

# **VILLAGE OF RADIUM HOT SPRINGS**

## **AGENDA**

### **REGULAR COUNCIL MEETING OF JUNE 24<sup>TH</sup>, 2020.**

Meeting to be held at 3:00 p.m. via zoom teleconference.

#### **PRESENT:**

#### **1. ORDER:**

#### **2. ADDITIONS TO AGENDA:**

#### **3. MINUTES:**

(a) Council meeting minutes from June 10<sup>th</sup>, 2020.

#### **4. DELEGATIONS:**

#### **5. COMMITTEE REPORTS:**

#### **6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:**

(a) Request for Proposal for centerpiece feature.

#### **7. BYLAWS:**

#### **8. MISCELLANEOUS CORRESPONDENCE & REPORTS:**

(a) Biking trail closures with sample letter.

#### **9. NEW BUSINESS:**

- (a) Reopening discussion for Radium Hot Springs Centre.
- (b) Homeless Encampment Health Issues with policy discussion.
- (c) May cheque register in the amount of \$224,715.37.

#### **10. SUNDRY MATTERS & QUESTIONS:**

#### **11. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:**

#### **12. ADJOURNMENT:**

**VILLAGE OF RADIUM HOT SPRINGS****REGULAR COUNCIL MEETING MINUTES FROM JUNE 10<sup>TH</sup>, 2020.**

Note: this meeting was held virtually via zoom.

**PRESENT:** Mayor Clara Reinhardt, Councillors Gray, Shudra, Logan and McCauley, Dave Dixon, Arne Dohlen, Karen Sharp, Stephen Gale, Gary Burford and Mark Read.

**1. ORDER:**

Mayor Reinhardt brought the meeting to order at 3:02 p.m.

**2. ADDITIONS TO AGENDA:**

Resolved, that we add the community hall heating system and park irrigation upgrades, to the agenda.

(Moved by Councillor Shudra) Carried.

**3. MINUTES:**

Resolved, that we approve the Council meeting minutes from May 20<sup>th</sup>, 2020, as circulated.

(Moved by Councillor McCauley) Carried.

**4. COMMITTEE REPORTS:**

Councillor McCauley attended the Valley Visitor Information Services Committee meeting. Tyler noted that the Committee is investigating the use of information kiosks.

Mayor Reinhardt attended information meetings with Ministers Beare and Robinson. Notes from these meetings were circulated to the Council members.

**5. BYLAWS:**

Councillor Gray declared a conflict of interest with respect to the next agenda item and with respect to item 7 (e) because he operates a similar business. Mike exited the zoom meeting for the duration of these discussions.

Resolved, that we provide the first two readings to Zoning Amendment Bylaw No. 459, 2020 and establish a hybrid 'in person' and virtual public hearing to be held at 7:00 p.m. on July 8<sup>th</sup>, 2020.

(Moved by Councillor McCauley) Carried.

## VILLAGE OF RADIUM HOT SPRINGS

Council Meeting Minutes from June 10<sup>th</sup>, 2020 continued...

### **5. BYLAWS continued:**

Resolved, that we provide one pre-approval to cover all liquor primary and manufacturer establishments within the Village who apply for an expanded service area under LCRB Policy Directive 20-13.

(Moved by Councillor McCauley) Carried.

Councillor Gray rejoined the meeting.

Resolved, that we amend Zoning Amendment Bylaw No. 460, 2020 to include screening requirements for shipping containers and to allow for their use in emergency situations for up to 14 days, and further, to require that portable garages meet all setback requirements.

(Moved by Councillor McCauley) Carried.

Resolved, that we provide the first two readings to Zoning Amendment Bylaw No. 460, 2020, as amended, and further, that we establish a hybrid 'in person' and virtual public hearing to be held at 7:00 p.m. on July 8th, 2020.

(Moved by Councillor McCauley) Carried.

### **6. NEW BUSINESS:**

Resolved, that we approve COVID-19 Pandemic Operational Policy #1 dated June 2020, as amended.

(Moved By Councillor Gray) Carried.

Resolved, that we move forward with the reopening of our playground and fitness equipment to the public, provided our information signage is installed.

(Moved by Councillor Shudra) Carried.

Resolved, that we cancel our Adventure Radium summer camp for this year.

(Moved by Councillor Logan) Carried.

Resolved, that we support the restart of Fire Department training, provided that the operational and WorkSafe BC guidelines developed, to ensure the safety of participants, are followed.

(Moved by Councillor McCauley) Carried.

Resolved, that we proceed with the water well replacement, for groundwater testing, as per the memo provided by CFO Karen Sharp.

(Moved by Councillor Gray) Carried.

## VILLAGE OF RADIUM HOT SPRINGS

Council Meeting Minutes from June 10th, 2020 continued...

### **6. NEW BUSINESS continued:**

Resolved, that we approve the Radium Hot Springs Centre interior and exterior heating system repairs and upgrades, in the amount of \$17,000 and \$55,000 respectively, as discussed.  
(Moved by Councillor Gray) Carried.

Resolved, that we approve the main park irrigation system replacements and upgrades, in the amount of \$18,000, as discussed.  
(Moved by Councillor Logan) carried.

### **7. SUNDRY MATTERS & QUESTIONS:**

Councillor Shudra requested an update on the Sinclair Creek trail system and the Edgewater drinking water system. CAO Read will provide updates via email.

In response to a request from Councillor Gray, Arne Dohlen provided construction updates for both the rink washroom and public works garage projects.

Karen Sharp noted submission of our carbon tax report and advised on the tonnage of carbon dioxide reduced by our electric vehicle charging stations. Karen also provided updates on UBCM Gas Tax and Resort Municipality Initiative funding, as well as changes and additional complexities made to local government financial reporting.

CAO Read provided an update on the intersection project.

Mayor Reinhardt noted the flooding issues within the CanFor storage area and within Sinclair Canyon.

### **8. ADJOURNMENT:**

The meeting adjourned at 4:56 p.m.

HEREBY CERTIFIED CORRECT:

\_\_\_\_\_  
Mayor Clara Reinhardt

\_\_\_\_\_  
Clerk Mark Read

## VILLAGE OF RADIUM HOT SPRINGS

### REQUEST FOR PROPOSAL: ROUNDABOUT INTERSECTION CENTERPIECE

#### 1. PROJECT OVERVIEW

The Village of Radium Hot Springs (the “Village”) is seeking to commission an artist or artist team (“artist”) to design, engineer, construct and install a centerpiece artistic or architectural feature, to be located in the center of the Highway 93 and Highway 95 roundabout. Architects and architectural teams are welcome to submit proposals.

#### 2. BUDGET

The Artist’s budget allocated for this project is \$175,000. This allocation is all inclusive of all costs for the final installed artwork or architectural feature, including but not limited to design and engineering fees, fabrication, shipping, foundation and electrical works installation, travel, hotel, transportation, mileage, and insurance.

#### 3. SELECTION COMMITTEE

The selection committee will be comprised of the Council (five members) of the Village of Radium Hot Springs.

#### 4. ELIGIBILITY

This Request for Proposal (“RFP”) is open to all professional artists or architects who are Canadian residents, preferably with experience creating (designing, fabricating, installing, or overseeing the installation of) public art and/or architectural features. Submissions must include biographies of the artist team members, experience creating art and/or architectural features, and references.

#### 5. ESTIMATED SCHEDULE FOR PROJECT

The estimated schedule for the project is as follows; however, the Village reserves the right to alter and modify these procedures and dates at its sole and absolute discretion.

August 7 <sup>th</sup> , 2020:	Deadline for submissions.
August 28 <sup>th</sup> , 2020:	Selection of finalist.
September 11 <sup>th</sup> , 2020:	Deadline for contractual agreements.
October 23 <sup>rd</sup> , 2020:	Deadline for fabrication and completion of all supporting documentation, including final engineering and installation design.
December 18 <sup>th</sup> , 2020:	Deadline for feature installation.

## **6. CONCEPTUAL ELEMENTS GUIDING DESIGN**

The following elements should be taken into account in the design of the Centerpiece feature:

### **A. TIMELESS**

Centerpiece should incorporate artistic and/or architectural elements that 'stand the test of time' in the classic sense, with themes that blend and unify the individual components.

### **B. SENSE OF ARRIVAL**

The Centerpiece will act as an entry point to the community from many different points of origin, including those from the North, those arriving from Kootenay National Park to the East, and those journeying South up the Columbia Valley. These points of origin represent individuals with a wide spectrum of interests, demographics and perspectives.

### **C. DIVERSITY OF RADIUMS LANDSCAPE**

The Centerpiece will reflect the diversity of our area, and may include reference to our Wetlands, Mountains, the Columbia River, and forests.

### **D. "MOUNTAINS SHALL BRING PEACE TO THE PEOPLE"**

This is an important sentiment which reveals our local culture. The Centerpiece may reference this energy and sentiment, without replicating the actual phrase, perhaps in an interpretive fashion which illustrates the elements of peacefulness, nature, alpine vistas and open skies. Peacefulness has different meanings for different people, and different cultures; the Centerpiece may reflect this complexity.

### **E. RESPECTING KTUNAXA and SHUSWAP HERITAGE**

The Centerpiece will be respectful and welcoming to all and may incorporate elements of the Nenpesq't (Shuswap) Creation Story, history of ocean based salmonids, or other relevant cultural story. Any First Nations elements will need to be vetted by the appropriate representatives of those cultures.

### **F. DIVERSE UNTAMED WILDLIFE**

We are nestled between the Rockies and Columbia mountain groups and largely surrounded by pristine and untamed territory, inhabited by the full spectrum of North American alpine herbivores, carnivores and birds, including species like Grizzly Bear, Cougar and Elk. We have a resident herd of Rocky Mountain Bighorn Sheep and we are located within a migratory flightpath that is frequented by diverse populations of birds, including species like Tundra Swan, Horned Grebe and Sandhill Crane. The Centerpiece may include reference to our 'wild' nature and plethora of wildlife.

### **G. AESTHETIC**

The scale of the Centerpiece should fit and be appropriate to its location, while following Ministry of Transportation Regulations regarding height and lighting et cetera. The Centerpiece should take dynamic advantage of its position in the highway roundabout, and may demonstrate shifting views and perspectives from different viewing angles, as well as different experiences for those arriving and leaving. The Village would like to have the option of changing the look of the Centerpiece to reflect seasonal changes, holiday periods, and even time of day, likely through the use of expressive lighting.

## **H. PUBLIC SAFETY**

Due to its location and safety concerns, we do not want to promote pedestrian or public access to the Centerpiece, for any reasons. As such, the best viewing and photo opportunities for the pedestrian public should be the safe locations outside of the roundabout area. The structure should be designed for our changing climate, while being mindful of Ministry design guidelines for drainage, signage, and sight lines. The Centerpiece shall not incorporate elements that attract animals, especially the Bighorn Sheep.

## **I. DESIGN**

The structure should require minimal maintenance, with consideration given to the weathering and aging of the material selected. Simple and minimalistic signage could be included, ie: "Radium" as opposed to the "Village of Radium Hot Springs". The Centerpiece shall be visible from a distance, wherever possible, with materials that blend in with the natural environment.

## **J. LIGHTING**

Lighting shall be mindful of traffic regulations (i.e. brightness and animation), with energy efficient (i.e. LED) lighting required. Flexible and/or programmable lighting is highly desirable. The Centerpiece may use subtle and/or backlit lighting for emphasis.

## **7. SUBMISSION REQUIREMENTS AND SELECTION CRITERIA**

### **A. GENERAL SUBMISSION INSTRUCTIONS**

All required submittal materials must be submitted via email to Mark.Read@radiumhotsprings.ca no later than 4:00 p.m. (MST) on Friday August 7<sup>th</sup>, 2020. All questions should be directed to Mark Read, CAO at the same email address. Six hard copies with one digital file must be received by Tuesday August 11<sup>th</sup>, 2020 at the Village of Radium Hot Springs, PO Box 340, Radium Hot Springs, BC V0A 1M0 or via the door slot at 4836 Radium Blvd.

### **B. REQUIRED SUBMITTAL MATERIALS**

- Four images of the proposed feature from a ground level perspective oriented from the north, south, east and west.
- One aerial image showing the layout of the proposed feature within the roundabout.
- A sufficient number of images to illustrate the lighting attributes.
- One scaled drawing with measurements to illustrate the dimensions.
- A written description explaining the materials, finishes and lighting elements.
- A written description explaining how the proposed feature satisfies the conceptual elements guiding the design.
- The fixed price for the project, along with a proposed disbursement schedule.

### **C. SELECTION CRITERIA**

The selection committee will decide upon the winning proposal based upon the conceptual elements guiding the design, use of local materials and labor, and the artist's demonstrated ability to design, engineer, construct and install features of a similar scale.

### **8. NEGOTIATION OF CONTRACT AND AWARD**

If the Village of Radium Hot Springs selects a preferred Artist, it may enter into a Contract with the Artist, or enter into discussions to negotiate the terms of a Contract, and such discussions may include but are not limited to negotiating amendments to the project and the Artist's price.

If at any time, the Village forms a reasonable opinion that a mutually acceptable agreement is not likely to be reached within a reasonable time, the Village may give the preferred Artist written notice to terminate discussions, in which event the Village may then either open discussions and/or negotiations with another Artist, or terminate the Request for Proposal and pursue the project in some other manner.

Proponents will be notified in writing when a Contract has been awarded.

The Form of Contract will be the CCDC 14 – Design Build Stipulated Price Contract. An alternate form or amended contract may be selected upon mutual agreement.

### **9. TECHNICAL CONSIDERATIONS**

The maximum area the art feature can be is a diameter of 21.8 meters. It is preferred that the art feature approach this maximum diameter, so as to reduce sightlines, and therefor reduce the speed of driver's entering the roundabout. The central island itself has a diameter of 25.8 meters, and there is a required 2.0 meter offset from the edge of pavement to the edge of the art feature.

### **10. GENERAL TERMS AND CONDITIONS**

- Artist will be required to comply with all applicable laws.
- The Village reserves the right to reject any or all applications submitted in response to this Request for Proposals, waive any or all informalities and/or irregularities, re-advertise with either an identical or revised scope, or cancel this Request for Proposal in its entirety.
- The Village is not under any obligation to select any finalist or to award a contract.
- The Village reserves the right to contact any or all applicants after submittal of a response to this Request for Proposal in order to obtain supplemental information and/or clarification in either verbal or written form.
- Proponents are solely responsible for their own expenses in preparing, submitting the Request for Proposal, and for any meetings, negotiations or discussions with the Village or its representatives and contractors relating to or arising from this Request for Proposal.
- By submitting a Request for Proposal and participating in the process as outlined in this request, Proponents agree that no contract of any kind is formed from this Request for Proposal.
- An Artist shall disclose in its Request for Proposal any actual or potential conflicts of interest and existing business relationships it may have with the Village, its elected officials, or employees.



- Artists and their agents will not contact any member of the Village Council, Village staff, or contractors with respect to this Request for Proposal, other than Mark Read at any time prior to notification of the successful Artist or cancellation of this Request for Proposal. Additional Village representatives may be designated by Mark Read, as appropriate.

## **11. INDEMNIFICATION**

The Village, its elected officials, appointed officers, employees, agents, contractors and volunteers expressly disclaim any and all liability for representations or warranties expressed, implied or contained in, or for omissions from this Request for Proposal package, or any written or oral information transmitted or made available at any time to an Artist by or on behalf of the Village. Nothing in this Request for Proposal is intended to relieve an Artist from forming their own opinions and conclusions in respect of this Request for Proposal.

The Village, its elected officials, appointed officers, employees, agents, contractors and volunteers will not be liable to any Artist for any claims, whether for costs, expenses, losses, damages, or loss of anticipated profits, or for any other matter whatsoever, incurred by an Artist in preparing and submitting a proposal, or participating in negotiations or other activity related to or arising out of this Request for Proposal. By submitting a proposal, each Artist shall be deemed to have agreed that it has no right to make such claims.

## **12. OWNERSHIP OF PROPOSALS AND FREEDOM OF INFORMATION**

Each proposal submitted, as well as any other documents received from an Artist, becomes the property of the Village, and as such is subject to the *Freedom of Information and Protection of Privacy Act* ("FOIPPA"). FOIPPA grants a general right of access to such records, but also includes grounds for refusing the disclosure of certain information.

Proponents are asked to specifically identify information contained in their proposal that is submitted on a confidential basis. Subject to any requirement for access under FOIPPA, the Village will hold in confidence any such information received from an Artists. Artists acknowledge that the final decision regarding the release of information rests with the Office of the Information and Privacy Commissioner. However, the Village specifically reserves the right to distribute information about any proposal internally to its own council, officers and employees, to its consultants and contractors where the distribution of that information is considered by the Village to be necessary to its internal consultation and evaluation process.

**Jill.Logan@radiumhotsprings.ca**

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**From:** Kara Haugseth <klhaugse@gmail.com>  
**Sent:** June 18, 2020 10:18 AM  
**To:** village@radiumhotsprings.ca  
**Subject:** Bike Trail Loss in the Columbia Valley

Hello Radium Council,

Please let me begin by conveying my heartfelt thanks in your support of legalizing the Deja View area and the development of mountain bike trails here in the valley.

My name is Kara Haugseth, and I am writing to you in regards to Bike Trail loss in the Columbia Valley.

I have been a proud resident of the Columbia valley for my entire adult life, and the amazing possibilities in the area for outdoor recreation is one of the main reasons I have made Invermere my home. I am heartbroken by the ongoing loss of mountain bike trails here, and strongly believe that legalizing more of our local trails will lead to not only greater mental and physical health for the residents of our community, but incredible economic impact from visitors near and far.

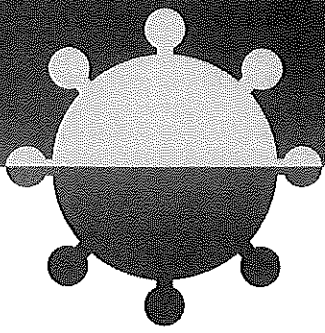
There is a reason Mountain biking has gained so much popularity in the last decade- it is an extremely accessible way for people of all ages and abilities to be physically active and enjoy the outdoors. From April to November, I am out biking at least 3 times per week and my quality of life is so much better because of it. My background is in outdoor and environmental education, and mountain biking has been an outlet for me to experience the outdoors in a very low-impact and sustainable manner. My whole circle of friends are avid bikers and we have all been left reeling by the loss of deja view, the potential loss of the juniper trails, and the fact that there are no new prospects for places to ride. Almost daily, the parking lots for Swansea and Lake Lilian trails are packed – indicating that the need for these trails in our community is strong and ever growing.

Invermere and the entire Columbia Valley have an incredible opportunity to boost our economy through improvements in mountain bike trail networks. Neighboring communities such as Golden, Fernie, and Kimberley continuously benefit from bikers who come to ride the legal and maintained trails, and then spend extensive time and money in the town centres. Due to the accessibility of mountain biking- this encompasses people in every type of market; young families, retirees, and adventure tourists of all ages. Speaking as a visitor of all these communities, it is a huge draw to be able to go and camp, ride to the trails, and then ride into town for a drink at the brewery, lunch in the local cafes, and browsing the shops. The impact a similar network of trails could have for the local businesses here in the Columbia valley is staggering. Local Dr. Stefanie Mclellan has an excellent editorial in today's Pioneer highlighting some important studies on the staggering positive economic impact, as well as the low environmental impact of mountain biking.

All local businesses, as well as the majority of residents here in the Columbia valley will be greatly positively impacted by the development of legal mountain bike trails, and we are relying on your support.

Sincerely,

Kara Haugseth



# Coronavirus COVID-19

BC Centre for Disease Control | BC Ministry of Health



9(b)

## Response to Homeless Encampment Health Issues in the Context of COVID-19: Guidelines and Best Practices

June 8, 2020

### Introduction

The COVID-19 pandemic and the opioid overdose crisis are both active public health emergencies that threaten to severely and disproportionately impact the health and welfare of vulnerable people experiencing homelessness, including those in encampments.

COVID-19 pandemic response measures have helped reduce transmission of the virus but have also led to a reduction in necessary supports available to people experiencing homelessness through closures of public washrooms (with access to running water and sanitation), loss of housing, closed or reduced shelter spaces, limited access to food, outreach services, day programs, harm reduction, health and income services. In some communities, people are clustering together and setting up encampments around the few services that are open and for personal safety. It is also challenging for people sheltering in encampments to follow public health guidance to prevent COVID-19 virus transmission, such as practicing physical distancing or self-isolating should they be exposed to COVID-19 or exhibit symptoms.

These guidelines are intended to aid local governments and local organizations in responding to the health risks to people sheltering in homeless encampments. Included are select best practices, as well as issues and mitigation strategies related to some health risks in homeless encampments. These guidelines draw from, and supplement, public health guidance from the Office of the Provincial Health Officer, and encampment response best practices from the Ministry of Municipal Affairs and Housing.

It is important to note there are additional resources regarding the opioid overdose crisis through the Ministry of Health, Ministry of Mental Health and Addictions and local authorities, to ensure continuity and expansion of harm reduction services and health supports.

### Provincial context

The Province takes a Housing First approach to homelessness and encampments, prioritizing access to supports and safe and secure housing. There are hundreds of people sheltering in encampments across the province – in tents, vehicles, RVs and structures, and in small and large groups in both urban and rural settings. The Province has a key role in responding to homelessness and encampments and does so through partnerships with local governments, non-profits, Indigenous and community organizations. For the purpose of these guidelines, the following principles apply:

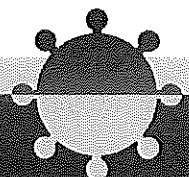
- Safe and secure shelter and housing, with sanitation facilities, are preferable to people living in encampments;



Ministry of  
Health



BC Centre for Disease Control



- While encampments, or tent cities, can offer vulnerable people a sense of community and security, they are not a suitable or desirable form of long-term housing but may be temporarily necessary to provide shelter when other options are not available;
- Encampments and public homelessness are key points of contact for providers to offer people the housing, shelter and support options they need.

**Best Practices:** Encampment prevention and response is best served through a collaborative and coordinated multi-sectoral approach. This includes all levels of government, land management and social service ministries, agencies and legal services. A timely and coordinated response to an encampment ensures people can be connected to housing and support services and stay safe and healthy during their time in an encampment.

**Legal and Human Rights Considerations:** People experiencing homelessness in encampments and public spaces have legal rights, including rights under the *Canadian Charter of Rights and Freedoms* (the “*Charter*”) and under BC’s *Human Rights Code*. Some people are physically, mentally, or emotionally vulnerable and, as such, should always be provided with supportive, informative, non-judgemental and culturally-sensitive assistance.

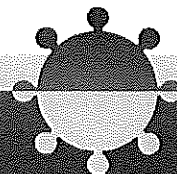
People experiencing homelessness have rights like all citizens, including privacy, safety, property, the right to live without threat, harassment, and fear of violence and the right to not be libeled. Public communications should be developed carefully to ensure that these rights are protected even as a local governments seek to explain their objectives and approach.

**Communications and Engagement:** In all cases, it is good practice to engage with people who are vulnerable, experiencing homelessness and to avoid stigmatizing or stereotypes. Consider developing an advisory board inclusive of encampment representatives for decision-making. Encampment leaders, peers and advocate groups can be key to helping communicate with people in encampments. However, they are not always connected to all residents so consider multiple communications avenues and formats. People experiencing homelessness in encampments may not have access to phones or internet and may work in the day and need shelter at night – this makes it important to try to connect in person, rather than just by written or other non-personal contact.

**Encampment Health and Safety Risks:** There is strong scientific evidence supporting numerous associations between homelessness and poor health such as mental illness, substance use disorder, poor nutrition, skin conditions, diabetes, higher exposure to violence and exposure to weather-related incidents in extreme heat, cold, wind and rain. Also, people experiencing homelessness can face barriers to accessing the health system – leading to further health challenges (see endnotes).

In general, people in encampments face many risks to their health and safety – which include overdose, violence, sexual exploitation, fire, and sanitation risks and barriers. Those requiring addictions and mental health support, youth, women, and Indigenous Peoples, all of whom represent a disproportionate percentage of people experiencing homelessness, are especially vulnerable.

Decreased services and increased encampment population due to the COVID-19 pandemic emergency response is increasing these risks. In the event of documented or suspected disease transmission (such as COVID-19) in the encampment, swift public health action to identify and mitigate the source should be taken and should be directed by regional health authorities.



## Issues and Strategies

The following are key issues related to homeless encampments which may be present or exacerbated in the current context of COVID-19 pandemic response measures and the related mitigation strategies:

**Sanitation and Health:** Inability to access water, food, sanitation and waste management all create a cumulative risk for the development of disease and the potential for outbreaks of gastrointestinal or respiratory diseases (such as COVID-19) at the camp.

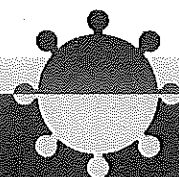
- Ensure access to running water and soap on-site or at a nearby public facility where people can use toilets, wash their hands, stow and sanitize food and belongings. Water supply is highly variable across encampments. Provision of safe drinking water mitigates communicable disease and dehydration risks.
- Common areas should have routine cleaning and disinfection to prevent the spread of infectious diseases. Proper steps for cleaning and disinfecting are important to take into consideration for the prevention of food borne illness or other communicable diseases. Health authorities can advise on appropriate cleaning protocols.
- Health authorities can advise on the number of toilets and hand-washing stations to be made available, their location, access and maintenance, as well as where grey water is to be disposed of to maintain sanitation and help prevent disease outbreaks. Consider the following mitigation strategies to ensure the ability for hand-washing with soap and water/sanitizer, cleaning surfaces, and advising wearing a mask if experiencing symptoms:
  - Re-opening any closed public washrooms and/or facilities (ex. Community centre or library washrooms)
  - Providing portable toilets, hand-washing stations and/or showers – including grey water station – spaced at a distance
  - Setting up a food storage, preparation and distribution hub, with cleaning materials
  - Providing adequate waste management and containers. Lack of proper waste containers and clearance strategy, including organic waste and standing or grey water, may result in accumulation of waste, attracting rodents or other pests, which may increase the chances of vector-borne disease (see endnotes).
  - Ensuring easy access for emergency responders

### COVID-19 Specific Prevention:

Information to share with campers includes (see handouts included for suggested resources):

- Alerts about overdose incidents and occurrence of COVID-19 spread in their area
- Physical distancing recommendations
- Hand hygiene instructions and information where people can go for attending to personal hygiene needs, cough etiquette instructions, and advice not to share personal items
- How to recognize the symptoms of COVID-19, what to do if they are sick, and how to access testing resources
- What to do if their friends, family, or community members are sick
- How to access resources so that they can isolate themselves if they have symptoms
- Updated information on where to find food, water, hygiene facilities, regular healthcare, and behavioral health resources if there have been local closures or changes

**Fire and safety:** Fire safety is a common concern in homeless encampments, as people use or store flammables in or near tents, use candles, propane heaters and cook with fire often in enclosed spaces. These dangers increase in hot, dry

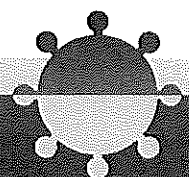


weather when forest fires are a concern. With the increase in encampments during the COVID-10 pandemic, the following fire safety information is provided to help guide fire inspectors in assessing the existence and severity of fire hazards in encampments:

- Check for adequate separation around and between the tents (two metres is recommended) and 12-feet-by-12-feet of space per person
- If tarps are used to cover the tents, ensure that they are non-flammable, secured, and do not to cover more than one tent
- Ensure unimpeded egress from each tent is maintained to a clear path of egress from the tent out of the encampment to a safe area
- Check the overall encampment area for clutter that could impede egress or contribute to the rapid spread of fire
- Remind occupants of the dangers of flame or combustion in and around tents, specifically that:
  - Open flame units should not be used inside the tents for heating, lighting or cooking (i.e.: candles, propane stoves, propane heaters)
  - Flammable liquids or compressed gas should not be stored inside tents
  - Candles, matches or open flames of any kind should not be used in or near a tent
  - Lamps, heaters or stoves should not be refueled inside a tent
  - All lanterns should be extinguished or turn off before going to sleep, and battery powered lanterns should be used whenever possible
  - Cooking should not be done inside a tent, occupants are encouraged to have a central cooking area with adequate safety measures and clearance from combustibles
  - Smoking should not occur in tents
- Ensure any open fires are downwind and have adequate separation from a tent or combustibles and be sure to fully extinguish fires before leaving a campsite or before retiring for the night (no open fires is optimal)
- Ensure adequate clearance around generators from combustibles + adequate air circulation to avoid carbon monoxide buildup in or near your tent.

**Consider the following mitigation strategies:**

- Check what your local fire bylaws cover and the powers to act listed under the bylaw. This may allow quicker enforcement options to deal with problems that are identified.
- Establish communication with the campers and develop a rapport.
- Explain the hazards to campers and why they represent a danger to life safety.
- Work with the occupants to find ways to safely address the hazards.
- If unsuccessful, contact the local fire chief.
  - Identify and explain the situation and risk.
  - Discuss the use powers of inspection under the *Fire Services Act* to inspect.
  - Work with occupants to address hazards
  - If necessary, issue an order under the Act to deal with the hazards (see section 21 and 22). Note: this is not an order under the fire code.



- If you need advice or assistance, contact your local Fire Service Advisor from the Office of the Fire Commissioner.

**Vulnerable groups and safety:** *Are there noticeable imminent social or physical safety concerns to people?*

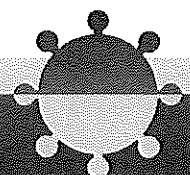
- Determine if the encampment site physically safe for the people there. Consider proximity to roads or sidewalk with busy traffic. Consider presence and proximity of unsafe structures that could collapse or large trees or building materials that could fly off or fall and cause harm a person.
- Assess the encampment for the presence of any distinct vulnerable groups, such as children, youth, women at-risk of violence, Indigenous people, seniors, LGBTQ2S, persons with physical, mental or developmental disabilities, opioid users – and determine engage appropriate Ministry intervention and need immediately (such as an alert to Ministry of Children and Families Development).
- Where imminent risks are present, in collaboration with service providers, local police and fire departments, and provincial agencies, and if appropriate enforce existing bylaws and policies to ensure safety measures can be achieved.

**Upholding the rights of Indigenous Peoples and considerations for cultural safety:**

Indigenous peoples are strong and resilient and have diverse and unique ways of being. Indigenous self-determination is a fundamental key to wellness. Canadian colonial practices and policies have inflicted historical and contemporary harm on Indigenous peoples. Due to ongoing systemic power imbalances and a lack of cultural competency, safety, and humility, many Indigenous Peoples mistrust Canadian institutions and agencies due to historical and ongoing colonial abuses including Indian Residential Schools, Indian Hospitals, Sixties Scoop policies, the child welfare system, the justice system, and violence against Indigenous women and girls. Racism and prejudice also contributes to inequitable healthcare and health disparities and outcomes. Where possible and appropriate, to support the well-being of Indigenous camp members, agencies should reach out to local Friendship Centres, Métis Associations, or other outreach centres to facilitate the connection to cultural and spiritual supports. While various agencies may be able to provide different services, Indigenous Agencies may:

- Help encampment residents access culturally safe, wholistic health services that they need to improve or maintain their health
- Advocate on an encampment resident's behalf with in the health system, including the mental health system
- Provide assistance accessing First Nations Health Authority benefits and funding for services
- Provide culturally safe education on health issues and concerns
- Connect residents with community resources and benefits
- Provide homelessness prevention and/ or outreach programs

**Bylaws and Discretion:** Physical distancing is an important way to prevent the spread of COVID-19 among people and throughout communities. However, following the public health guidance to promote physical distancing, such as staying home, limiting outings and travel, is not feasible for people without a home and who depend on public resources. Also, many of the resources and services that help people experiencing homelessness, including safe shelter, food, sanitation, financial, communications, addictions, health, mental health and social supports, have closed or significantly reduced services.



Local governments can help support people experiencing homelessness to reduce health risks and to improve access to essential services, supplies and supports. This may include looking at any bylaws that require people experiencing homelessness to move or leave safe shelter, be that a park or vehicle. Clearing or moving encampments without providing shelter or housing immediately can cause people to disperse throughout the community and break connections with service providers. This increases the potential for infectious disease spread and may lead to isolation, which also poses health and safety risks to vulnerable people.

Local governments should consider short-term policy adjustments to the enforcement of local bylaws regarding overnight sheltering or camping in public parks or elsewhere, as well as overnight parking bylaws that prevent people from parking in vehicles or RVs overnight on public streets. In some cases, and in some locations, it may not be advisable or possible to relax bylaw enforcement, namely if there are immediate health and safety concerns, or if people are camping in spaces that are not safe for camping or sheltering, such as sidewalks or boulevards, and some parks.

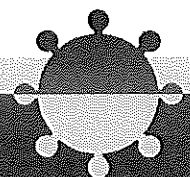
A community approach, considered in collaboration with your regional health authority, local services providers and law enforcement can help determine where and when short-term policy adjustments to bylaw enforcement can be most helpful, and support service delivery, without resulting in unintended consequences, like the entrenchment of unsafe encampments.

**Outreach and Supports:** Housing, health and social supports are the first step in provincial encampment response. However, the COVID-19 pandemic emergency has impacted the ability and capacity of government and non-profit organizations to provide expanded outreach services to all encampments. There may be additional shelter, housing, income, addictions and health supports for vulnerable people at this time – as part of the pandemic emergency response measures.

- The Ministry of Municipal Affairs and Housing helps coordinate cross-ministry responses and information for complex homeless encampments.
- BC Housing provides operational homelessness and encampment responses, include outreach, housing, shelter, provisions and site management.
- The Ministry of Social Development and Poverty Reduction provides community-based outreach income and social supports through Community Integration Specialists.
- The Ministry of Health, through health authorities, may provide clinical and health outreach supports to people in encampments, information on the prevention and response to communicable disease risks, and overdose prevention services.

**Mental Health and Addictions:** Access to harm reduction supplies and services have been impacted in some communities due to staffing and supply pressures related to the COVID-19 pandemic emergency. This includes access to overdose prevention sites, managed alcohol programs and harm reduction supplies. People who use drugs may also not be accessing or visiting service because of virus transmission fears. Using drugs alone puts people at a greater risk of opioid overdose harms and death.

- Assess what services have been impacted in your community and consider working with government, the health authority and local service providers to maintain services, provide outreach or mobile services.





## Additional Resources

**COVID-19 Resources:** Resources to help communities respond to homelessness during the present pandemic include:

- BC Centre for Disease Control (BCCDC): Prioritized screen and testing for vulnerable people through local health authorities
- BC Housing press release: New sheltering spaces and outreach
- Ministry of Social Development and Poverty Reduction Financial Assistance webpage
- Provincial Health Officer/BCCDC: Guidelines for social service providers (homelessness)
- Extended supports for youth in care
- Factsheet for Unsheltered People:  
[http://www.bccdc.ca/Health-Info-Site/Documents/COVID19\\_FactsheetForUnsheltered.pdf](http://www.bccdc.ca/Health-Info-Site/Documents/COVID19_FactsheetForUnsheltered.pdf)
- SDPR COVID-19 Support for Income & Disability Assistance:  
<https://www2.gov.bc.ca/gov/content/family-social-supports/income-assistance/on-assistance/covid>

## **Harm Reduction, Overdose Emergency and Safer Supply Resources**

- BCCDC Harm Reduction Services: <http://www.bccdc.ca/our-services/programs/harm-reduction>
- BC Overdose Prevention and Response in BC:  
<https://www2.gov.bc.ca/gov/content/overdose?keyword=overdose>
- Safer Supply and other substance use issues, BC Centre on Substance Use: <https://www.bccsu.ca/covid-19/>
- BCCDC Harm Reduction and Overdose Control Factsheet:  
<http://www.bccdc.ca/Health-Info-Site/Documents/COVID19-harm-reduction.pdf>

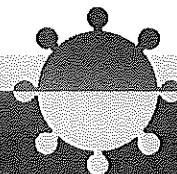
## **References to Guidelines in Other Jurisdictions**

### *Canada:*

- Toronto Public Health: COVID-19 Interim Guidance for Homelessness Service Settings:  
<https://www.toronto.ca/wp-content/uploads/2020/03/8ee3-Interim-Guidance-for-Homelessness-Service-Settings-Providers.pdf>
- Homeless Hub: COVID-19 Response Framework for People Experiencing Homelessness :  
<https://www.homelesshub.ca/sites/default/files/attachments/HPD-Doc-CHN3CovidPlanningRevisedwithHealthRecos-20200320%20%282%29.pdf>
- Youth Homelessness COVID-19 Resources:  
<https://www.homelessnesslearninghub.ca/courses/youth-homelessness-covid-19-resources>
- COVID-19 and Persons Experiencing Homelessness or Vulnerable Housing:  
<https://caep.ca/wp-content/uploads/2020/03/COVID-19-and-homelessness-CAEP-updated-0321-1.pdf>
- Webinar: COVID 19 Response for Unsheltered Homeless People:  
[https://www.youtube.com/watch?v=QgJDO\\_rPTRZs&feature=youtu.be](https://www.youtube.com/watch?v=QgJDO_rPTRZs&feature=youtu.be)

### *United States:*

- Centers for Disease Control and Prevention. (2020). Website – *People Experiencing Homelessness and COVID-19: Interim Guidance on people experiencing unsheltered homelessness.*  
<https://www.cdc.gov/coronavirus/2019-ncov/community/homeless-shelters/unsheltered-homelessness.html>
- Homeless Hub COVID-19 Wiki – Encampments  
<https://sites.google.com/a/community.solutions/homeless-hub-covid-19-wiki/home/encampments>
- State of California. (2020). *Recommended strategic approaches for COVID-19 response for individuals experiencing homelessness.*



<https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Protocols-Homeless-Pop.pdf>

- Street Medicine Institute. (2020). *Street medicine practice during the COVID19 pandemic*. <https://ccalac.org/wordpress/wp-content/uploads/COVID-19-Street-Medicine-Guidance-3-20.pdf>
- US Department of Housing and Urban Development. (2020). *Infectious Disease Toolkit for Continuums of Care: Preventing & Managing the Spread of Infectious Disease within Encampments*. <https://files.hudexchange.info/resources/documents/Infectious-Disease-Toolkit-for-CoCs-Preventing-and-Managing-the-Spread-of-Infectious-Disease-within-Encampments.pdf>
- US Department of Housing and Urban Development. (2020). *Protecting health and well-being of people encampments during an infectious disease outbreak*. <https://files.hudexchange.info/resources/documents/COVID-19-Essential-Services-for-Encampments-During-an-Infectious-Disease-Outbreak.pdf>

#### Europe and the United Kingdom:

- Favas, C. (2020). *Guidance for the prevention of COVID-19 infections among high-risk individuals in camps and camp-like settings*. <https://www.lshtm.ac.uk/sites/default/files/2020-04/Guidance%20for%20the%20prevention%20of%20COVID-19%20infections%20among%20high-risk%20individuals%20in%20camps%20and%20camp-like%20settings.pdf>

#### Endnotes

<sup>1</sup> For evidence on the association between homelessness and health outcomes, see:

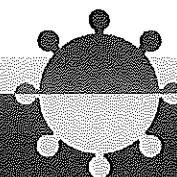
- Public Health Ontario (2019). Evidence Brief: Homelessness and Health Outcomes: What are the Associations? <https://www.publichealthontario.ca/-/media/documents/eb-homelessness-health.pdf?la=en>
- Canadian Population Health Initiative of the Canadian Institute for Health Information, Mental Health, Mental Illness, and Homelessness in Canada (2009). In: Hulchanski, J. David; Campsie, Philippa; Chau, Shirley; Hwang, Stephen; Paradis, Emily (eds.) *Finding Home: Policy Options for Addressing Homelessness in Canada* (e-book), Chapter 2.3. Toronto: Cities Centre, University of Toronto. [www.homelesshub.ca/FindingHome](http://www.homelesshub.ca/FindingHome)
- Hwang, S. W., & Bugeja, A. L. (2000). Barriers to appropriate diabetes management among homeless people in Toronto. *CMAJ*, 163(2), 161-165.
- Cusack, L., van Loon, A., Kralik, D., Arbon, P., & Gilbert, S. (2013). Extreme weather-related health needs of people who are homeless. *Australian Journal of Primary Health*, 19(3), 250-255.
- Lubik, AA, McKee, G, Chen, T, Kosatsky, T (2017). Municipal Heat Response Planning in British Columbia, Canada. *BC Centre for Disease Control*. Vancouver, Canada.
- Stares, J, Kosatsky, T (2015). Hypothermia as a cause of death in British Columbia, 1998-2010: a descriptive assessment. *CMAJ*. <http://cmajopen.ca/content/3/4/E352.full>

<sup>1</sup> On waste management and disease, see:

- World Health Organization (2006). Overview of greywater management: Health Considerations. <http://applications.emro.who.int/dsaf/dsa1203.pdf>
- McVea, DC, et al. (2018). Exposure to Rats and Rat-Associated *Leptospira* and *Bartonella* Species Among People Who Use Drugs in an Impoverished, Inner-City Neighborhood of Vancouver, Canada. *Vector Borne Zoonotic Disease*; 18. <https://www.ncbi.nlm.nih.gov/pubmed/29298408>

June 8, 2020

Response to Homeless Encampment Health Issues in the Context of COVID-19: Guidelines and Best Practices



VILLAGE OF RADIUM HOT SPRINGS  
Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Jun 18, 2020

Time : 9:40 am

9(c)

Supplier : 00ABA1 To ZW001  
Cheque Dt. 01-May-2020 To 31-May-2020  
Bank : 02 - MasterCard Payments-VOR

Seq : Cheque No. Status : All  
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
00000-3354	03-May-2020	ACE001	A.C.E. COURIER SERVICES	Issued	69	E	284.49
00000-3355	03-May-2020	ALE001	ALEXANDER HOLBURN LLP	Issued	69	E	591.97
00000-3356	03-May-2020	ASR001	A.S. ROACH FIRE SERVICES LTD.	Issued	69	E	12,705.00
00000-3357	03-May-2020	CAN001	CANADA POST CORPORATION	Issued	69	E	28.26
00000-3358	03-May-2020	CAN004	CANADIAN TIRE - VARIOUS	Issued	69	E	51.49
00000-3359	03-May-2020	CAR001	CARO ANALYTICAL SERVICES	Issued	69	E	2,684.50
00000-3360	03-May-2020	COL010	COLUMBIA VALLEY SEWER & DRAIN LTD	Issued	69	E	373.80
00000-3361	03-May-2020	EEC001	EECOL ELECTRIC INC	Issued	69	E	246.40
00000-3362	03-May-2020	EMC001	EMCO CORPORATION	Issued	69	E	167.49
00000-3363	03-May-2020	GAS001	GAS PLUS, RADIUM HOT SPRINGS	Issued	69	E	1,271.83
00000-3364	03-May-2020	GUI001	Guillevin International Co	Issued	69	E	748.16
00000-3365	03-May-2020	HIW001	HI-WAY 9 EXPRESS LTD	Issued	69	E	46.93
00000-3366	03-May-2020	INV003	INVERMERE HARDWARE & BLDG SUPPLIES C	Issued	69	E	4,846.13
00000-3367	03-May-2020	KOO004	KOOTENAY COMMUNICATIONS	Issued	69	E	155.29
00000-3368	03-May-2020	MEQ001	MEQUIPCO LTD	Issued	69	E	8,129.97
00000-3369	03-May-2020	MIS004	MISC - ACCOMODATION TRAVEL	Issued	69	E	-276.00
00000-3370	03-May-2020	MIS008	MISC - VENDOR ONE-TIME	Issued	69	E	268.30
00000-3371	03-May-2020	PAL001	PALLISER PRINTING & PUBLISHING LTD	Issued	69	E	336.89
00000-3372	03-May-2020	PEA001	PEACOCK EMBROIDERY	Issued	69	E	357.69
00000-3373	03-May-2020	PIP001	PIPS COUNTRY STORE	Issued	69	E	93.79
00000-3374	03-May-2020	RED002	REDEYE RENTALS & SALES LTD	Issued	69	E	788.03
00000-3375	03-May-2020	REG001	REGIONAL DISTRICT OF EAST KOOTENAY	Issued	69	E	6,563.03
00000-3376	03-May-2020	ROG003	ROGERS WIRELESS	Issued	69	E	321.74
00000-3377	03-May-2020	SHA002	SHAW CABLESYSTEMS LTD	Issued	69	E	136.85
00000-3378	03-May-2020	SHA004	SHAW CABLESYSTEMS - COLUMBARIUM	Issued	69	E	68.27
00000-3379	03-May-2020	SHA006	SHAW CABLESYSTEMS - CENTRE	Issued	69	E	208.05
00000-3380	03-May-2020	STA001	STAPLES/BUSINESS DEPOT	Issued	69	E	454.60
00000-3381	03-May-2020	STO001	STOKES INTERNATIONAL	Issued	69	E	579.50
00000-3382	03-May-2020	SUP001	SUPERIOR PROPANE A DIVISION OF SUPERIOR	Issued	69	E	2,812.52
00000-3383	03-May-2020	SUR001	SURVEY MONKEY	Issued	69	E	38.85
00000-3384	03-May-2020	TEL001	TELUS COMMUNICATIONS INC	Issued	69	E	34.02
00000-3385	03-May-2020	VIT001	VITALAIRE	Issued	69	E	20.16
00000-3386	03-May-2020	WAS001	WASTE MANAGEMENT OF CANADA CORP	Issued	69	E	91.42
00000-3387	03-May-2020	WAY001	WAYMARK INDUSTRIES LTD.	Issued	69	E	56.67
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Total Manually Paid :		0.00	Total EFT File :	0.00			

38 Total No. Of Cheque(s) ...

VILLAGE OF RADIUM HOT SPRINGS  
Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Jun 18, 2020

Time : 9:43 am

Supplier : 00ABA1 To ZW001  
Cheque Dt. 01-May-2020 To 31-May-2020  
Bank : 01 - Kootenay Savings - VOR

Seq : Cheque No. Status : All  
Medium : M=Manual C=Computer E=EFT-PA

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2121	13-May-2020	EVE002	EVERS, TONY	Cleared	67	C	865.00
2122	13-May-2020	JTB001	JT BROOKS CONSTRUCTION LTD	Cleared	67	C	13,398.00
2123	13-May-2020	MPE001	MPE ENGINEERING LTD	Cleared	67	C	2,716.72
2124	13-May-2020	SHO002	SHOLINDER & MACKAY SAND & GRAVEL LTD	Cleared	67	C	546.01
2125	13-May-2020	SMI001	SMITH, SASHA	Cleared	67	C	294.24
2126	13-May-2020	URB002	URBAN ARTS ARCHITECTURE INC.	Issued	67	C	9,234.75
2127	27-May-2020	706001	706172 ALBERTA INC	Cleared	71	C	420.00
2128	27-May-2020	CIT002	CITY GLASS AND WINDSHIELD SHOP LTD	Issued	71	C	1,273.65
2129	27-May-2020	CUR001	CURRENT EDGE ELECTRIC LTD	Cleared	71	C	1,023.76
2130	27-May-2020	GLO003	GLOBAL SPORT RESOURCES LTD.	Issued	71	C	4,088.00
2131	27-May-2020	HAR001	HARRISON, STAN	Issued	71	C	630.00
2132	27-May-2020	KOO009	KOOTENAY COLUMBIA HOME MEDICAL EQUI	Issued	71	C	1,100.00
2133	27-May-2020	PRO001	PROCESCO INC.	Issued	71	C	38,752.00
2134	27-May-2020	SHU001	SHUDRA, DALE	Issued	71	C	470.19
00000-3394	31-May-2020	BCH001	BC HYDRO	Cleared	76	E	20,943.57
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00000-3396	31-May-2020	CEN002	CENTRALSQUARE CANADA SOFTWARE INC.	Cleared	76	E	3,642.00
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00000-3398	31-May-2020	DIE001	DIEKRI TECHNOLOGY INC	Cleared	76	E	459.62
00000-3399	31-May-2020	FAM001	FAMILY DYNAMIX ASSOCIATION	Cleared	76	E	2,735.00
00000-3400	31-May-2020	FIR007	First Data Global Leasing	Cleared	76	E	43.84
00000-3401	31-May-2020	FRA001	FRATER ENTERPRISES	Cleared	76	E	1,735.97
00000-3402	31-May-2020	FRE003	FREEMAN STEVE	Cleared	76	E	589.50
00000-3403	31-May-2020	GIR001	GIROUX, PATRICK	Cleared	76	E	5,390.00
00000-3404	31-May-2020	GOL001	GOLDIGGER EXCAVATING LTD	Cleared	76	E	7,409.50
00000-3405	31-May-2020	HOS002	HOSPICE SOCIETY OF THE COLUMBIA VALLE	Cleared	76	E	1,500.00
00000-3406	31-May-2020	LAR002	LARCH LANDSCAPE ARCHITECTURE	Cleared	76	E	3,003.00
00000-3407	31-May-2020	LIB001	LIBRARY - RADIUM HOT SPRINGS MUNICIPAL	Cleared	76	E	10.00
00000-3408	31-May-2020	MAN001	MANULIFE	Cleared	76	E	2,598.32
00000-3409	31-May-2020	MIN004	MINISTER OF FINANCE - PST	Cleared	76	E	885.63
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00000-3415	31-May-2020	WIL002	WILLIMONT, KEN	Cleared	76	E	4,536.00
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