

VILLAGE OF RADIUM HOT SPRINGS

REGULAR COUNCIL MEETING AGENDA FOR MARCH 10TH, 2021

Zoom meeting details: <https://us02web.zoom.us/>
Meeting ID: 882 123 4110
Passcode: Radium
Dial in: 1 204 272 7920 Passcode: 600461

1. ORDER:

2. LAND ACKNOWLEDGEMENT:

3. ADDITIONS TO AGENDA:

4. MINUTES:

- (a) Council meeting minutes from February 24th, 2021.

4. DELEGATIONS:

- (a) Draft audit report: Michael Murphy, BDO.

The draft Financial Statements and Audit Report may be accessed in the documents section of the Village website www.radiumhotsprings.ca

5. COMMITTEE REPORTS:

6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:

7. MISCELLANEOUS CORRESPONDENCE & REPORTS:

- (a) CERIP: 'Radium Park Streetscape Revitalization' project unfunded.

8. NEW BUSINESS:

- (a) Proposed 'Lapsed Building Permit Policy'.
- (b) RDEK economic development signage "Welcome to the Columbia Valley" initiative requests:
 - Additional funding up to \$10,000, and;
 - Village approval and application for MOTI sign permit, and;
 - Redesign and engineering, if required, and;
 - Ownership, maintenance and asset management of signage.
- (c) January cheque register in the amount of \$423,738.87.

9. SUNDRY MATTERS & QUESTIONS:

10. ADJOURNMENT:

VILLAGE OF RADIUM HOT SPRINGS

REGULAR COUNCIL MEETING MINUTES FROM FEBRUARY 24TH, 2021.

PRESENT: Mayor Clara Reinhardt, Councillors McCauley, Shudra, Gray and Logan, Christi Ferguson-Huston, Val Bracken, Dave Dixon, Karen Sharp and Mark Read (meeting held virtually via the 'zoom' platform).

1. ORDER: Mayor Reinhardt brought the meeting to order at 7:33 p.m.

2. ADDITIONS TO AGENDA:

Resolved, that we add a centerpiece sculpture celebration event to the agenda.
(Moved by Councillor Gray) Carried.

3. MINUTES:

Resolved, that we approve the Council meeting minutes from February 10th, 2021, as circulated.
(Moved by Councillor Gray) Carried.

4. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:

Resolved, that we agree to be the entity to allow donations to flow from the Columbia Valley Community Foundation to the Radium Village Arts & Culture Society, for the Wood Carver Park project, by way of a one-time grant application to the Foundation.
(Moved by Councillor Gray) Carried.

5. NEW BUSINESS:

Council confirmed their support for a centerpiece sculpture ceremony, with an application to the Columbia Basin Trust for funding. Councillor Gray will take the lead in organizing the event.

6. SUNDRY MATTERS & QUESTIONS:

Councillor Gray provided a library update. Mike noted the proposed increase in funding, subject to Regional District approval.

CFO Karen Sharp advised that a parcel tax review panel process would not be required this year.

Mayor Reinhardt provided a regional vaccination process update. Clara also provided a transportation network update on the collaboration between the District of Invermere and the Shuswap First Nation. Clara noted that support for a Radium Old Coach trail connector to this new trail system is positive.

7. ADJOURNMENT: The meeting adjourned at 8:12 p.m.



February 25, 2021

Ref: 265366

Mark Read
Chief Administrative Officer
Village of Radium Hot Springs
PO Box 340
Radium Hot Springs BC V0A 1M0

Dear Mark Read:

**Re: Community Economic Recovery Infrastructure Program – Community Economic Resilience
Project #CE0159 - Radium Park Streetscape Revitalization**

Thank you for your application for funding under the Community Economic Recovery Infrastructure Program (CERIP) – Community Economic Resilience (CER) stream.

We would like to advise that, after careful consideration, the above-noted project was not selected for funding under the CERIP-CER Program.

The program received significantly more applications than could be funded. This decision does not reflect on the importance of this project for your community, but rather the degree by which the program has been oversubscribed.

All applications were equitably reviewed and given consideration for funding. If you have any questions, please contact Laird McLachlin, Acting Manager Strategic Infrastructure Initiatives, by email at Laird.McLachlin@gov.bc.ca.

Additional program information can be found at the CERIP website at www.gov.bc.ca/CERIP. Should other funding programs become available, staff are pleased to provide advice on preparing an application.

.../2

Mark Read
Page 2

Thank you for your interest in the CERIP-CER Program. We wish you every success with your project.

Best regards,

A handwritten signature in dark ink, appearing to read "Brian Bedford", enclosed within a faint, hand-drawn oval.

Brian Bedford, Executive Director
Local Government Infrastructure and Finance
Ministry of Municipal Affairs

pc: John Antill, A/Director
Local Government Infrastructure &
Engineering Ministry of Municipal Affairs

LAPSED BUILDING PERMIT POLICY

Date: March 1, 2021

POLICY PURPOSE:

The following be adopted as **Policy**:

Whereas:

The Village of Radium Hot Springs does not have the personnel resources available to review, mail renewal letters and possibly investigate those expired building permits constituting contraventions of the building bylaw because the owners failed to call for inspections as required under the bylaw;

The process involved in arranging and conducting a hearing under Section 57 of the *Community Charter* for these permits places an unreasonable administrative and financial burden on the Village of Radium Hot Springs staff, Mayor and Council;

The Mayor and Council of the Village of Radium Hot Springs considers it uneconomic to take enforcement action against the owners of the properties for which these permits were issued or to inspect the buildings and structures for possible contraventions of the *BC Building Code* and other regulations;

POLICY STATEMENT:

Now therefore be it resolved:

1. That building permits issued before January 1, 2017 under Village of Radium Hot Springs Building Bylaws No. 392, 2013; 383, 2011; or 204, 2000, for which none or only some of the inspections have been called for, as required under Bylaws No. 392, 2013; 383, 2011; or 204, 2000, shall be deemed to be lapsed, and the building inspection department is instructed not to take action to resolve apparent bylaw or possible *Building Code* contraventions.
2. That, should the building inspection staff become aware of a serious hazard associated with a lapsed permit, action shall be undertaken against the owner to have the hazard remedied or to proceed with the register of a Notice on Property Title under Section 57 of the *Community Charter*.

Procedure

The following procedure shall apply to those permits issued under Building Bylaws No. 392, 2013; 383, 2011; or 204, 2000.

1. Permits issued before January 1, 2017 which are deemed under this policy to have lapsed, shall only be investigated when requested by the property owner or in the event that a hazard is identified, which is a result of the bylaw contravention.
2. Lapsed building permits may be renewed by the property owner in accordance with the fee requirements outlined in the building bylaw No 392, 2013.
3. Lapsed permit files shall be moved out of the active building permit file storage area, identified as to be lapsed and filed into the closed building permit files.

Background:

The building bylaw has conditions of expiry. Expired building permits are again compounding, and the properties have been bought and sold, sometimes more than once. Sending a notice to the current owner to inform them of this policy is not a legislative requirement, is administratively exhaustive and would exceed the current building department's workload. However, not taking any action may continue to expose the Village of Radium Hot Springs and its taxpayers to unnecessary liability.

The resources of the building inspection department are almost completely consumed by current and active permits, departmental and various other duties. Resolving each lapsed permit could require on average about 6 - 8 hours of staff time to correspond, inspect and take any necessary legal or remedial action. For the building department to follow up with all permits to the extent of either closing the file or recommending Notice on Title, staff levels would need to be supplemented or increased with resultant budget increases.

Policy Implications:

The policy will allow the building department's current staff to lapse and close these expired permits as staff time is available.

Communication Considerations:

Information about this policy will be advertised in not less than 2 editions of the local news paper and will also be posted on the Village of Radium Hot Springs website.

VILLAGE OF RADIUM HOT SPRINGS
Cheque Register-Summary-Bank

AP5090

Page : 1

Date : Mar 03, 2021

Time : 4:36 pm

Supplier : 00ABA1 To ZWI001
Pay Date : 01-Jan-2021 To 31-Jan-2021
Bank : 01 - Kootenay Savings - VOR

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA

| Cheque # | Cheque Date | Supplier | Supplier Name | Status | Batch | Medium | Amount |
|-----------------------|-------------|------------|--|------------|--------------|--------|------------|
| 2214 | 02-Dec-2020 | PT00000053 | PRIMEVEST PROPERTIES CORP | Cancelled | 7 | C | -6,702.46 |
| 2215 | 02-Dec-2020 | PT00000054 | PRIMEVEST PROPERTIES CORP | Cancelled | 8 | C | -3,464.62 |
| 2226 | 13-Jan-2021 | ASS002 | ASSOCIATION OF KOOTENAY & BOUNDARY I | Cleared | 3 | C | 475.42 |
| 2227 | 13-Jan-2021 | CUR001 | CURRENT EDGE ELECTRIC LTD | Cleared | 3 | C | 42,414.75 |
| 2228 | 13-Jan-2021 | EVE002 | EVERS, TONY | Cleared | 3 | C | 3,097.50 |
| 2229 | 13-Jan-2021 | EZM001 | EZ MODE AUDIO VISUAL LTD | Cleared | 3 | C | 589.26 |
| 2230 | 13-Jan-2021 | KAL001 | KALA GEOSCIENCES LTD. | Cleared | 3 | C | 10,778.53 |
| 2231 | 13-Jan-2021 | RFE001 | RFE ALARMS LTD | Cleared | 3 | C | 68.25 |
| 2232 | 13-Jan-2021 | RUA001 | RUVAULT MECHANICAL SERVICES LTD | Cleared | 3 | C | 224.00 |
| 2233 | 20-Jan-2021 | PT00000053 | PRIMEVEST PROPERTIES CORP | Issued | 9 | C | 6,702.46 |
| 2234 | 20-Jan-2021 | PT00000054 | PRIMEVEST PROPERTIES CORP | Issued | 9 | C | 3,464.62 |
| 2235 | 26-Jan-2021 | BCO001 | BC ONE CALL | Issued | 10 | C | 79.70 |
| 2236 | 26-Jan-2021 | VOL001 | VOLUNTEER FIREFIGHTERS ASSOCIATION C | Issued | 10 | C | 140.00 |
| 2237 | 26-Jan-2021 | ZUM001 | ZUMUNDO COMMUNITY & ENVIRONMENT PL | Issued | 10 | C | 5,250.00 |
| 00000-3955 | 10-Jan-2021 | BMO001 | BMO MASTERCARD * exp 2020 transfered | Cleared | 1 | E | 74,720.22 |
| 00000-3956 | 13-Jan-2021 | CAS001 | CASTLE FUELS (2008) INC | Cleared | 4 | E | 115.33 |
| 00059-0001 | 13-Jan-2021 | CAP001 | CAPRI INSURANCE | Cleared | 6 | T | 42,996.00 |
| 00059-0002 | 13-Jan-2021 | CHA003 | CHAMBERLAIN, LISA | Cleared | 6 | T | 410.77 |
| 00059-0003 | 13-Jan-2021 | ENV001 | ENVIROCULTURE LANDSCAPE MAINTENANC | Cleared | 6 | T | 1,023.75 |
| 00059-0004 | 13-Jan-2021 | FRA001 | FRATER ENTERPRISES | Cleared | 6 | T | 18,409.39 |
| 00059-0005 | 13-Jan-2021 | PGX001 | PGX CONTRACTING | Cleared | 6 | T | 2,538.90 |
| 00059-0006 | 13-Jan-2021 | MUN003 | MUNICIPAL INSURANCE ASSOCIATION OF BC | Cleared | 6 | T | 13,564.00 |
| 00059-0007 | 13-Jan-2021 | SHE001 | SHEBLIME ROOFING | Cleared | 6 | T | 2,296.88 |
| 00059-0008 | 13-Jan-2021 | SIG001 | SIGN ARTISTS | Cleared | 6 | T | 316.06 |
| 00059-0009 | 13-Jan-2021 | TXN001 | TXN INSTALLATIONS LTD | Cleared | 6 | T | 7,651.08 |
| 00059-0010 | 13-Jan-2021 | YOU001 | YOUNG ANDERSON | Cleared | 6 | T | 53.76 |
| 00059-0011 | 13-Jan-2021 | ZAM001 | ZAMMTEK SERVICES INC | Cleared | 6 | T | 8,691.58 |
| 00060-0001 | 26-Jan-2021 | CEN002 | CENTRALSQUARE CANADA SOFTWARE INC. | Cleared | 11 | T | 2,341.51 |
| 00060-0002 | 26-Jan-2021 | CHA003 | CHAMBERLAIN, LISA | Cleared | 11 | T | 352.20 |
| 00060-0003 | 26-Jan-2021 | CUR002 | CURRAN, JESSICA | Cleared | 11 | T | 84.96 |
| 00060-0004 | 26-Jan-2021 | DIE001 | DIEKRI TECHNOLOGY INC | Cleared | 11 | T | 5,730.22 |
| 00060-0005 | 26-Jan-2021 | GOL001 | GOLDIGGER EXCAVATING LTD | Cleared | 11 | T | 5,701.50 |
| 00060-0006 | 26-Jan-2021 | HOL001 | HOLDEN, VERNAD AND HOLDEN, LARRY A | Cleared | 11 | T | 78.39 |
| 00060-0007 | 26-Jan-2021 | LIB001 | LIBRARY - RADIUM HOT SPRINGS MUNICIPAL | Cleared | 11 | T | 13,458.10 |
| 00060-0008 | 26-Jan-2021 | MPE001 | MPE ENGINEERING LTD | Cleared | 11 | T | 132.30 |
| 00060-0009 | 26-Jan-2021 | PGX001 | PGX CONTRACTING | Cleared | 11 | T | 3,030.30 |
| 00060-0010 | 26-Jan-2021 | PRO001 | PROCESCO INC. | Cleared | 11 | T | 116,256.00 |
| 00060-0011 | 26-Jan-2021 | SHE001 | SHEBLIME ROOFING | Cleared | 11 | T | 1,855.87 |
| 00060-0012 | 26-Jan-2021 | SIG001 | SIGN ARTISTS | Cleared | 11 | T | 161.28 |
| 00060-0013 | 26-Jan-2021 | TOU001 | TOURISM RADIUM | Cleared | 11 | T | 3,647.01 |
| 00060-0014 | 26-Jan-2021 | ZAM001 | ZAMMTEK SERVICES INC | Cleared | 11 | T | 614.26 |
| 00000-3960 | 31-Jan-2021 | MUN005 | MUNICIPAL PENSION PLAN | Issued | 14 | E | 9,892.70 |
| 00000-3961 | 31-Jan-2021 | REC002 | RECEIVER GENERAL OF CDA - 001/002 | Issued | 14 | E | 17,591.16 |
| 00000-3970 | 31-Jan-2021 | FIR007 | First Data Global Leasing | Cleared | 19 | E | 33.85 |
| 00000-3971 | 31-Jan-2021 | MAN001 | MANULIFE | Cleared | 19 | E | 3,901.19 |
| 00000-3972 | 31-Jan-2021 | MIN004 | MINISTER OF FINANCE - PST | Cleared | 19 | E | 484.75 |
| 00000-3973 | 31-Jan-2021 | MIN011 | MINISTER OF FINANCE - EMPLOYER HEALTH | Cleared | 19 | E | 1,855.09 |
| 00000-3974 | 31-Jan-2021 | RFS001 | RFS CANADA | Cleared | 19 | E | 631.10 |
| Total Computer Paid : | | 63,117.41 | Total EFT PAP : | 109,225.39 | Total Paid : | | 423,738.87 |
| Total Manually Paid : | | 0.00 | Total EFT File : | 251,396.07 | | | |

48 Total No. Of Cheque(s) ...

7.

VILLAGE OF RADIUM HOT SPRINGS
Cheque Register-Summary-Bank

AP5090

Page : 1

Date : Mar 03, 2021

Time : 4 40 pm

Supplier : 00ABA1 To ZWI001
Pay Date : 04-Dec-2020 To 31-Jan-2021
Bank : 02 - MasterCard Payments-VOR

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA

Jan 3rd MASTERCARD

| Cheque # | Cheque Date | Supplier | Supplier Name | Status | Batch | Medium | Amount |
|------------|-------------|----------|---|---------|-------|--------|-----------|
| 00000-3904 | 31-Dec-2020 | ACE001 | A.C.E. COURIER SERVICES | Cleared | 185 | E | 348.48 |
| 00000-3905 | 31-Dec-2020 | CAN002 | CANADIAN RED CROSS WESTERN ZONE | Cleared | 185 | E | -228.68 |
| 00000-3906 | 31-Dec-2020 | CAN004 | CANADIAN TIRE - VARIOUS | Cleared | 185 | E | 72.79 |
| 00000-3907 | 31-Dec-2020 | CAN015 | CANADIAN LINEN & UNIFORM SERVICE | Cleared | 185 | E | 81.29 |
| 00000-3908 | 31-Dec-2020 | CAR001 | CARO ANALYTICAL SERVICES | Cleared | 185 | E | 984.05 |
| 00000-3909 | 31-Dec-2020 | COL004 | COLUMBIA VALLEY FREIGHT | Cleared | 185 | E | 27.51 |
| 00000-3910 | 31-Dec-2020 | COL006 | COLUMBIA VALLEY PIONEER | Cleared | 185 | E | 131.25 |
| 00000-3911 | 31-Dec-2020 | COL010 | COLUMBIA VALLEY SEWER & DRAIN LTD | Cleared | 185 | E | 296.50 |
| 00000-3912 | 31-Dec-2020 | COL011 | COLUMBIA VALLEY TRADING COMPANY | Cleared | 185 | E | 131.03 |
| 00000-3913 | 31-Dec-2020 | DIA001 | DIAMOND HEATING & SPAS (2008) LTD | Cleared | 185 | E | 9,192.75 |
| 00000-3914 | 31-Dec-2020 | EEC001 | EECOL ELECTRIC INC | Cleared | 185 | E | 395.84 |
| 00000-3915 | 31-Dec-2020 | EGG001 | EGGPLANT STUDIOS | Cleared | 185 | E | 39.38 |
| 00000-3916 | 31-Dec-2020 | EMC001 | EMCO CORPORATION | Cleared | 185 | E | 196.90 |
| 00000-3917 | 31-Dec-2020 | FLA002 | FLAMAN FITNESS | Cleared | 185 | E | 2,234.40 |
| 00000-3918 | 31-Dec-2020 | GAS001 | GAS PLUS. RADIUM HOT SPRINGS | Cleared | 185 | E | 920.50 |
| 00000-3919 | 31-Dec-2020 | GLO002 | GLOBAL INDUSTRIAL CANADA | Cleared | 185 | E | 2,480.91 |
| 00000-3920 | 31-Dec-2020 | HAC001 | HACH CANADA | Cleared | 185 | E | 369.72 |
| 00000-3921 | 31-Dec-2020 | HIW001 | HI-WAY 9 EXPRESS LTD | Cleared | 185 | E | 82.29 |
| 00000-3922 | 31-Dec-2020 | HUS001 | HUSKY OIL OPERATIONS LTD - RADIUM | Cleared | 185 | E | 95.11 |
| 00000-3923 | 31-Dec-2020 | INV003 | INVERMERE HARDWARE & BLDG SUPPLIES | Cleared | 185 | E | 3,975.70 |
| 00000-3924 | 31-Dec-2020 | INV004 | INVERMERE PHARMASAVE | Cleared | 185 | E | 62.98 |
| 00000-3925 | 31-Dec-2020 | JAD001 | JADLER INDUSTRIES | Cleared | 185 | E | 6,486.90 |
| 00000-3926 | 31-Dec-2020 | KOO002 | KOOTENAY BOUGH & CONE | Cleared | 185 | E | 5,177.09 |
| 00000-3927 | 31-Dec-2020 | KOO004 | KOOTENAY COMMUNICATIONS | Cleared | 185 | E | 913.07 |
| 00000-3928 | 31-Dec-2020 | MAR001 | MARK'S WORK WEARHOUSE - VARIOUS | Cleared | 185 | E | 21.27 |
| 00000-3929 | 31-Dec-2020 | MIS008 | MISC - VENDOR ONE-TIME | Cleared | 185 | E | 300.11 |
| 00000-3930 | 31-Dec-2020 | NOF001 | NO FRILLS (JOE'S) | Cleared | 185 | E | 45.58 |
| 00000-3931 | 31-Dec-2020 | PAL001 | PALLISER PRINTING & PUBLISHING LTD | Cleared | 185 | E | 386.40 |
| 00000-3932 | 31-Dec-2020 | PEA001 | PEACOCK EMBROIDERY | Cleared | 185 | E | 344.96 |
| 00000-3933 | 31-Dec-2020 | PET001 | PETRO-CANADA, RADIUM HOT SPRINGS | Cleared | 185 | E | 80.00 |
| 00000-3934 | 31-Dec-2020 | RED002 | REDEYE RENTALS & SALES LTD | Cleared | 185 | E | 8,590.40 |
| 00000-3935 | 31-Dec-2020 | ROG003 | ROGERS WIRELESS | Cleared | 185 | E | 354.56 |
| 00000-3936 | 31-Dec-2020 | SHA004 | SHAW CABLESYSTEMS - COLUMBARIUM | Cleared | 185 | E | 68.27 |
| 00000-3937 | 31-Dec-2020 | SHA006 | SHAW CABLESYSTEMS - CENTRE | Cleared | 185 | E | 238.23 |
| 00000-3938 | 31-Dec-2020 | SOU003 | SOUTHERN IRRIGATION | Cleared | 185 | E | 723.79 |
| 00000-3939 | 31-Dec-2020 | STA001 | STAPLES/BUSINESS DEPOT | Cleared | 185 | E | 601.08 |
| 00000-3940 | 31-Dec-2020 | SUP001 | SUPERIOR PROPANE A DIVISION OF SUPERIOR | Cleared | 185 | E | 3,392.09 |
| 00000-3941 | 31-Dec-2020 | SYB001 | SYBERTECH WASTE REDUCTION | Cleared | 185 | E | 1,505.33 |
| 00000-3942 | 31-Dec-2020 | TEL001 | TELUS COMMUNICATIONS INC | Cleared | 185 | E | 34.02 |
| 00000-3943 | 31-Dec-2020 | THE002 | THE SOURCE | Cleared | 185 | E | 262.66 |
| 00000-3944 | 31-Dec-2020 | TRI001 | TRI-KON PRECAST CONCRETE PRODUCTS | Cleared | 185 | E | 3,738.13 |
| 00000-3945 | 31-Dec-2020 | VAS001 | VAST RESOURCE SOLUTIONS | Cleared | 185 | E | 1,102.44 |
| 00000-3946 | 31-Dec-2020 | VIT001 | VITALAIRE | Cleared | 185 | E | 118.90 |
| 00000-3947 | 31-Dec-2020 | WAS001 | WASTE MANAGEMENT OF CANADA CORP | Cleared | 185 | E | 104.21 |
| 00000-3948 | 31-Dec-2020 | WES011 | WESTLUND DIV OF EMCO CORP | Cleared | 185 | E | 2,451.73 |
| 00000-3949 | 31-Dec-2020 | WIS001 | WISHBONE INDUSTRIES LIMITED | Cleared | 185 | E | 14,056.56 |
| 00000-3950 | 31-Dec-2020 | ZIM001 | ZIMCO INSTRUMENTATION | Cleared | 185 | E | 552.95 |
| 00000-3951 | 31-Dec-2020 | ZOO001 | ZOOM VIDEO COMMUNICATIONS INC | Cleared | 185 | E | 22.40 |

Total Computer Paid : 0.00
Total Manually Paid : 0.00

Total EFT PAP : 73,563.83
Total EFT File : 0.00

Total Paid : 73,563.83 *

* Does not incl library

48 Total No. Of Cheque(s) ...

8.