

VILLAGE OF RADIUM HOT SPRINGS

PO BOX 340, 4836 RADIUM BOULEVARD
RADIUM HOT SPRINGS, BC V0A 1M0
TELEPHONE: (250) 347-6455/ FAX: (250) 347-9068

SHORT TERM RENTAL BUSINESS LICENCE APPLICATION

Owner Name(s): _____

If Owner is a corporation, the name of the president: _____

Owner Mailing Address: _____

Civic Address of residence (unit) to be rented: _____

This is: a) an initial application _____ b) a renewal _____ c) a transfer of owner: _____

Is the unit to be rented in: a) a building strata _____ b) part of a bare land strata _____

c) fee simple _____ If strata, name of strata _____

Does the strata allow short term rental business activity to occur? (Yes/No): _____

Does the strata corporation insurance policy cover STR business activity in your strata? (Yes/No): _____

Number of legal bedrooms in unit to be rented: _____

Is the entire unit rented? (Yes/No): _____

Number of parking spaces located on the property: _____ (Minimum size per space 2.7 m. by 5.9 m.)

**Note: off-site parking spaces will not be used to calculate maximum occupancy.*

Does your home insurance policy cover short term rental business activity? (Yes/No): _____

Owner phone #: _____ Owner cell#: _____

Owner email: _____

Local Contact Name: _____

Local Contact phone #: _____ Local Contact cell #: _____

Local contact email: _____

By applying for this licence I acknowledge and commit to complying with the following regulations, terms and conditions:

1. Every holder of a licence for a short term rental business shall have a contact person that is available and able to provide guest services 24 hours per day to guests in the short term rental unit.
2. Every holder of a licence for a short term rental business shall keep the name and phone number of the contact person that is available and able to provide guest services 24 hours per day to guests in the short term rental unit posted in a conspicuous place in the unit.
3. Every holder of a licence for a short term rental business shall keep a copy of the licence posted in a conspicuous place in the unit.
4. Every holder of a licence for a short term rental business shall post their licence number in a conspicuous place on any marketing for the business.

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5. The Village has the right to inspect the short term rental unit, upon application for a license, or for verification of information purposes, or for enforcement purposes.
6. Guest safety requirements shall include posted directions for egress, posted occupant load requirements, fire extinguishers, smoke alarm systems, and CO alarm systems where gas appliances are present. These requirements shall be to the satisfaction of the Village Bylaw Enforcement officer.
7. Short term rental business licences within the 'R1 – Single Family Residential' and 'R2 – Two Family Residential' shall be limited to one licence per individual or corporate property owner, regardless of the number of properties owned.
8. The contact person for a short term rental unit shall be available to respond to noise complaints, originating from the Village, RCMP or public, within a 30 minute time period.
9. Short term rental units subject to three violations within a one-year period may have their licence revoked or suspended for a one-year period. Council will reserve the right to revoke a licence, at any time, should the circumstances, in their opinion, warrant revocation.

I (we) hereby make application for a Short Term Rental Business Licence in accordance with the particulars as above stated and declare these statements to be true and correct. I (we) undertake that if granted a Short-Term Rental Business Licence, I (we) will comply with each and every obligation contained in this application, and in all laws and bylaws now in force or which may hereafter come into force in the Village of Radium Hot Springs. I (we) further understand that this License must be renewed annually. The licence period is from January 1st to December 31st each year.

Date: _____

Signature of Owner/Applicant or authorized signatory (i.e. President): _____

Signature of Owner/Applicant or authorized signatory (i.e. Officer): _____

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OFFICE USE ONLY:

Ownership verified: _____ Folio # _____

Zoning: _____ Inspection undertaken (Yes/No): _____

If applicable, strata corporation allows short term rental business activity (Yes/No): _____

Maximum adult occupancy allowed in unit: _____

Number of off-street parking spaces required: _____ (additional guest strata parking) _____

This is: a) an initial application _____ b) a renewal _____ c) a transfer of owner: _____

Initial application fee: \$250 _____

Initial application after June 30th: \$175 _____

Annual renewal: \$150 _____

Transfer of owner application: \$100 _____

Final Approval: _____

Date: _____

KENT KEBE, BYLAW OFFICER