

VILLAGE OF RADIUM HOT SPRINGS

AGENDA

REGULAR COUNCIL MEETING OF MAY 20TH, 2020.

Meeting to be held at 7:30 p.m. via zoom conference.

PRESENT:

1. ORDER:

2. ADDITIONS TO AGENDA:

3. MINUTES:

(a) Council meeting minutes from April 22nd, 2020.

4. DELEGATIONS:

5. COMMITTEE REPORTS:

6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:

7. BYLAWS:

8. MISCELLANEOUS CORRESPONDENCE & REPORTS:

(a) Minister Lisa Beare regarding Resort Municipality Initiative.

9. NEW BUSINESS:

(a) Covid issues including parks protocols.

(b) March cheque register in the amount of \$178,531.29.

10. SUNDRY MATTERS & QUESTIONS:

11. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:

12. ADJOURNMENT:

VILLAGE OF RADIUM HOT SPRINGS

REGULAR COUNCIL MEETING MINUTES FROM APRIL 22ND, 2020.

PRESENT via teleconference: Mayor Clara Reinhardt, Councillors Gray, Shudra, McCauley and Logan, Arne Dohlen, Karen Sharp, Dave Dixon, and Mark Read.

1. ORDER: Mayor Reinhardt brought the meeting to order at 2:03 p.m.

2. ADDITIONS TO AGENDA:

Resolved, that we add the following to the agenda:

- Round about centerpiece planning;
- Local golf course openings, and;
- Tax sales.

(Moved by Councillor Logan) Carried.

3. MINUTES:

Resolved, that we approve the Council meeting minutes from March 11th, 2020, as circulated.
(Moved by Councillor Logan) Carried.

4. COMMITTEE REPORTS:

Councillor Logan noted that the Community Garden Committee members are working on covid appropriate procedures and policies to allow the gardens to continue to operate safely.

Councillor Gray advised that all possible library services were continuing through ‘virtual operations’, including activities like online story time.

Mayor Reinhardt advised that local golf courses were planning to open, but that the owners seemed informed and committed to operating under the Provincial guidelines and orders. Clara relayed that the local campground owners have also committed to achieving compliant operations.

5. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:

Council decided to move forward with the round-about centerpiece project. A virtual meeting is scheduled for next Tuesday to discuss further.

6. BYLAWS:

Council discussed the 2020 operating budget, including options for mitigating financial impacts to our ratepayers and business owners. Concerns were expressed that, if we follow the path of reducing current year revenues, taxes may need to be raised during the future recovery phase, which could present similar financial difficulties for property owners.

VILLAGE OF RADIUM HOT SPRINGS

Regular Council Meeting Minutes from April 22nd, 2020 continued...

6. BYLAWS continued:

Council also discussed the business tax penalty relief provisions provided by the Provincial government. It was decided that our alternative tax collection scheme, for all property classes, should align with the Provincial business class provisions.

Resolved, that we amend our proposed 2020 budget to a zero percent taxation revenue increase. (Moved by Councillor McCauley) Motion failed (Councillors McCauley and Gray in favour, Councillors Shudra, Logan and Mayor Reinhardt opposed).

Resolved, that we provide three readings, reconsideration and adoption to Alternative Tax Collection Scheme Bylaw No. 455, 2020. (Moved by Councillor Gray) Carried.

Resolved, that we provide three readings, reconsideration and adoption to Financial Plan Bylaw No. 456, 2020. (Moved by Councillor Gray) Carried.

Resolved, that we provide three readings, reconsideration and adoption to Tax Rates Bylaw No. 457, 2020. (Moved by Councillor Shudra) Carried.

7. MISCELLANEOUS CORRESPONDENCE & REPORTS:

Council received the RCMP Fourth Quarter policing report.

8. NEW BUSINESS:

Resolved, that we extend the term of current business licenses to December 31st, 2020. (Moved by Councillor Logan) Carried.

Resolved, that we extend the utility due date for the January to April period to August 31st and for the May to August period to October 15th, 2020. (Moved by Councillor Gray) Carried.

Resolved, that we accept the March cheque register in the amount of \$292,271.72. (Moved by Councillor Gray) Carried.

Council discussed options for altering the property tax sale process. It was decided to continue with the status quo.

VILLAGE OF RADIUM HOT SPRINGS

Regular Council Meeting Minutes from April 22nd, 2020 continued...

9. SUNDRY MATTERS & QUESTIONS:

Fire Chief Dave Dixon provided a department activity report and update on current fire restrictions.

Arne Dohlen provided a capital works update.

10. ADJOURNMENT:

The meeting adjourned at 3:30 p.m.

HEREBY CERTIFIED CORRECT:

Mayor Clara Reinhardt

Clerk Mark Read



Ref: 39508

May 14, 2020

Mark Read
Karen Sharp
Village of Radium Hot Springs
PO Box 340, 4836 Radium Boulevard
Radium Hot Springs, BC V0A 1M0
Email: Mark.Read@radiumhotsprings.ca
Email: Karen.Sharp@radiumhotsprings.ca

Dear Mark Read and Karen Sharp:

Since the Resort Municipality Initiative (RMI) was established, it has provided over \$155 M to support small tourism dependent communities and has contributed positively to tourism growth across British Columbia (BC). As the tourism industry is one of the hardest hit sectors as a result of the COVID-19 pandemic, RMI funding will be even more important to support your community and the tourism sector's recovery going forward. Therefore, I am very pleased to confirm your Resort Municipality Funding of \$191,211 for fiscal year 2020/21. The Ministry of Tourism, Arts and Culture will be processing this payment within the next 30 days.

As you recall, last year we introduced a new performance-based funding model and your funding is calculated using your base funding amount as well as the performance-based lift. These funds are to be used to support projects and programs that are included in your three-year Resort Development Strategy. Priority should be given to projects that drive community recovery, job creation and revenue growth.

If you have any questions, please contact Dawn Rueckl, RMI Program Manager, by email at: Dawn.Rueckl@gov.bc.ca or by telephone at: 778 698-1802.

I recognize the immense toll the pandemic is having on the economy and people's livelihoods and want to reassure you that we are doing everything we can to help the tourism sector weather this storm. I particularly recognize the pressures being placed on municipal governments and the need to be flexible and responsive during these challenging times. As such, for FY 2020/21, I am pleased to advise that the deadlines to provide updated project lists, project amendment forms, and your RMI Annual Report will be deferred to September 30, 2020.

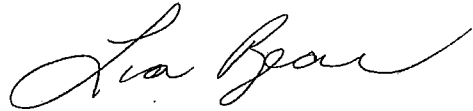
.../2

Mark Read
Karen Sharp
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In addition, funding for festivals and events is a key component of the RMI program, and we recognize that many of your community events may be cancelled or postponed this year. Recognizing the importance events and festivals will play in the recovery of BC's tourism economy after this public health emergency has passed, we encourage you to provide as much funding flexibility as possible for events that are cancelled or postponed and for those events that may have already committed or incurred costs.

Tourism is one of the most resilient industries in BC and your leadership and support during this unprecedented situation gives me confidence that, together, we will get through this and welcome the world once again to beautiful BC.

Sincerely,

A handwritten signature in cursive script, reading "Lisa Beare". The signature is written in black ink and is positioned above the printed name and title.

Lisa Beare
Minister of Tourism, Arts and Culture

Protocols for parks

Prepare your workplace

- Review and coordinate roles and responsibilities with all contractors, suppliers, and staff. Employers should develop procedures to ensure contractors are aware of your health and safety program requirements, including relevant COVID-19 related protocols and are following protocols of their own.
- For locations where parks staff are working from multi-ministry or regional offices, coordination is required to ensure plans align across locations.
- Review staffing levels and adjust as needed to ensure enhanced cleaning of high-touch areas and enhanced staff presence to manage park visitors.
- Determine the maximum number of people in each area or space to maintain physical distancing requirements. See the COVID-19 Safety Plan for guidance on establishing occupancy limits.
- In welcoming visitors, send out information through regular marketing channels and social media about limitations, rules, limited facilities, and service to manage expectations during partial openings.
- Provide signage and information regarding rules and process throughout the facility including park, beach, sport court, and general outdoor areas. Consider posting signage in other majority languages or provide pictograms.
- Consider enhanced measure to maintain the physical distancing requirement:
 - Control entry and exit points for visitors and workers
 - Manage the flow of people by implementing one-way walkways or marking off designated walking areas
- Consider creating cohorts of workers who work together and who do not interact with other cohorts. This will assist in reducing transmission throughout the workplace in the event that a staff member becomes ill.
- Ensure workers who have been away, or are new to the workplace, are oriented as necessary so that all COVID-19 related procedures are explained and understood.
- Identify situations where personal protective equipment (PPE) will be required. Clarify who will provide PPE and train workers accordingly.
- Identify a process to regularly review and/or update protocols and include workers in your review process.

Shared workspaces (worker only)

Public interface (worker and public)

- Ensure any staff that are expected to manage groups of visitors are trained in protocols.

- Ensure staff have the support and strategies for dealing with visitors who may be unwilling or are unable to understand the approach to managing visitor volumes. This should include reviewing your violence risk assessment, policies and procedures, and training and reporting requirements under the Occupational Health and Safety Regulations for minimizing the risk of violence to workers.
- Provide signage and determine how crowd limits and spacing will be controlled, and who will be responsible. See the COVID-19 Safety Plan for guidance on establishing occupancy limits.
- Provide markers or indicators to ensure spacing:
 - Limit parking
 - Space out or limit bike valet or bike racks
 - Space out or limit the number of picnic tables, and put signage on table for the maximum number of people per table
- When working amongst members of the public, set up barriers or tape to delineate the worksite and to discourage the public from entering the area.

Park entry/reception

- Do not allow public access into offices.
- Provide physical barriers, such as glass, if the physical distancing requirement cannot be maintained.
- Try to limit the use of cash and limit the handling of credit cards and loyalty cards whenever possible, by allowing customers to scan or tap their cards and handle the card readers themselves. Encourage tap payment over pin pad use. Establish hygiene practices that address the needs of your workplace, and includes the requirement to wash or sanitize hands after handling cash.
- Provide hand sanitizer to the public and workers.
- Wipe down shared machinery between users (such as payment or ticketing machines).

Concession stands

- Refer to guidance provided to Restaurants, cafes, and pubs.
- Ensure there is sufficient staff to manage the volume of customers and associated line ups and food pick-up areas.

Interpretive centres, amphitheatres, nature houses

- Only provide these services when physical distancing measures can be maintained and provide enhanced cleaning.

Sports

- Employers should have COVID-19 related protocols for coaches who are workers. These protocols should include interacting with park staff and members of the public, and how to handle suspected cases of COVID-19.
- This should include clear guidance on the use of park spaces and equipment, including cleaning, disinfecting and storage of publically available sporting equipment and facilities.
- Lifeguard and other aquatic staff protocols will be available at a later date.

Facility cleaning

- Work activities such as cleaning washrooms, change rooms, garbage, and recycling removal (waste management) must have protocols in place to limit risk of COVID-19 transmission. This includes training in and supervising of formal cleaning and disinfecting procedures.
- Identify, provide, and show location of cleaning products and when and how they will be used. Review and update WHMIS training and procedures.
- Provide hand sanitizing stations at all entryways for everyone to use.
- Provide physical distancing signage at washroom and change room entryways.
- Convert washrooms to individual use if possible, or limit number of people inside at any time.
- Provide and follow enhanced cleaning schedule and disinfection protocols for washrooms.

VILLAGE OF RADIUM HOT SPRINGS
Cheque Register-Summary-Bank



AP5090

Page : 1

Date : May 15, 2020

Time : 9:33 am

9(6)

Supplier : 00ABA1 To ZWI001
 Pay Date : 01-Apr-2020 To 30-Apr-2020
 Bank : 01 - Kootenay Savings - VOR

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
2102	07-Apr-2020	CIT002	CITY GLASS AND WINDSHIELD SHOP LTD	Cleared	49	C	5,204.46
2103	07-Apr-2020	EVE002	EVERS, TONY	Cleared	49	C	760.00
2104	07-Apr-2020	FRA001	FRATER ENTERPRISES	Cleared	49	C	17,594.43
2105	07-Apr-2020	GIR001	GIROUX, PATRICK	Cleared	49	C	2,345.00
2106	07-Apr-2020	GOL001	GOLDIGGER EXCAVATING LTD	Cleared	49	C	22,320.38
2107	07-Apr-2020	KAR001	KARDASH PLUMBING & HEATING	Cleared	49	C	4,018.69
2108	07-Apr-2020	LAK002	LAKEVIEW PLUMBING LTD	Cleared	49	C	505.64
2109	07-Apr-2020	RIG001	RIGID PLUMBING	Cleared	49	C	2,589.30
2110	07-Apr-2020	ROG002	ROGER'S RECHARGE	Cleared	49	C	725.00
2111	07-Apr-2020	SHE001	SHEBLIME ROOFING	Cleared	49	C	2,388.75
2112	07-Apr-2020	TOU001	TOURISM RADIUM	Cleared	49	C	2,687.24
2113	24-Apr-2020	AQU001	AQUATECH DIVING & MARINE SERVICES LTD	Issued	58	C	2,699.20
2114	24-Apr-2020	CAS001	CASTLE FUELS (2008) INC	Issued	58	C	132.20
2115	24-Apr-2020	COY001	COYOTE CONCRETE LTD	Issued	58	C	323.40
2116	24-Apr-2020	RUA001	RUALT MECHANICAL SERVICES LTD	Issued	58	C	361.21
2117	24-Apr-2020	URB001	URBAN SYSTEMS LTD	Issued	58	C	6,786.99
2118	24-Apr-2020	WIL002	WILLIMONT, KEN	Cleared	58	C	1,533.00
00000-3331	30-Apr-2020	MUN005	MUNICIPAL PENSION PLAN	Cleared	62	E	10,790.74
00000-3332	30-Apr-2020	REC002	RECEIVER GENERAL OF CDA - 001/002	Cleared	62	E	17,283.10
00000-3339	30-Apr-2020	BCC001	BC CONSERVATION FOUNDATION	Cleared	66	E	4,000.00
00000-3340	30-Apr-2020	BCH001	BC HYDRO	Cleared	66	E	14,767.52
00000-3341	30-Apr-2020	BMO001	BMO MASTERCARD	Cleared	66	E	40,779.37
00000-3342	30-Apr-2020	CHA003	CHAMBERLAIN, LISA	Cleared	66	E	1,362.50
00000-3343	30-Apr-2020	DIE001	DIEKRI TECHNOLOGY INC	Cleared	66	E	606.62
00000-3344	30-Apr-2020	ENV001	ENVIROCULTURE LANDSCAPE MAINTENANC	Cleared	66	E	3,012.45
00000-3345	30-Apr-2020	FIR007	First Data Global Leasing	Cleared	66	E	43.66
00000-3346	30-Apr-2020	GIR001	GIROUX, PATRICK	Cleared	66	E	2,100.00
00000-3347	30-Apr-2020	KOO005	KOOTENAY CUTTING CONCRETE & SCANNIN	Cleared	66	E	3,931.72
00000-3348	30-Apr-2020	MAN001	MANULIFE	Cleared	66	E	3,679.63
00000-3349	30-Apr-2020	MIN004	MINISTER OF FINANCE - PST	Cleared	66	E	73.32
00000-3350	30-Apr-2020	MIS008	MISC - VENDOR ONE-TIME	Cleared	66	E	769.00
00000-3351	30-Apr-2020	RFS001	RFS CANADA	Cleared	66	E	631.10
00000-3352	30-Apr-2020	TOU001	TOURISM RADIUM	Cleared	66	E	1,394.92
00000-3353	30-Apr-2020	TUR001	TURF N TIMBER CONTRACTING LTD	Cleared	66	E	330.75

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Total Manually Paid :	0.00	Total EFT File :	0.00		

34 Total No. Of Cheque(s) ...

VILLAGE OF RADIUM HOT SPRINGS
Cheque Register-Summary-Bank



AP5090

Page : 1

Date : May 15, 2020

Time : 9:31 am

Supplier : 00ABA1 To ZWI001
 Pay Date : 01-Apr-2020 To 30-Apr-2020
 Bank : 02 - MasterCard Payments-VOR

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
00000-3277	03-Apr-2020	ACE001	A.C.E. COURIER SERVICES	Issued	54	E	177.98
00000-3278	03-Apr-2020	AND001	ANDRE'S ELECTRONIC EXPERTS	Issued	54	E	89.59
00000-3279	03-Apr-2020	BIG002	BIG HORN CAFE	Issued	54	E	16.80
00000-3280	03-Apr-2020	BUI001	BUILDING OFFICIALS ASSOC OF BC	Issued	54	E	673.61
00000-3281	03-Apr-2020	CAN001	CANADA POST CORPORATION	Issued	54	E	40.12
00000-3282	03-Apr-2020	CAN015	CANADIAN LINEN & UNIFORM SERVICE	Issued	54	E	76.93
00000-3283	03-Apr-2020	CAR001	CARO ANALYTICAL SERVICES	Issued	54	E	1,011.58
00000-3284	03-Apr-2020	CENT003	CENTRAL AIR EQUIPMENT LTD.	Issued	54	E	5,314.40
00000-3285	03-Apr-2020	CLE002	CLEARTECH INDUSTRIES INC	Issued	54	E	1,693.78
00000-3286	03-Apr-2020	COL004	COLUMBIA VALLEY FREIGHT	Issued	54	E	328.13
00000-3287	03-Apr-2020	COL006	COLUMBIA VALLEY PIONEER	Issued	54	E	78.75
00000-3288	03-Apr-2020	EEC001	EECOL ELECTRIC INC	Issued	54	E	1,463.68
00000-3289	03-Apr-2020	ELE001	ELECTROGAS MONITORS LTD	Issued	54	E	537.60
00000-3290	03-Apr-2020	EMC001	EMCO CORPORATION	Issued	54	E	1,569.93
00000-3291	03-Apr-2020	ENT002	ENTANDEM	Issued	54	E	208.51
00000-3292	03-Apr-2020	GAS001	GAS PLUS, RADIUM HOT SPRINGS	Issued	54	E	725.74
00000-3293	03-Apr-2020	HAC001	HACH CANADA	Issued	54	E	2,308.56
00000-3294	03-Apr-2020	HFP001	HF PROTECTION SYSTEMS INC	Issued	54	E	1,134.00
00000-3295	03-Apr-2020	HOU001	HOULE ELECTRIC LIMITED	Issued	54	E	1,070.55
00000-3296	03-Apr-2020	HUS001	HUSKY OIL OPERATIONS LTD - RADIUM	Issued	54	E	281.14
00000-3297	03-Apr-2020	INS002	Insurance Corporation of British Columbia	Issued	54	E	5,606.64
00000-3298	03-Apr-2020	INV003	INVERMERE HARDWARE & BLDG SUPPLIES C	Issued	54	E	2,913.92
00000-3299	03-Apr-2020	K5M001	K-5 MECHANICAL	Issued	54	E	-5.60
00000-3300	03-Apr-2020	KOO023	KOOTENAY PAVING AKA INTERROUTE CONST	Issued	54	E	753.32
00000-3301	03-Apr-2020	LOR001	LORDCO AUTO PARTS	Issued	54	E	73.19
00000-3302	03-Apr-2020	MIN008	MINISTER OF FINANCE - PRODUCT DISTRIBU	Issued	54	E	38.39
00000-3303	03-Apr-2020	MIS002	MISC - TRAVEL EXPENSES - ALL COMBINED	Issued	54	E	738.51
00000-3304	03-Apr-2020	MIS008	MISC - VENDOR ONE-TIME	Issued	54	E	110.60
00000-3305	03-Apr-2020	MOU001	MOUNTAINSIDE MARKET RADIUM HOT SPRIN	Issued	54	E	43.84
00000-3306	03-Apr-2020	PAL001	PALLISER PRINTING & PUBLISHING LTD	Issued	54	E	157.31
00000-3307	03-Apr-2020	ROG003	ROGERS WIRELESS	Issued	54	E	378.85
00000-3308	03-Apr-2020	SHA002	SHAW CABLESYSTEMS LTD	Issued	54	E	247.26
00000-3309	03-Apr-2020	SHA003	SHAW CABLESYSTEMS - FIREHALL	Issued	54	E	133.11
00000-3310	03-Apr-2020	SHA004	SHAW CABLESYSTEMS - COLUMBARIUM	Issued	54	E	68.27
00000-3311	03-Apr-2020	SHA006	SHAW CABLESYSTEMS - CENTRE	Issued	54	E	208.09
00000-3312	03-Apr-2020	SOB001	SOBEYS	Issued	54	E	26.84
00000-3313	03-Apr-2020	STA001	STAPLES/BUSINESS DEPOT	Issued	54	E	4,104.09
00000-3314	03-Apr-2020	SUP001	SUPERIOR PROPANE A DIVISION OF SUPERI	Issued	54	E	3,479.00
00000-3315	03-Apr-2020	SUR001	SURVEY MONKEY	Issued	54	E	37.00
00000-3316	03-Apr-2020	TEL001	TELUS COMMUNICATIONS INC	Issued	54	E	34.02
00000-3317	03-Apr-2020	UNI001	UNION OF BC MUNICIPALITIES	Issued	54	E	679.35
00000-3318	03-Apr-2020	VIT001	VITALAIRE	Issued	54	E	20.16
00000-3319	03-Apr-2020	WAS001	WASTE MANAGEMENT OF CANADA CORP	Issued	54	E	178.49
00000-3320	03-Apr-2020	WAY001	WAYMARK INDUSTRIES LTD.	Issued	54	E	1,099.77
00000-3321	03-Apr-2020	ZOO001	ZOOM VIDEO COMUNICATIONS INC	Issued	54	E	20.00

Total Computer Paid :	0.00	Total EFT PAP :	39,945.80	Total Paid :	39,945.80
Total Manually Paid :	0.00	Total EFT File :	0.00		

45 Total No. Of Cheque(s) ...