

## **VILLAGE OF RADIUM HOT SPRINGS**

### **REGULAR COUNCIL MEETING AGENDA FOR AUGUST 18<sup>TH</sup>, 2021.**

NOTE: PUBLIC HEARING AT 6:30 PM.

Zoom meeting details: <https://us02web.zoom.us/>  
Meeting ID: 882 123 4110  
Passcode: Radium  
Dial in: 1 204 272 7920      Passcode: 600461

Council Meeting: 4836 Radium Blvd @ 7:30 p.m.

#### **1. ORDER:**

#### **2. LAND ACKNOWLEDGEMENT:**

#### **3. ADDITIONS TO AGENDA:**

#### **4. MINUTES:**

- (a) Council meeting minutes from July 22<sup>nd</sup>, 2021.

#### **5. DELEGATIONS:**

- (a) Sgt. Darren Kakuno – First Quarter Policing Report.
- (b) CanFor Presentation (Travis Emel, Al Anderson, Budd Wasylyshen).

#### **6. COMMITTEE REPORTS:**

#### **7. BYLAWS:**

- (a) Short Term Rental Business Regulation Bylaw No. 466, 2021.
- (b) Zoning Amendment Bylaw No. 467, 2021.
- (c) Bylaw Enforcement Officer Bylaw No. 468, 2021.
- (d) Tax Exemption (Church Properties) Bylaw No. 469, 2021.

#### **8. NEW BUSINESS:**

- (a) Fire Department report.
- (b) Finance Department update.
- (c) July cheque register in the amount of \$864,094.64.

## **VILLAGE OF RADIUM HOT SPRINGS**

Regular Council Meeting Agenda for August 18<sup>th</sup>, 2021 continued...

**9. SUNDRY MATTERS & QUESTIONS:**

**10. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:**

**11. ADJOURNMENT:**

## VILLAGE OF RADIUM HOT SPRINGS

### REGULAR COUNCIL MEETING MINUTES FROM JULY 22ND, 2021.

**PRESENT:** Mayor Clara Reinhardt, Councillors McCauley, Logan, Shudra, and Gray, Dallas Cummings, Kent Kebe, Karen Sharp, Dave Dixon, and Mark Read.

**1. ORDER:** Mayor Reinhardt brought the meeting to order at 7:29 p.m.

**2. LAND ACKNOWLEDGEMENT:**

Mayor Reinhardt acknowledged First Nation's heritage for the lands upon which this meeting is being held.

**3. ADDITIONS TO AGENDA:**

Resolved, that we add Bylaw Enforcement Officer Bylaw No. 468, 2021 to the agenda.  
(Moved by Councillor Gray) Carried.

**4. MINUTES:**

Resolved, that we approve the Council meeting minutes from June 23rd, 2021, as circulated.  
(Moved by Councillor Shudra) Carried.

**5. DELEGATIONS:**

Dallas Cummings discussed residential garbage pick-up issues and possibilities with Council.

**6. COMMITTEE REPORTS:**

Councillor Gray provided a library report and Councillor Logan provided a Rotary Garden update.

**7. BYLAWS:**

Resolved, that we provide the first three readings to Short Term Rental Business Regulation Bylaw No. 466, 2021.  
(Moved by Councillor Logan) Carried.

Resolved, that we provide the first two readings to Zoning Amendment Bylaw No. 467, 2021.  
(Moved by Councillor Gray) Carried.

The public hearing for both bylaws will be held August 18<sup>th</sup> at 6:30 p.m.

Resolved, that we provide the first three readings to Bylaw Enforcement Bylaw No. 468, 2021.  
(Moved by Councillor McCauley) Carried.

## **VILLAGE OF RADIUM HOT SPRINGS**

Council Meeting Minutes from July 22<sup>nd</sup>, 2021, continued...

### **8. NEW BUSINESS:**

Resolved, that we approve the 2021 Annual Report.  
(Moved by Councillor McCauley) Carried.

Resolved, that we approve Development Permit No. 162, 2021.  
(Moved by Councillor Shudra) Carried.

Resolved, that we apply for BC Active Transportation Network Plan funding, and further, that we confirm that the local share of funding is available and supported, and that the project is a municipal priority and is intended to be completed within the required timeline.  
(Moved by Councillor McCauley) Carried.

Resolved, that we appoint Kent Kebe and Mark Read as Bylaw Enforcement Officers for the Village of Radium Hot Springs.  
(Moved by Councillor Shudra) Carried.

Resolved, that we accept the May cheque register in the amount of \$153,216.39 and the June cheque register in the amount of \$161,081.74.  
(Moved by Councillor McCauley) Carried.

### **9. SUNDRY MATTERS & QUESTIONS:**

Mayor Reinhardt provided a report on recycling and yellow bin issues, noting that the RDEK would be discussing improvements with the contractor. Clara also advised that an upgraded transfer station is planned for Invermere in 2022 with a possible site to be installed in Radium at some point afterwards.

### **10. ADJOURNMENT:**

The meeting adjourned at 8:48 p.m.

HEREBY CERTIFIED CORRECT:

---

Mayor Clara Reinhardt

---

Clerk Mark Read



Royal Canadian Gendarmerie royale  
Mounted Police du Canada

Security Classification/Designation

**Non-sensitive**

NCO i/c Columbia Valley RCMP  
Box 2220, 4935 Athalmer Road  
Invermere, BC  
V0A 1K0

Your File

Mayor and Council  
Radium Hot Springs

Our File

July 12, 2021

To the Mayor and Council,

**Mayor and Council Quarterly Report - Radium Hot Springs  
First Quarter - 2021/2022**

**Introduction**

This report is a summary of the activities of the Columbia Valley Detachment for the period of April 1, 2021 to June 30, 2021. During the first quarter our Detachment handled 996 files which was up from 860 files during the same period last year.

**Detachment Personnel Status**

Our Detachment, when at full strength, consists of the following:

- 1 Sergeant (Detachment Commander)
- 2 Corporals (Supervisors)
- 8 Constables (Provincially funded)
- 3 Administrative Staff
- 1 Victim Services Worker

Corporal Jeff Witzke joined our Detachment this month. Jeff comes to us with a wealth of experience in front line policing, plain clothes investigations and drug investigations. Prior to transferring to our detachment, Jeff was a supervisor at the Whistler Detachment.

Our detachment currently has one vacant Constable position. Staffing continues to work on finding a suitable member to fill this vacancy. A timeline for filling the position has not been provided.

I am in the process of obtaining approval to hire a Reservist Constable to supplement our Detachment strength. Retired RCMP members can apply to become a Reservist. Reservists have the full authority of a regular member, however, they work as and when required. I hope to be able to share more information during my next quarterly report.

Non-sensitive

### **Detachment Priorities 2021/22**

For 2021/22 our Detachment Priorities will be Road Safety, Substance Abuse, Youth, and Employee Wellness.

**Road Safety** - Columbia Valley General Duty members will again be encouraged to conduct pro-active traffic enforcement in the Columbia Valley. These officer-violator contacts will address road safety, drugs and property crime offences. Additionally, I will work collaboratively with Golden and Cranbrook Highway Patrol Unit Commanders in an effort to have more traffic resources in our area during periods when Trans-Canada traffic is diverted into the Columbia Valley.

Update - During the first quarter our members conducted 77 proactive officer/violator contacts. The number of proactive interactions were up from the same period last year, despite our members being busier with an increase in their file load. Police presence on Highways 93 and 95 was increased during periods when Trans-Canada Highway traffic was rerouted into the Columbia Valley jurisdiction.

**Substance Abuse** - A current list of all available support services in the Columbia Valley will be compiled, updated and made available to our members. Members will liaise with local support services to determine how we can work together to address addictions and mental health. Proactive contacts will be made with those suffering from addictions to try to connect them with supports and services.

Update - During the first quarter one of our officers researched available support services in the Columbia Valley and developed a list which members carry with them. The list can be used by members when they are assisting clients with addictions or mental health issues. Five proactive approaches have been made with local clients in an attempt to connect them with support services.

**Youth** - Columbia Valley Detachment will continue to build on relationships with school administrators, staff and youth. Members will be encouraged to seek out opportunities to engage with youth in formal settings such as school programs and informal settings such as youth centers, organized sports and skate/bike parks. Flexibility will also be provided to members who wish to coach or mentor youth in sports/activities.

Update - During the first quarter our officers continued to make efforts to build on relationships with local youth. Some of the school activities our members volunteered for included participating in a bike rodeo at an elementary school and putting on an archery class for some of the high school aged students. Outside of the schools, two of our members also volunteered to coach hockey and soccer.

**Employee Wellness** - Employee Wellness - This past year has been a difficult time for everyone, including our officers and detachment staff. Employee wellness is a priority for me. I will be seeking out opportunities to provide wellness training to our Detachment members and staff. Areas of focus will be mental and physical health for our members and their families. Once restrictions are lifted I will also be prioritizing operational skills training.

Update - During the first quarter, the services of an outside agency were enlisted to offer training workshops to our detachment members and staff on topics of their choice. Our detachment opted for workshops on Fitness, Nutrition for Mental Health and Sleep. Three of our detachment members, including myself, have now enrolled in a year long health program. The year long program provides coaching on nutrition, fitness, weight loss, sleep and mental health.

Non-sensitive

**Calls for Service**

The total number of calls for service throughout the Columbia Valley Detachment area for the first quarter (April - June) was 996. During the same quarter in 2020 our calls for service were 860 and in 2019 we received 846 calls.

The specific calls for service for Radium Hot Springs were as follows:

April	2021 = 24	2020 = 18	2019 = 24	2018 = 12	2017 = 19
May	2021 = 31	2020 = 34	2019 = 31	2018 = 27	2017 = 23
June	2021 = 24	2020 = 28	2019 = 24	2018 = 35	2017 = 27
<hr/>					
Total	2021 = 79	2020 = 80	2019 = 79	2018 = 74	2017 = 69

Calls within Radium Hot Springs accounted for approximately 8% of our calls for service.

**Trans-Canada Highway Diversion**

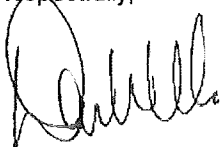
The first full closure of the Trans-Canada Highway to allow for construction in the Kicking Horse Canyon occurred from April 12 to May 28, 2021. During this period all traffic was diverted into the Columbia Valley Detachment jurisdiction via Highway 93 and Highway 95. The highway diversion placed additional pressures on the Columbia Valley Detachment. The following statistics are a comparison of traffic related calls during this period in 2020 versus 2021.

2020 Files that occurred on Highway 93 in Kootenay National Park - 2  
2021 Files that occurred on Highway 93 in Kootenay National Park - 21

2020 Files that occurred on Highway 95 - 2  
2021 Files that occurred on Highway 95 - 10

2020 Columbia Valley Traffic Complaints - 19  
2021 Columbia Valley Traffic Complaints - 75

Respectfully,



Sgt. Darren Kakuno  
Columbia Valley RCMP

**VILLAGE OF RADIUM HOT SPRINGS****SHORT TERM RENTAL BUSINESS REGULATION BYLAW NO. 466, 2021**

---

A bylaw to regulate short term rental businesses in the Village of Radium Hot Springs.

---

**WHEREAS** the Council of the Village of Radium Hot Springs wishes to regulate the operation of short term rental businesses in the Village, as authorized by Section 8 (6) of the *Community Charter*;

**NOW THEREFORE** the Council of the Village of Radium Hot Springs, in open meeting, enacts as follows:

**DEFINITIONS**

1. In this Bylaw:

“Business Licence Bylaw” means the Village of Radium Hot Springs Business Licence Regulation Bylaw No. 244, 2001, as amended or replaced from time to time;

“Licence” means a valid and subsisting business licence issued pursuant to the Business Licence Bylaw;

“Market” means sell, offer for sale, promote, canvass, solicit, rent, advertise, book, arrange or facilitate rental, and includes placing, posting or erecting advertisements physically or online, but does not include the mere provision of a neutral space or location for such marketing in newspapers, bulletin boards or online;

“Premises” means a legal parcel, including a titled strata unit;

“Short term rental business” means the business of providing temporary accommodation to paying guests in a dwelling unit, but does not include the rental of a dwelling unit for residential purposes for a month or more under a residential tenancy agreement pursuant to the *Residential Tenancy Act*; and

“Village” means the Village of Radium Hot Springs.

## **REGULATION OF SHORT TERM RENTAL BUSINESSES**

2. No person shall carry on a short term rental business within a premises in the Village without a licence for that business.
3. Every holder of a licence for a short term rental business shall have a contact person that is available and able to provide guest services 24 hours per day to guests in the short term rental.
4. Every holder of a licence for a short term rental business shall keep the name and phone number of the contact person that is available and able to provide guest services 24 hours per day to guests in the short term rental posted in a conspicuous place in the premises in respect of which the business is carried out and for which a licence has been issued.
5. Every holder of a licence for a short term rental business shall keep a copy of the licence posted in a conspicuous place in the premises in respect of which the business is carried out and for which a licence has been issued.
6. Every holder of a licence for a short term rental business shall post their licence number in a conspicuous place on any marketing for the business.

## **FEES**

7. The fees applicable for issuance of licences under this Bylaw are detailed in Schedule A, which forms part of this Bylaw.

## **COMPLIANCE**

8. No person shall contravene, or permit or allow the contravention of, any term of this bylaw in relation to a short term rental business.
9. Every person who owns or operates a short term rental business must comply with all enactments applicable to the premises and the business as a term and condition of their licence. Additional 'Terms and Conditions' and the 'Enforcement Policy' are attached as 'Schedule A' to this Bylaw.
10. No licence holder shall contravene, or permit or allow the contravention of, any term or condition of their licence.

## OFFENCE

11. A person who carries on a short term rental business without holding a valid licence for that business, breaches any term or condition of their licence, or violates any provision of this bylaw, commits an offence of this bylaw, and is liable on conviction to a fine or penalty of up to \$10,000 for each offence.

## GENERAL

12. If any portion of this bylaw is found to be invalid by a court, the invalid portion may be severed and the remaining provisions shall continue to apply.
13. The name of this bylaw for citation purposes is "Short Term Rental Business Bylaw No. 466, 2021."

GIVEN FIRST, SECOND AND THIRD READINGS ON JULY 22<sup>ND</sup>, 2021.

GIVEN NOTICE UNDER SECTIONS 59(2)(a) and (3) OF THE COMMUNITY CHARTER ON AUGUST 5<sup>TH</sup> AND 12<sup>TH</sup>, 2021.

ADOPTED BY COUNCIL ON \_\_\_\_\_

Hereby certified as a true copy of Short Term Rental Business Bylaw No. 466, 2021.

\_\_\_\_\_

## VILLAGE OF RADIUM HOT SPRINGS

### Schedule A to Short Term Rental Business Bylaw No. 466, 2021.

#### Additional Terms and Conditions:

Note: these terms and conditions do not preclude the licensee's requirement to comply with all other enactments applicable to the premises and the business.

1. The Village has the right to inspect the short term rental business premises, hereinafter referred to as the 'premises', upon application for a license, or for verification of information purposes, or for enforcement purposes.
2. Licensee's shall submit, as part of their initial and renewal applications, a self-evaluation safety audit and attestation form, as provided by the Village.
3. Guest safety requirements shall include posted directions for egress, posted occupant load requirements, fire extinguishers, smoke alarm systems, and CO alarm systems where gas appliances are present. These requirements shall be to the satisfaction of the Village Bylaw Enforcement officer.
4. Short term rentals are only permitted in a residence in the 'C – 4 Recreational Vehicle Park' zone, not in a recreational vehicle.
5. Short term rental business licences within the 'R1 – Single Family Residential' and 'R2 – Two Family Residential' shall be limited to one licence per individual or corporate property owner, regardless of the number of properties owned.
6. The contact person for a short term rental premises shall be available to respond to noise complaints, originating from the Village, RCMP or public, within a 30 minute time period.
7. Short term rental premises subject to three violations within a one-year period may have their licence revoked or suspended for a one-year period. Council will reserve the right to revoke a licence, at any time, should the circumstances, in their opinion, warrant revocation.

### Enforcement Policy:

1. Enforcement of regulations for short term rental premises with licences:
  - Upon receipt of a written complaint, investigation by the Bylaw Enforcement Officer, to determine if a violation occurred. If yes, issuance of a letter of violation.
  - After hours enforcement of disturbances of the peace to be handled by the RCMP.
2. The following behaviour may result in violation notices:
  - Excessive noise and disturbance.
  - Parking violations.
  - Failure to adhere to the guest safety requirements.
  - Failure to meet the requirements of the Short Term Rental Business Bylaw.
  - Failure to meet the 30 minute response upon noise complaint time limit.
3. Operation of a short-term rental premises without a licence:
  - Investigation of property owners who are operating without a licence will be based upon a written complaint received from a property owner or strata corporation representative.
  - The Village Council will decide upon the appropriate response, on a case by case basis, taking into consideration factors such as staffing, financial capacity and the sufficiency of evidence to warrant legal action.

### Fees:

1. Every person applying for a new licence for a short term rental business must, at the time of making the application, pay to the Village a fee of \$250.
2. Every person applying for a renewal of a licence for a short term rental must, at the time of making the application, pay to the Village an annual fee of \$150.
3. When ownership of a short term rental premises changes, an updated renewal application will be required. The fee will be \$100.
4. Licences shall be valid and issued for the fiscal year January 1<sup>st</sup> to December 31<sup>st</sup>. The fee for a new licence for applications received after June 30<sup>th</sup> shall be \$175.

**VILLAGE OF RADIUM HOT SPRINGS****BYLAW NO. 467, 2021**

---

A bylaw to amend "Zoning Bylaw Number 338, 2007"

---

**WHEREAS** Section 479 of the *Local Government Act* provides that a local government may, by bylaw, divide the whole or part of the municipality into zones; regulate the use of land, building and structures within a zone; regulate the siting, size and dimensions of buildings; regulate the location of uses on the land and within buildings and structures; and that the regulations may be different for different uses within a zone, and;

**WHEREAS** Council has developed a short term rental regulatory scheme and bylaw which requires an amendment to the zoning regulations.

**NOW THEREFORE** the Council of the Village of Radium Hot Springs, in open meeting, enacts as follows:

**1. Name**

The name of this bylaw for citation purposes is "Zoning Amendment Bylaw No. 467, 2021."

**2. Amendments**

"Zoning Bylaw Number 338, 2007" is amended as follows:

- a) "SECTION 2 DEFINITIONS" by adding the following definitions in section 2 in alphabetical order:

"RESIDENTIAL" means the use of a dwelling unit by persons as a place of living and as their primary or secondary residence from which they are absent only as a part of a domestic routine including, without limitation, work and vacations.

"SHORT TERM RENTAL" means the commercial use of a dwelling unit to provide temporary accommodation to the traveling public.

"TEMPORARY" means a period of less than one month.

- b) "SECTION 4 – GENERAL REGULATIONS" by adding the following section 4.6 after "Secondary Suites", section 4.5:

Short Term Rentals

- 4.6 .1 A short term rental may be operated within a secondary suite or principal dwelling unit.
- .2 The maximum number of dwelling units on a parcel that may be occupied as a short term rental is one in the R1 and R2 zones.
- .3 Short term rentals are only permitted as an accessory use to a residential use in the R1, R2 and R3 zones.
- .4 Short term rentals shall have a maximum of 2 guests per sleeping unit or bedroom within any dwelling unit.

- c) "SECTION 4 – GENERAL REGULATIONS" by adding the following after "Required Off-Street Parking Spaces", section 4.16.8.7:

.8 SHORT TERM RENTALS

1 for every 2 sleeping units or bedrooms

READ A FIRST AND SECOND TIME THIS 22ND DAY OF JULY, 2021.

PUBLIC HEARING HELD ON AUGUST 18TH, 2021.

READ A THIRD TIME AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor Clara Reinhardt

\_\_\_\_\_  
Clerk Mark Read

Hereby certified as a true copy of Zoning Amendment Bylaw No. 467, 2021.

\_\_\_\_\_

## **VILLAGE OF RADIUM HOT SPRINGS**

### **BYLAW ENFORCEMENT OFFICER BYLAW NO. 468, 2021.**

A Bylaw to establish the Bylaw Enforcement Officer position for the Village of Radium Hot Springs and to establish the powers, duties and responsibilities of the officers.

---

**WHEREAS** the *Community Charter* empowers Council to establish officer positions and to establish the powers, duties and functions of those officers and employees;

**NOW THEREFORE**, the Council for the Village of Radium Hot Springs in open meeting assembled *enacts* as follows:

#### **CITATION**

1. This Bylaw may be cited for all purposes as “Bylaw Enforcement Officer Bylaw No. 468, 2021”.

#### **BYLAW ENFORCEMENT OFFICER POSITION**

2. The Bylaw Enforcement Officer position is hereby established as an officer position of the Municipality.

#### **GENERAL**

3. a) Council may appoint one or more persons to the Bylaw Enforcement Officer position.

#### **POWERS, DUTIES AND FUNCTIONS**

4. The powers, duties and functions of the Bylaw Enforcement Officer, on behalf of the municipality, are as follows:
  - a) Administer and exercise the enforcement powers authorized by ‘Part 8: Bylaw Enforcement and Related Matters’ of the *Community Charter* and subsequent amendments, including the issuance of tickets;
  - b) Administer and exercise the ‘Authority to enter on or into property’ powers authorized by Section 16 of the *Community Charter* and subsequent amendments;

- c) Act to achieve compliance with the bylaws of the municipality, subject to policy direction from Council and/or the Chief Administrative Officer;
- d) Investigate bylaw related complaints and seek resolution to issues, including the use of enforcement powers, as necessary and appropriate;
- e) Pursue and administer legal actions, when required and approved by Council and/or the Chief Administrative Officer;
- f) Provide public awareness and education regarding regulatory issues, and to promote bylaw compliance through public education, and;
- g) Act fairly and exercise reasonable discretion when enforcing bylaws.

### **SEVERABILITY**

- 5. References in this Bylaw to enactments, bylaws of the Village, include those enactments, bylaws, and plans as they may be amended or replaced from time to time.
- 6. If any section, subsection, paragraph, clause or phrase of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this bylaw.

### **EFFECTIVE DATE**

- 7. This Bylaw shall come into force and take effect upon adoption.

READ A FIRST, SECOND AND THIRD TIME THIS 22<sup>ND</sup> DAY OF JULY, 2021.

RECONSIDERED AND ADOPTED THIS \_\_\_\_ DAY OF AUGUST, 2021.

\_\_\_\_\_  
Mayor Clara Reinhardt

\_\_\_\_\_  
Clerk Mark Read

Certified a true copy of  
Bylaw No. 468, 2021:

\_\_\_\_\_  
Clerk

# VILLAGE OF RADIUM HOT SPRINGS

## BYLAW NO. 469, 2021.

Being a bylaw to provide for a permissive exemption from taxation of lands.

---

**WHEREAS** the municipality has the authority under Part 7, Division 7, Section 224 of the *Community Charter* to exempt from taxation additional land held by a religious organization.

**NOW THEREFORE** the Council of the Village of Radium Hot Springs in open meeting, assembled **ENACTS** as follows:

- 1) The following land and improvements shall be exempt from municipal taxes for the 2022 taxation year:

Folio #03760.010 PID# 027-729-761  
Lot 1, Plan NEP87941, District Lot 2580, Kootenay Land District,  
The Roman Catholic Bishop of Nelson.

Folio #03760.030 PID# 027-729-788  
Lot 3, Plan NEP87941, District Lot 2580, Kootenay Land District,  
The Roman Catholic Bishop of Nelson.

Folio #03760.040 PID# 027-729-796  
Lot 4, Plan NEP87941, District Lot 2580, Kootenay Land District,  
The Roman Catholic Bishop of Nelson.

Folio #03760.050 PID# 027-729-800  
Lot 5, Plan NEP87941, District Lot 2580, Kootenay Land District,  
The Roman Catholic Bishop of Nelson.

- 2) This permissive exemption shall include the entire lot for each property noted above. Currently the properties, held in the name of Roman Catholic Bishop of Nelson, are used for a church, church parking and 'Stations of the Cross'.
- 3) This bylaw shall be cited as "Tax Exemption (Church Properties) Bylaw No. 469, 2021".

READ A FIRST, SECOND AND THIRD TIME this \_\_\_\_\_ day of August, 2021.

RECONSIDERED and ADOPTED this \_\_\_\_\_ day of September, 2021.

---

Clara Reinhardt, MAYOR

---

Mark Read, CLERK

HEREBY CERTIFIED A TRUE COPY OF  
BYLAW NO. 469, 2021:

---

Mark Read, CLERK

**Radium Fire Department Summary for the Second Quarter 2021**

All members have been fully vaccinated for COVID-19

Total number of calls for service from April 1 – June 30 36

First Responder calls 14

Motor Vehicle incidents 11

8 of these involved semi-trucks along highway 93

2 involved fires; 1 mutual aid in Edgewater & 1 grass fire that was not quite in our area

**Summary for the Year to date (July 29/21)**

84 calls for service

18 motor vehicle incidents

36 First Responder incidents

11 calls for alarms ringing, but no fire; cooking smoke, dusting, sanding causes

Will be losing 2 members in September; moving & going back to school

2021 Incident Summary			"FR Call"				
1	Jan-01-Friday	14:42	ETV 1205	5	Lift assist with BCAS		
2	Jan-21-Thursday	13:54	ETV 1205	4	88 yr female, weakness, vomiting		
3	Jan-25-Monday	10:51	Eng 1203, ETV 1205	8	General fire alarm; no fire found; faulty detectors		
4	Jan-25-Monday	12:10	ETV 1205	5	FR call; ineffective breathing, possible OD; 53 female		
5	Jan-25-Monday	17:36	Eng 1203, ETV 1205	9	General fire alarm; no fire found; faulty detectors		
6	Jan-29-Friday	10:26	Eng 1203, ETV 1205	9	2 vehicle MVI; 1 injury		
7	Feb-05-Friday	10:45	Eng 1203, ETV 1205	8	Single vehicle rollover; 1 f patient, conscious		
8	Feb-10-Wednesday	1:17	ETV 1205	3	FR call; breathing problem; cardiac arrest		
9	Feb-12-Friday	16:45	None	0	Upstairs smoke alarm sounded; cancelled by alarm Co.		
10	Feb-13-Saturday	14:11	ETV 1205	8	FR call; Female with fractured femur; EHS in staging area		
11	Feb-13-Saturday	17:33	Eng 1201, 1202, ETV 1205, WFD 2561	13	Structure fire in large shop		
12	Feb-16-Tuesday	9:18	ETV 1205	4	FR call; 73 F with chest pains		
13	Feb-18-Thursday	20:15	ETV 1205	4	FR call; 40 y female, unconscious, breathing, possible OD		
14	Feb-21-Sunday	12:03	ETV 1205	5	FR call; 50 y male, short of breath		
15	Feb-24-Wednesday	10:26	None	0	General fire alarm; no fire, alarm set off by dust; cancelled		
16	Feb-24-Wednesday	23:08	ETV 1205	5	FR call; 88 yr female, shortness of breath		
17	Feb-27-Saturday	18:25	ETV 1205	4	FR call; chest pains		
18	Feb-28-Sunday	18:18	ETV 1205	5	FR call; choking		
19	Mar-05-Friday	19:18	ETV 1205	5	FR call; heart not beating properly		
20	Mar-14-Sunday	20:33	ETV 1205	4	Lift assist with BCAS		
21	Mar-18-Thursday	14:43	Eng 1203, ETV 1205	6	MVI; 1 vehicle in ditch; 1 f casualty to hospital		
22	Mar-20-Saturday	8:59	ETV 1205	4	FR call; 53 y female with seizures		
23	Mar-25-Thursday	1:40	ETV 1205	4	FR call; 41 F, chest pains		
24	Mar-27-Saturday	7:59	None	5	Alarms sounding; no fire; have been someone vaping in the stairwell		
25	Mar-28-Sunday	16:51	Eng 1201, 1203, ETV 1205, IFD	19	Fire at Canfor sawmill; 6-7 lumber lifts caught fire		
26	Apr-01-Thursday	11:47	ETV 1205	5	FR call; 79 f with chest pains		
27	Apr-02-Friday	12:21	Eng 1202	5	Mutual aid call; assist at grass fire; 4 at hall on standby		
28	Apr-02-Friday	15:38	ETV 1205	6	FR call on road; young male with broken arm		
29	Apr-02-Friday	16:32	Eng 1203, ETV 1205	8	Single vehicle MVI; driver fled		
30	Apr-03-Saturday	21:12	Eng 1203	4	Alarms ringing; hot grease smoke set off alarms; no fire		
31	Apr-10-Saturday	5:40	ETV 1205	4	FR call; 74 f with chest pains		
32	Apr-12-Monday	15:24	None	5	FR called; fainting; cancelled by BCAS		
33	Apr-14-Wednesday	8:15	ETV 1205	4	FR call; female, short of breath; found with cardiac arrest		
34	Apr-17-Saturday	11:53	ETV 1205	10	Out of control grass fire on private property; BCWS in charge		
35	Apr-19-Monday		ETV 1205	4	FR call; 41 m in white truck with chest pains		
36	Apr-21-Wednesday	17:09	Eng 1203, ETV 1205	8	MVI by viewpoint; +2 at hall on standby		
37	Apr-24-Saturday	4:54	None	0	Alarm activated; poor battery; FD stood down		
38	Apr-27-Tuesday	22:20	Eng 1201, ETV 1205	10	MVI; single vehicle; wait for RCMP		
39	Apr-29-Thursday	10:41	1203, 1201	9	Alarms ringing; no fire; faulty sensor		
40	May-02-Sunday	18:25	1201, 1203	10	MVI; semi hit tunnel; 1 injury; 6 on call, 4 on standby		
41	May-02-Sunday	21:43	ETV 1203	4	FR call; 78 male with abdominal pAins		
42	May-08-Thursday	18:27	Eng 1203, ETV 1205	8	MVI over steep bank; 2 injuries		
43	May-08-Saturday	11:59	ETV 1203	4	MVI; head-on semi & minivan; 1 fatality, 3 injured		
44	May-12-Wednesday	14:43	None	8	Alarms sounded; cancelled by alarm company; renovations		
45	May-18-Tuesday	18:10	ETV 1205	6	FR call; 40 y female, chest pains		
46	May-21-Friday	3:26	Eng 1201, ETV 1205	9	MVI coming down from pools; lost brakes;		
47	May-21-Friday	13:52	Eng 1201, ETV 1205	7	FR call for 2 6 yr old children; altered state of consciousness		
48	May-22-Saturday	4:06	ETV 1205	7	Lift assist requested by BCAS		
49	May-26-Wednesday	18:37	ETV 1205	5	FR call; possible OB		
50	May-30-Sunday	9:30	ETV 1205	4	FR call; altered level of consciousness; 52 y male		
51	Jun-01-Tuesday	23:24	None	0	FR call; breathing difficulties; cancelled; patient driven to hospital		
52	Jun-04-Friday	18:09	None	0	Dog caught in reservoir; escaped on its own		
53	Jun-14-Monday	20:54	Eng 1203, ETV 1205	7	General fire alarm; no fire; caused by cooking smoke		
54	Jun-18-Friday	11:08	ETV 1205	4	FR call; patient fell, short of breath		
55	Jun-18-Friday	18:15	ETV 1205	4	FR call; patient fell; eye injury; BCAS on scene on arrival		
56	Jun-22-Tuesday	20:07	ETV 1205	5	FR call; 67 male, short of breath		
57	Jun-23-Wednesday	13:08	None	5	Reported smoke from eaves; was a misting system		
58	Jun-25-Friday	9:36	None	0	FR call; wellness check; cancelled by BCAS		
59	Jun-27-Sunday	18:30	None	9	Reported car fire near Dog Lake, KNP; no format call from Kelowna		
60	Jun-29-Tuesday	1:25	Eng 1201 ETV 1205	9	MVI; semi rollover; 2 patients		
61	Jun-30-Wednesday	23:27	Eng 1203, Eng 1201	9	MVI; RCMP & tow truck on scene on arrival; standdown		
62	Jul-05-Monday	18:29	ETV 1203	4	MVI; semi; 1 patient		
63	Jul-10-Saturday	22:48	None	0	Campfire complaint; declined, no authority in the Park; passed to Banff Dispatch		
64	Jul-12-Monday	3:35	Eng 1201 ETV 1205	6	MVI; semi-rollover; 3 patients		
65	Jul-15-Thursday	11:46	Eng 1203, ETV 1205	6	Alarms ringing; smoke from cooking set off alarms; no fire		
66	Jul-15-Thursday	16:46	Eng 1203, ETV 1205	4	MVI; 2 vehicles; rear ender; no patients		
67	Jul-17-Saturday	16:55	None	0	fire at rifle range; out of area; MOF		
68	Jul-17-Saturday	21:33	ETV 1205	6	FR call; 65 F fell down stairs; cut on arm; face		

69	Jul-18-Sunday	19:18			Eng 1203, ETV 1205		7	Smell of smoke for several hours; cooking meal in oven; no fire
70	Jul-19-Monday	0:28			Eng 1201 ETV 1205		6	Single vehicle MVI; 1 F occupant
71	Jul-20-Tuesday	15:12			ETV 1205		4	FR call; 23 y male sprayed with bear spray; transport to hospital
72	Jul-23-Friday	18:46			ETV 1205		5	FR call; 2 yr child fell & hit head; no transport, child was OK
73	Jul-24-Saturday	5:17			ETV 1205		5	FR call; 50 yr female fell 2 flights of stairs; cannot feel limbs
74	Jul-28-Wednesday	1:55			ETV 1205		4	FR call; female fell down stairs
75	Jul-30-Friday	19:25			Eng 1203, Eng 1201		10	Alarms ringing; nothing found
76	Aug-02-Monday	16:00			None		0	MVI; cancelled by Dave; no one around site
77	Aug-03-Tuesday	10:19			Eng 1203		4	MVI; vehicle over bank; minor injuries; none to hospital
78	Aug-05-Thursday	8:25			Eng 1203		4	FR call; 83 male with chest pains
79	Aug-05-Thursday	20:39			None		6	Complaint of fireworks; no suspect found
80	Aug-05-Thursday	22:30			Eng 1203		7	Complaint of fireworks; no suspect found
81	Aug-08-Sunday	21:58			None		0	Complaint of bonfire; was a propane appliance; no response
82	Aug-09-Monday	12:49			ETV 1205		6	FR call; hemorrhaging
83	Aug-11-Wednesday	8:50			ETV 1205		3	FR call; routine lift assist with BCAS
84	Aug-12-Thursday	1:44			ETV 1205		6	FR call; possible overdose
85								
86	Total Attended	71				Time of call		
87	Response Type					Month		
88	Fire	6	Flooding			January	12	6 July
89	Assist EMS	4	Controlled burn			February	19	12 August
90	Assist RCMP	0	No fire			March	23	7 September
91	Assist Parks Canada	0	Complaint			April	30	14 October
92	Haz mat	0	MVI			May		11 November
93	Transmission Lines	0	Rescue			June	84	11 December
94	Nuisance Fire	0	No response					Total
95	False alarms	0	Nuisance Call					
96	Mutual Aid Call	1	Standby					
	Alarms sounding	12	PEP					
	First Responder	36	Public Assistance					
			Total				84	

# Memo

**To:** Mayor and Council

**From:** Karen Sharp, CFO

**Date:** July 8<sup>th</sup>, 2020

**Re:** Finance Department Update

---

## Message

Please find attached a report to Council for 2021 activities to-date of the Finance Department.

Purpose of this communication is to inform Council within the noted timeframe of the Finance Department's completed activities, activities which were scheduled however uncompleted and upcoming activities for the next timeframe.

Respectfully submitted,



Karen Sharp, CFO

## Finance Department Report

### Activities Completed to-date:

- Utility billing was issued for Sept-Dec'20 in January 2021 and cash receipting was completed as payments were made.
  - Billing total was \$249,622 (2020 \$247,309)
    - Water \$144,096 (2020 \$143,087)
    - Sewer \$105,526 (2020 \$104,222)
  - Total received by due date was \$242,490 = 97% of the funds collected (2020 \$220,056 = 89%)
- Utility billing was issued for Jan-Apr '21 in May
  - Billing total was \$240,594 (2020 \$232,605)
    - Water \$137,225 (2020 \$131,730)
    - Sewer \$103,369 (2020 \$100,875)
  - Total received by due date was \$228,370 = 95% of the funds collected (2020 \$219,754 = 94% - had a revised Due date of August 31<sup>st</sup>)
- Audit completed
  - Additional hours incurred by CFO for 2020 Audit was 149 hours (Jan & Feb) primarily due to need for additional financial staffing (now in place), Covid-19 protocols, and working with auditors remotely, (2019 Audit was 130 hours when audit was scheduled earlier due to anticipated maternity leave)
- Finance completed the budget and the Financial Plan Bylaw presented to Council
- CFO has completed all bank reconciliations to date (Jan-July)
- Finance has closed all month-ends to date (Jan-July)
- Grant in Aids distributed – Library will have a reconciliation process in November to ensure reasonability of Actual Costs
- GST Claim (Q1 & Q2) submitted
- Monthly PST submissions completed to date
- Employer Health Tax payments submitted
- Grant in Lieu payments requested and received
- Finance issued tax notices in May and cash receipted as payments were made
  - Total taxes issued: \$4,111,285 (2020 \$3,844,560) Includes all classes and levies
  - Total received by due date was \$3,662,240 = 89% of the funds collected (2020 \$3,046,165 = 79%)
  - Of the outstanding balances: Residential Class = 65% (2020 69%), Business Class = 26% (2020 27%) and Other Classes = 8% (2020 4%)
- No requests for Tax Deferment payments
- Centralized Home Owner Grant process – first year for Province. Had long waiting times for call center and there were reconciliation issues between our records and provincial records
- Submitted the provincial School Tax and Police Tax revenues collected up to July as per new Ministry format
- Submitted the RDEK, Hospital, BCAA and MFA levies
- Training financial staff components identified to reduce CFO workload – month-end processing and payroll, succession training has begun

Training/Workshops/Conferences attended:

- Government Financial Officers Association (GFOA) Virtual Conference
- Resort Municipality Collaboration virtual meeting
- New upcoming accounting standard – Asset Retirement Obligation
- Staff member – Financial Boot Camp
- Quarterly Collectors Forum, and Quarterly Investors Forum
- Various free webinars offered by Municipal Insurance Assoc. and other sources

Reports completed:

- Village Local Government Data Entry (LGDE) tax report
- Village Local Government Data Entry (LGDE) financial report
- Village SOFI report
- Village Carbon Tax report submitted to Ministry
- JGMRM Local Government Data Entry (LGDE) financial report
- JGMRM SOFI Report submitted to Ministry
- Village UBCM Gas Tax Report
- Annual RMI report submitted to Ministry and distributed to Council and Accommodators
- Quarterly RMI Financial report submitted to Ministry

**Activities Scheduled However Uncompleted:**

- Revise the expense claim form (inefficient)

**Upcoming Activities for remainder of year:**

- MRDT report to RDEK
- Tax Sale preparation (Tax sale date is September 27<sup>th</sup>, 2021)
  - There are 2 properties remaining from 7 that were in delinquent position
  - Letters & phone calls are being made
- Utility billing for the May-August period will be issued in September
- Outstanding tax account balance letters will be issued after Oct 1<sup>st</sup>
- Continue closing month-ends and complete bank reconciliations.
- RMI quarterly reporting
- Quarterly Employer Health Tax submissions
- Monthly PST reporting
- Ongoing Audit preparation
- Analyzing next steps on Asset Management – Working with Council on Risks
- Budget preparations for October/November? – Capital Planning?

## Financial Report Year to Date - July 30, 2021

	Year To Date	Budget Amount	Variance
<b>General Operating:</b>			
MUNICIPAL TAXES	(1,790,391)	(1,783,305)	7,086
SERVICES TO OTHER	(58,644)	(62,135)	(3,491)
OWN SOURCE REVENUE	(72,797)	(952,310)	(879,513)
OTHER REVENUES	(18,450)	(22,080)	(3,630)
INTEREST REVENUE	(18,461)	(35,500)	(17,039)
PENALTY REVENUE	(37,365)	(28,500)	8,865
GOVERNMENT TRANSFERS	(465,631)	(880,045)	(414,414)
NON-GOVERNMENT TRANSFERS	(13,247)	(65,085)	(51,838)
RESERVE TRANSFERS	(413)	0	413
TOTAL GENERAL REVENUES	(2,475,400)	(3,828,960)	(1,353,560)
COUNCIL EXPENSES	76,050	164,875	88,825
GENERAL ADMINISTRATION SERVICES	163,697	307,105	143,408
FIRE DEPARTMENT SERVICES	106,560	298,655	192,095
ENFORCEMENT SERVICES	29,981	76,150	46,169
PUBLIC WORKS SERVICES	205,469	750,775	545,306
DEVELOPMENT & PLANNING SERVICES	59,687	333,495	273,808
COLUMBARIUM SERVICES	1,226	3,060	1,834
RECREATIONAL SERVICES	72,981	450,165	377,184
TRANSFERS OTHER	40,459	404,740	364,281
TRANSFERS TO RESERVES	0	793,915	793,915
LONG-TERM DEBTS	69,933	246,025	176,092
TOTAL GENERAL EXPENSES	826,043	3,828,960	3,002,917
<b>Water Operating:</b>			
WATER REVENUES	(502,290)	(502,290)	(502,290)
WATER EXPENSES	224,570	224,570	224,570
<b>Sewer Operating:</b>			
SEWER REVENUES	(404,492)	(404,492)	(404,492)
SEWER EXPENSES	193,004	193,004	193,004
<b>General Capital:</b>			
GENERAL CAPITAL REVENUES	(375,941)	(375,941)	(375,941)
GENERAL CAPITAL EXPENSES	437,473	437,473	437,473
<b>Water Capital:</b>			
WATER CAPITAL REVENUES	0	0	0
WATER CAPITAL EXPENSES	103,014	103,014	103,014
<b>Sewer Capital:</b>			
SEWER CAPITAL REVENUES	0	0	0
SEWER CAPITAL EXPENSES	182,618	182,618	182,618

VILLAGE OF RADIUM HOT SPRINGS  
Cheque Register-Summary-Bank



AP5090

Date : Aug 12, 2021

Page : 1

Time : 12:21 pm

8(c)

Supplier : 00ABA1 To ZWI001  
Pay Date : 01-Jul-2021 To 31-Jul-2021  
Bank : 01 - Kootenay Savings - VOR

Seq : Cheque No. Status : All  
Medium : M=Manual C=Computer E=EFT-PA

JULY 2021

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
2251	28-Jul-2021	EVE002	EVERS, TONY	Issued	103	C	1,045.00
2252	28-Jul-2021	KAN002	KAN-WEST ROADS LTD.	Issued	103	C	3,205.41
2253	28-Jul-2021	MAX001	MAX HELMER CONSTRUCTION LTD	Issued	103	C	714.01
00073-0001	14-Jul-2021	CAM004	CAMPBELL, ROBERT	Issued	95	T	670.00
00073-0002	14-Jul-2021	CHA003	CHAMBERLAIN, LISA	Issued	95	T	1,792.59
00073-0003	14-Jul-2021	COY001	COYOTE CONCRETE LTD	Issued	95	T	955.92
00073-0004	14-Jul-2021	DOH001	DOHLEN, ARNE	Issued	95	T	1,762.50
00073-0005	14-Jul-2021	DIA002	DOUGLAS DIAMOND	Issued	95	T	1,007.25
00073-0006	14-Jul-2021	ENV001	ENVIROCULTURE LANDSCAPE MAINTENANC	Issued	95	T	8,262.98
00073-0007	14-Jul-2021	FRA001	FRATER ENTERPRISES	Issued	95	T	3,384.57
00073-0008	14-Jul-2021	GOL001	GOLDIGGER EXCAVATING LTD	Issued	95	T	21,924.04
00073-0009	14-Jul-2021	LOG004	LOGAN, BRAEDEN	Issued	95	T	103.00
00073-0010	14-Jul-2021	MPE001	MPE ENGINEERING LTD	Issued	95	T	1,072.05
00073-0011	14-Jul-2021	PGX001	PGX CONTRACTING	Issued	95	T	1,658.48
00073-0012	14-Jul-2021	RFE001	RFE ALARMS LTD	Issued	95	T	295.68
00073-0013	14-Jul-2021	SHE001	SHEBLIME ROOFING	Issued	95	T	1,708.87
00073-0014	14-Jul-2021	SHO002	SHOLINDER & MACKAY SAND & GRAVEL LTD	Issued	95	T	2,717.14
00073-0015	14-Jul-2021	SIG001	SIGN ARTISTS	Issued	95	T	188.16
00073-0016	14-Jul-2021	STE001	STEEDMAN ENTERPRISES	Issued	95	T	4,074.00
00073-0017	14-Jul-2021	THO002	THOMPSON DRILLING LTD.	Issued	95	T	14,705.18
00073-0018	14-Jul-2021	TOU001	TOURISM RADIUM	Issued	95	T	6,279.46
00073-0019	14-Jul-2021	WIL002	WILLIMONT, KEN	Issued	95	T	5,040.00
00073-0020	14-Jul-2021	YOU001	YOUNG ANDERSON	Issued	95	T	1,744.96
00073-0021	14-Jul-2021	ZAM001	ZAMMTEK SERVICES INC	Issued	95	T	238.88
00074-0001	28-Jul-2021	BCA001	BC ASSESSMENT AUTHORITY	Issued	102	T	23,413.06
00074-0002	28-Jul-2021	CAM004	CAMPBELL, ROBERT	Issued	102	T	2,000.00
00074-0003	28-Jul-2021	CHA003	CHAMBERLAIN, LISA	Issued	102	T	525.00
00074-0004	28-Jul-2021	COL019	COLUMBIA CONCRETE INC	Issued	102	T	840.00
00074-0005	28-Jul-2021	DES001	DESIGNS FROM THE RIDGE	Issued	102	T	436.80
00074-0006	28-Jul-2021	DIE001	DIEKRI TECHNOLOGY INC	Issued	102	T	1,215.10
00074-0007	28-Jul-2021	FRR001	FR RENTALS	Issued	102	T	76,290.09
00074-0008	28-Jul-2021	KOO25	KOOTENAY DUCT CLEANING	Issued	102	T	900.00
00074-0009	28-Jul-2021	REI002	REINHARDT, CLARA A.	Issued	102	T	327.19
00074-0010	28-Jul-2021	STE001	STEEDMAN ENTERPRISES	Issued	102	T	13,906.87
00074-0011	28-Jul-2021	URB001	URBAN SYSTEMS LTD	Issued	102	T	1,655.64
00000-4330	31-Jul-2021	BCH001	BC HYDRO	Issued	104	E	13,679.95
00000-4331	31-Jul-2021	BMO001	BMO MASTERCARD & SEE ATTACHED.	Issued	104	E	27,278.96
00000-4332	31-Jul-2021	CAP001	CAPRI INSURANCE	Issued	104	E	6,791.00
00000-4333	31-Jul-2021	FIR007	First Data Global Leasing	Issued	104	E	34.16
00000-4334	31-Jul-2021	LIB001	LIBRARY - RADIUM HOT SPRINGS MUNICIPAL	Issued	104	E	30,000.00
00000-4335	31-Jul-2021	MAN001	MANULIFE	Issued	104	E	3,739.30
00000-4336	31-Jul-2021	MIN002	MINISTER OF FINANCE-SCHOOL TAX	Issued	104	E	542,823.94
00000-4337	31-Jul-2021	MIN004	MINISTER OF FINANCE - PST	Issued	104	E	326.40
00000-4338	31-Jul-2021	NOR002	NORTH STAR HARDWARE & BUILDING SUPP	Issued	104	E	36.26
00000-4339	31-Jul-2021	RFS001	RFS CANADA	Issued	104	E	600.73
00000-4340	31-Jul-2021	RIC002	RICOH CANADA INC	Issued	104	E	504.22
00000-4341	31-Jul-2021	TOU001	TOURISM RADIUM	Issued	104	E	5,990.81
00000-4342	31-Jul-2021	MUN005	MUNICIPAL PENSION PLAN	Issued	105	E	8,828.93
00000-4343	31-Jul-2021	REC002	RECEIVER GENERAL OF CDA - 001/002	Issued	105	E	17,400.10

Total Computer Paid : 4,964.42  
Total Manually Paid : 0.00

Total EFT PAP : 658,034.76  
Total EFT File : 201,095.46

Total Paid : 864,094.64

VILLAGE OF RADIUM HOT SPRINGS  
Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Aug 12, 2021

Time : 12:23 pm

Supplier : 00ABA1 To ZWI001  
Pay Date : 01-Jul-2021 To 31-Jul-2021  
Bank : 02 - MasterCard Payments-VOR

Seq : Cheque No. Status : All  
Medium : M=Manual C=Computer E=EFT-PA

MASTER CARD JULY

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
00000-4287	03-Jul-2021	APP001	APPLE-VARIOUS	Issued	92	E	873.38
00000-4288	03-Jul-2021	CAN001	CANADA POST CORPORATION	Issued	92	E	11.36
00000-4289	03-Jul-2021	CAN004	CANADIAN TIRE - VARIOUS	Issued	92	E	79.18
00000-4290	03-Jul-2021	CAN015	CANADIAN LINEN & UNIFORM SERVICE	Issued	92	E	81.63
00000-4291	03-Jul-2021	CIV001	CIVICINFO BC	Issued	92	E	208.95
00000-4292	03-Jul-2021	COL004	COLUMBIA VALLEY FREIGHT	Issued	92	E	218.75
00000-4293	03-Jul-2021	COL010	COLUMBIA VALLEY SEWER & DRAIN LTD	Issued	92	E	8,511.30
00000-4294	03-Jul-2021	GAS001	GAS PLUS, RADIUM HOT SPRINGS	Issued	92	E	635.50
00000-4295	03-Jul-2021	GUI001	Guillevin International Co	Issued	92	E	30.24
00000-4296	03-Jul-2021	HIW001	HI-WAY 9 EXPRESS LTD	Issued	92	E	25.62
00000-4297	03-Jul-2021	HOU001	HOULE ELECTRIC LIMITED	Issued	92	E	1,869.58
00000-4298	03-Jul-2021	HUS001	HUSKY OIL OPERATIONS LTD - RADIUM	Issued	92	E	296.74
00000-4299	03-Jul-2021	INV003	INVERMERE HARDWARE & BLDG SUPPLIES	Issued	92	E	429.25
00000-4300	03-Jul-2021	KOO009	KOOTENAY COLUMBIA HOME MEDICAL EQUI	Issued	92	E	825.00
00000-4301	03-Jul-2021	MET001	METRO & SON LOCKSMITH	Issued	92	E	380.80
00000-4302	03-Jul-2021	MIS008	MISC - VENDOR ONE-TIME	Issued	92	E	60.38
00000-4303	03-Jul-2021	NAU001	NAUTILUS FITNESS CANADA	Issued	92	E	1,353.10
00000-4304	03-Jul-2021	NOF001	NO FRILLS (JOE'S)	Issued	92	E	79.89
00000-4305	03-Jul-2021	PAL001	PALLISER PRINTING & PUBLISHING LTD	Issued	92	E	54.18
00000-4306	03-Jul-2021	PET001	PETRO-CANADA, RADIUM HOT SPRINGS	Issued	92	E	12.61
00000-4307	03-Jul-2021	RED002	REDEYE RENTALS & SALES LTD	Issued	92	E	112.00
00000-4308	03-Jul-2021	ROG003	ROGERS WIRELESS	Issued	92	E	300.06
00000-4309	03-Jul-2021	SHA004	SHAW CABLESYSTEMS - COLUMBARIUM	Issued	92	E	68.27
00000-4310	03-Jul-2021	SHA006	SHAW CABLESYSTEMS - CENTRE	Issued	92	E	936.32
00000-4311	03-Jul-2021	SOU003	SOUTHERN IRRIGATION	Issued	92	E	296.62
00000-4312	03-Jul-2021	STA001	STAPLES/BUSINESS DEPOT	Issued	92	E	459.92
00000-4313	03-Jul-2021	SYB001	SYBERTECH WASTE REDUCTION	Issued	92	E	3,625.65
00000-4314	03-Jul-2021	TEL001	TELUS COMMUNICATIONS INC	Issued	92	E	34.02
00000-4315	03-Jul-2021	THE002	THE SOURCE	Issued	92	E	6.71
00000-4316	03-Jul-2021	VIT001	VITALAIRE	Issued	92	E	20.16
00000-4317	03-Jul-2021	WAL001	WALMART	Issued	92	E	255.32
00000-4318	03-Jul-2021	WAS001	WASTE MANAGEMENT OF CANADA CORP	Issued	92	E	107.35
00000-4319	03-Jul-2021	WIS001	WISHBONE INDUSTRIES LIMITED	Issued	92	E	3,639.44
00000-4320	03-Jul-2021	ZOO001	ZOOM VIDEO COMUNICATIONS INC	Issued	92	E	22.40
00000-4324	03-Jul-2021	CAN004	CANADIAN TIRE - VARIOUS	Issued	98	E	29.09
Total Computer Paid :		0.00	Total EFT PAP :	25,950.77	Total Paid :		25,950.77 *
Total Manually Paid :		0.00	Total EFT File :	0.00			

\*DOES NOT INCLUDE LIBRARY

35 Total No. Of Cheque(s) ...