housing challenges.

What are the requirements for the Affordable Housing MRDT Plan?

The requirements of the Affordable Housing MRDT Plan are set out in Appendix 1.8 of the MRDT Program Requirements.

Designated recipients that wish to use MRDT revenues for affordable housing must provide an Affordable Housing Plan prior to implementation and due on November 30 of each year to outline spending in the upcoming year.

The plan must identify project name and address, project rationale and details, MRDT contribution, housing provider/project owner, funding partners and contribution (if applicable), estimated completion date, estimated number of housing units, and evidence of consultation from local government(s) if the designated recipient is not a municipality.

Memo

To: Mayor and Council
From: Karen Sharp, CFO
Date: September 25, 2019
Re: Family Dynamix 2019, and 2020 & beyond Funding Request

Family Dynamix has requested funding assistance from the local governments and regional areas of the Columbia Valley as the program serves all residents from Canal Flats to Spillimacheen. Any financial assistance for the current fiscal year would assist with the current cutbacks. In addition, Family Dynamix is requesting a more permanent solution starting for their fiscal year of April 1st, 2020 and beyond for the Victim Services program. The organization has worked hard to managed funds received however are finding the increased need for services impossible to address with the current funding model as the Ministry of Justice is the sole funder. The program is seeking an additional funding of \$55,095.00 per fiscal year (April – March) from the Columbia Valley governing bodies.

The funds they receive are broken down in the following categories:

- 80% Direct Service Hours
- 10% Administration
 - 5% Facility
 - 5% Program Costs

For many years the Ministry has encouraged a cost-share contribution with local government for police-based services which Family Dynamix have not requested from us. The Ministry of Justice contract stipulates that police-based victim service programs are cost-shared 50/50 between the ministry and local governments in the communities with a population of 5,000 or more and *where they exist in communities with a police-strength of 4 or more* (which is applicable to the Columbia Valley detachment). At a minimum, the Ministry expects local governments to match the Ministry's contribution. This cost-sharing approach recognizes the critical role that police-based victim services play in the police response to crime and trauma, particularly in the area of crises response.

If each municipality and area committed to the program, there are two possible methods to calculate the contribution, either based on population (per capita) or based on assessment. Since this is a service that targets mainly the permanent residents, I would recommend the per capita method.

Note: We would calculate the contribution on our fiscal year-end (Jan – Dec), therefore for the 2020 fiscal period and beyond request amount estimates would be:

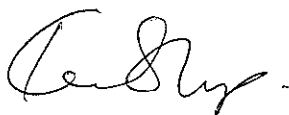
	Method 1			Method 2		
	<i>Per Capita</i>	%	\$	<i>Per Converted Assessment</i>	%	\$
	2018			2019		
Canal Flats	700	7%	3,625	15,438,375	3.20%	1,763
JGMRM	-	0%	0	96,358	0.02%	11
Invermere	3,400	34%	18,974	112,456,459	23.30%	12,840
Radium Hot Springs	800	9%	4,948	45,489,002	9.43%	5,194
Area F	3,200	34%	18,881	270,928,562	56.15%	30,934
Area G	1,500	16%	8,667	38,135,490	7.90%	4,354
			55,095			55,095

For the current year request, I would suggest that our portion be the 3 months remaining of the annual calculated contribution per capita. This would result in a contribution of \$1,240.00 in 2019.

Action required:

1. If a contribution for 2019 is decided by Council, please provide a resolution.
2. The 2020 discussions would become part of the 2020 budget discussions.

Respectfully submitted,



Karen Sharp, CFO

VILLAGE OF RADIUM HOT SPRINGS
Cheque Register-Summary-Bank



9cd)

Supplier : 00ABA1 To ZWI001
Cheque Dt. 01-Sep-2019 To 30-Sep-2019
Bank : 01 - Kootenay Savings - VOR

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA

SEPTEMBER 2019

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
1848	11-Sep-2019	ART001	ARTOPIA ADAPTIVE	Issued	133	C	7,989.00
1849	11-Sep-2019	CHA003	CHAMBERLAIN, LISA	Issued	133	C	1,789.07
1850	11-Sep-2019	COL004	COLUMBIA VALLEY FREIGHT	Issued	133	C	459.38
1851	11-Sep-2019	ENV001	ENVIROCULTURE LANDSCAPE MAINTENANC	Issued	133	C	7,301.70
1852	11-Sep-2019	FRA001	FRATER ENTERPRISES	Issued	133	C	1,711.40
1853	11-Sep-2019	GIR001	GIROUX, PATRICK	Issued	133	C	2,800.00
1854	11-Sep-2019	KOO007	KOOTENAY MONUMENT INSTALLATIONS	Issued	133	C	320.25
1855	11-Sep-2019	NOR002	NORTH STAR HARDWARE & BUILDING SUPP	Issued	133	C	35.18
1856	11-Sep-2019	PAS001	PASOWISTY. SHARON	Issued	133	C	36.00
1857	11-Sep-2019	PT00000043	RIVERS, DREW A	Issued	133	C	770.00
1858	11-Sep-2019	PT00000044	TAI, CALVIN D	Issued	133	C	770.00
1859	11-Sep-2019	RUA001	RUALT MECHANICAL SERVICES LTD	Issued	133	C	221.21
1860	11-Sep-2019	SHO002	SHOLINDER & MACKAY SAND & GRAVEL LTD	Issued	133	C	688.80
1861	11-Sep-2019	SIG001	SIGN ARTISTS	Issued	133	C	728.00
1862	11-Sep-2019	SOL001	SOLID ROCK PROFESSIONAL SERVICES	Issued	133	C	1,312.50
1863	11-Sep-2019	STE001	STEEDMAN ENTERPRISES	Issued	133	C	3,885.00
1864	11-Sep-2019	TOU001	TOURISM RADIUM	Issued	133	C	23,622.15
1865	11-Sep-2019	WAT001	WATERHOUSE ENVIRONMENTAL SERVICES	Issued	133	C	12,163.20
1869	25-Sep-2019	AMP001	AMPED UP ELECTRICAL SERVICE LTD	Issued	148	C	298.46
1870	25-Sep-2019	BOL001	BOLEN ENGINEERING INC	Issued	148	C	892.50
1871	25-Sep-2019	CAS001	CASTLE FUELS (2008) INC	Issued	148	C	307.72
1872	25-Sep-2019	CHA003	CHAMBERLAIN, LISA	Issued	148	C	250.00
1873	25-Sep-2019	COL004	COLUMBIA VALLEY FREIGHT	Issued	148	C	210.00
1874	25-Sep-2019	DIE001	DIEKRI TECHNOLOGY INC	Issued	148	C	1,503.15
1875	25-Sep-2019	GIR001	GIROUX, PATRICK	Issued	148	C	2,485.00
1876	25-Sep-2019	GRO002	GROUNDTECH ENGINEERING LTD	Issued	148	C	2,844.98
1877	25-Sep-2019	MPE001	MPE ENGINEERING LTD	Issued	148	C	6,628.13
1878	25-Sep-2019	URB001	URBAN SYSTEMS LTD	Issued	148	C	14,226.45
1879	25-Sep-2019	YOU001	YOUNG ANDERSON	Issued	148	C	230.73
00000-2837	10-Sep-2019	BMO001	BMO MASTERCARD *SEE ATTACHED	Issued	142	E	36,501.16
00000-2839	30-Sep-2019	MUN005	MUNICIPAL PENSION PLAN	Issued	152	E	9,873.29
00000-2840	30-Sep-2019	REC002	RECEIVER GENERAL OF CDA - 001/002	Issued	152	E	14,293.90
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Total Manually Paid :		0.00	Total EFT File :	0.00			

VILLAGE OF RADIUM HOT SPRINGS
Cheque Register-Summary-Bank



Supplier : 00ABA1 To ZWI001
Cheque Dt. 01-Sep-2019 To 30-Sep-2019
Bank : 02 - MasterCard Payments-VOR

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA

MASTERCARD SEPT 2019

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
00000-2784	03-Sep-2019	ACE001	A.C.E. COURIER SERVICES	Cleared	140	E	325.44
00000-2785	03-Sep-2019	AGV001	AG VALLEY FOODS	Cleared	140	E	120.80
00000-2786	03-Sep-2019	ALE001	ALEXANDER HOLBURN BEAUDIN & LANG L	Cleared	140	E	1,637.84
00000-2787	03-Sep-2019	BIG002	BIG HORN CAFE	Cleared	140	E	52.25
00000-2788	03-Sep-2019	CAN004	CANADIAN TIRE - VARIOUS	Cleared	140	E	16.78
00000-2789	03-Sep-2019	CAN013	CANADIAN RESTAURANT SUPPLY LTD	Cleared	140	E	43.63
00000-2790	03-Sep-2019	CAN015	CANADIAN LINEN & UNIFORM SERVICE	Cleared	140	E	67.20
00000-2791	03-Sep-2019	CAR001	CARO ANALYTICAL SERVICES	Cleared	140	E	883.45
00000-2792	03-Sep-2019	COL006	COLUMBIA VALLEY PIONEER	Cleared	140	E	157.50
00000-2793	03-Sep-2019	COL010	COLUMBIA VALLEY SEWER & DRAIN LTD	Cleared	140	E	506.10
00000-2794	03-Sep-2019	CUB001	CUBEX LIMITED	Cleared	140	E	504.00
00000-2795	03-Sep-2019	EMC001	EMCO CORPORATION	Cleared	140	E	3,356.86
00000-2796	03-Sep-2019	ENV003	ENVIRONMENTAL OPERATORS CERTIFICATI	Cleared	140	E	105.00
00000-2797	03-Sep-2019	FAB001	FABCO PLASTICS WESTERN (BC)	Cleared	140	E	1,259.52
00000-2798	03-Sep-2019	FIV001	FIVE STAR UNIFORMS	Cleared	140	E	1,069.82
00000-2799	03-Sep-2019	GAS001	GAS PLUS, RADIUM HOT SPRINGS	Cleared	140	E	818.77
00000-2800	03-Sep-2019	GFL001	GFL ENVIRONMENTAL INC. 2019	Cleared	140	E	173.66
00000-2801	03-Sep-2019	GUI001	Guillevin International Co	Cleared	140	E	44.80
00000-2802	03-Sep-2019	HIS001	HI SIGNS THE FATH GROUP LTD	Cleared	140	E	2,017.68
00000-2803	03-Sep-2019	HUS001	HUSKY OIL OPERATIONS LTD - RADIUM	Cleared	140	E	25.00
00000-2804	03-Sep-2019	INV003	INVERMERE HARDWARE & BLDG SUPPLIES	Cleared	140	E	2,971.50
00000-2805	03-Sep-2019	K5M001	K-5 MECHANICAL	Cleared	140	E	271.58
00000-2806	03-Sep-2019	LEO001	LEO BURRITO	Cleared	140	E	63.50
00000-2807	03-Sep-2019	LUC001	LUCKY STRIKE GAS	Cleared	140	E	131.00
00000-2808	03-Sep-2019	MAR001	MARK'S WORK WEARHOUSE - VARIOUS	Cleared	140	E	136.49
00000-2809	03-Sep-2019	MIS004	MISC - ACCOMODATION TRAVEL	Cleared	140	E	5,628.40
00000-2810	03-Sep-2019	MIS006	MISC - MEALS TRAVEL	Cleared	140	E	78.82
00000-2811	03-Sep-2019	MIS008	MISC - VENDOR ONE-TIME	Cleared	140	E	547.32
00000-2812	03-Sep-2019	MOU001	MOUNTAINSIDE MARKET RADIUM HOT SPRIN	Cleared	140	E	741.25
00000-2813	03-Sep-2019	NOF001	NO FRILLS (JOE'S)	Cleared	140	E	1,295.73
00000-2814	03-Sep-2019	PAL001	PALLISER PRINTING & PUBLISHING LTD	Cleared	140	E	285.39
00000-2815	03-Sep-2019	PET001	PETRO-CANADA, RADIUM HOT SPRINGS	Cleared	140	E	225.35
00000-2816	03-Sep-2019	PIT001	PITNEY BOWES GLOBAL CREDIT SERVICES	Cleared	140	E	515.73
00000-2817	03-Sep-2019	RED002	REDEYE RENTALS & SALES LTD	Cleared	140	E	64.06
00000-2818	03-Sep-2019	ROG003	ROGERS WIRELESS	Cleared	140	E	402.93
00000-2819	03-Sep-2019	SEL001	SELKIRK CELLULARS & OFFICE SUPPLIES	Cleared	140	E	98.54
00000-2820	03-Sep-2019	SHA002	SHAW CABLESYSTEMS LTD	Cleared	140	E	400.30
00000-2821	03-Sep-2019	SHA003	SHAW CABLESYSTEMS - FIREHALL	Cleared	140	E	266.22
00000-2822	03-Sep-2019	SHA004	SHAW CABLESYSTEMS - COLUMBARIUM	Cleared	140	E	68.27
00000-2823	03-Sep-2019	SHA006	SHAW CABLESYSTEMS - CENTRE	Cleared	140	E	208.04
00000-2824	03-Sep-2019	SUM003	SUMMIT VALVE AND CONTROLS INC	Cleared	140	E	5,313.28
00000-2825	03-Sep-2019	SUP001	SUPERIOR PROPANE A DIVISION OF SUPERI	Cleared	140	E	2,684.58
00000-2826	03-Sep-2019	SUP002	SUPERSTORE, REAL CANADIAN	Cleared	140	E	170.70
00000-2827	03-Sep-2019	SUR001	SURVEY MONKEY	Cleared	140	E	37.00
00000-2828	03-Sep-2019	TEL001	TELUS COMMUNICATIONS INC	Cleared	140	E	34.02
00000-2829	03-Sep-2019	VIT001	VITALAIRE	Cleared	140	E	45.00
00000-2830	03-Sep-2019	WAS001	WASTE MANAGEMENT OF CANADA CORP	Cleared	140	E	148.39

Total Computer Paid :	0.00	Total EFT PAP :	36,019.49	Total Paid :	36,019.49
Total Manually Paid :	0.00	Total EFT File :	0.00		

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