

VILLAGE OF RADIUM HOT SPRINGS

REGULAR COUNCIL MEETING AGENDA FOR JANUARY 26TH, 2022

Zoom info.

Meeting ID: 882 123 4110

Passcode: Radium

PRESENT:

1. ORDER:

LAND ACKNOWLEDGEMENT:

2. ADDITIONS TO AGENDA:

3. MINUTES:

- (a) Council meeting minutes from January 12, 2021

4. DELEGATIONS:

5. COMMITTEE REPORTS:

6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:

7. BYLAWS:

- a) 470, 2022 Short Term Rental Regulation Amendment Bylaw

8. MISCELLANEOUS CORRESPONDENCE & REPORTS:

- a) Kicking Horse Canyon – Spring 2022 Closure
- b) Ministry of Municipal Affairs information letter dated January 13, 2022
- c) Memo from CFO Sharp re ETV Station Usage (electric car plug in)
- d) Memo from CFO Sharp re Discontinuation of Credit Card Service (PayTM)

9. NEW BUSINESS:

- a) Resolution to partner with the City of Cranbrook to apply for the UBCM 2022 Poverty Reduction Planning and Action Program:(memo attached).

Be it resolved that the Village of Radium Hot Springs partners with the City of Cranbrook to apply for UBCM Poverty Reduction Planning and Action funds with the City of Cranbrook as the primary applicant that will receive and manage the grant funds.

10. SUNDRY MATTERS & QUESTIONS:

11. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:

12. ADJOURNMENT:

VILLAGE OF RADIUM HOT SPRINGS

REGULAR COUNCIL MEETING MINUTES FROM JANUARY 12TH 2022

PRESENT: Mayor Clara Reinhardt, Councillors Logan (via Zoom), Gray, Shudra and McCauley, Kent Kebe, Dave Dixon, Trevor Carr, George Dumitrescu, Steve Hubrecht (via Zoom), Arne Dohlen, Karen Sharp and Jill Logan.

1. ORDER: Mayor Reinhardt brought the meeting to order at 7:30 p.m.

LAND ACKNOWLEDGEMENT:

Mayor Reinhardt acknowledged the First Nation's heritage for the lands upon which this meeting is being held.

2. ADDITIONS TO AGENDA:

Resolved that we add the following additions to the Agenda under Item 8:

e) Update from Fire Chief Carr (verbal)
(Moved by Councillor Gray) Carried.

3. MINUTES:

Resolved, that we approve the Council meeting minutes from December 15th, 2021, with the following revision to Item.10. Notice of Committee, Special & Closed Meetings

Regarding the resolution, remove the words 'pending litigation' and replace with 'labour relations'.
(Moved by Councillor McCauley) Carried.

4. DELEGATIONS:

George Dumitrescu (Radium Escape) brought forward a suggestion to install a piece of public art on the corner of his lot on Stanley Street. Council was supportive, in principle, but would like to see a concept. CAO Dohlen expressed concern about the large building going on a small lot, and the importance of not impeding visibility for pedestrians.

George also brought forward his desire to see Radium embrace a 'festival' of lights during the winter. Council supports an event such as this but suggested that he put forth his ideas to Tourism Radium, and that this type of event would require a 'champion'.

5. COMMITTEE REPORTS:

There were no reports.

VILLAGE OF RADIUM HOT SPRINGS

Regular Council Meeting Minutes from January 12th, 2022 continued...

6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:

None

7. BYLAWS

Resolved, that we provide the first three readings to Short Term Rental Regulation Amendment Bylaw No. 470, 2022.

(Moved by Councillor Gray) Carried.

8. MISCELLANEOUS CORRESPONDENCE & REPORTS:

- a) Council received a written update of operational items from Bruce Zwiers, Public Works Superintendent. Councillor Gray inquired about snow removal and asked about any challenges arising from the large snowfall. Mayor Reinhardt advised she has received comments that the north end of the highway does not seem to be maintained as well as the south end. Mayor Reinhardt asked staff to follow up with the highway maintenance company. Councillor Shudra inquired about the frozen water lines in the amenity's washroom. Staff advised this has been fixed.
- b) Fire Chief Carr provided a statistical update on calls for 2021 as follows:
 - We attended to 139 calls in 2021. 61 of those were First Responder calls and 24 were in the Park.
 - In comparison, 2020 was 65 calls with 19 being FR and 2019, 108 calls
 - As of today we have 17 members in the department
 - In December 10 members received their certificate of completion for exterior operations
 - The remaining 7 members are commencing exterior training with myself this winter with expectation to have completed by December if not earlier of 2022
 - Kudos to all involved in the very successful fireworks display on New Year's Eve
 - We have enough fireworks to put on a small fireworks display on Family Day weekend this year.

Mayor Reinhardt inquired whether the fire department should revisit its policy on responding to calls into Kootenay National Park, or at least investigate receiving a PEP number for these calls to reclaim some expenses. Firefighter Dixon advised it was a complicated process and Mayor Reinhardt suggested this should be brought forward to the appropriate ministries. Councillors Gray and Shudra thanked the department for the great New Year's Eve fireworks display. Fire Chief Carr advised that approximately 19 fireworks never fired, and suggested they be set off on Family Day. Councillor Gray asked if the chief was happy with the number of members on the department, and Chief Carr

replied a recruitment drive would be a good idea. Councillor Logan thanked Councillor Gray and the Horsethief Pub for bringing food and hot beverages to the scene of the Christmas Eve fire

9. NEW BUSINESS:

- a) Resolved, that we cancel the September 14th, 2022, council meeting due to a conflict with UBCM.
(Moved by Councillor Gray) Carried.
- b) Council directed staff to create a Covid 19 Vaccination Policy that would encompass the Village office, library, and fire department.
- c) Mayor Reinhardt and CAO Dohlen provided an update on the application for funding to replace the north entrance sign.
- d) Resolved, that we accept the October cheque register in the amount of \$438,466.29 and the November cheque register in the amount of \$353,025.53.
(Moved by Councillor Gray) Carried.
- e) Resolved that Council directs staff to buy one Dissolved Air Floatation Filter at a cost of \$32,000, as early as January 2022, and that these funds come from Water Reserves.
(Moved by Councillor Gray) Carried.
- f) CBT Community Initiatives and Affected Areas program – April 4th is the tentative date for community meeting.

10. SUNDRY MATTERS & QUESTIONS:

Councillor Shudra asked staff how the rink operations were going and commented that the sleigh rides after Christmas were very popular.

Councillor Gray advised he had participated in a housing needs interview as well as the Interior Health Mayors and Chairs meeting.

Mayor Reinhardt participated in an interview with CBC Calgary regarding the newly installed phone stations in Kootenay National Park. Mayor Reinhardt also commented that the local paper might want to follow up on the significant structural fire that took place on Christmas Eve at the Radium Resort, the collaboration of many agencies, and the displacement of 4 families.

CFO Karen Sharp commented on the recent, numerous, rejected deliveries to GD addresses by Canada Post, and expressed concern for those not receiving their invoices. Mayor Reinhardt will follow up with Canada Post representatives.

CVP reporter Hubrecht asked for clarification of the proposed vaccination policy.

11. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:

Resolved that we go 'in camera' to discuss labour relations under Section 90 of the *Community Charter*.

(Moved by Councillor Gray) Carried.

12. ADJOURNMENT:

The open portion of the meeting adjourned at 8:43 p.m.

HEREBY CERTIFIED CORRECT:

Mayor Clara Reinhardt

Clerk, Jill Logan

VILLAGE OF RADIUM HOT SPRINGS

SHORT TERM RENTAL BUSINESS REGULATION AMENDMENT BYLAW NO. 470, 2022

A bylaw to Amend Short Term Rental Business Regulation Bylaw No. 466. 2021.

WHEREAS the Council of the Village of Radium Hot Springs wishes to regulate the operation of short term rental businesses in the Village, as authorized by Section 8 (6) of the *Community Charter*;

NOW THEREFORE the Council of the Village of Radium Hot Springs, in open meeting, enacts as follows:

This Bylaw Amends the Short Term Rental Business Regulation Bylaw No 470, 2021 as set out below:

AMEND SCHEDULE A Additional terms and conditions

2. Licencee's shall submit, as part of their initial and renewal applications: as part of their initial and renewal applications, a self-evaluation safety audit and attestation form, as provided by the Village.

In Addition:

Short Term Rentals within Strata Titled properties or units require written, signed Strata Approval from the applicable Strata Board. Strata approval must accompany the STR application.

REPEAL & REPLACE SCHEDULE A Fees

1. Every person applying for a new licence for a short term rental business must, at the time of making the application, pay to the Village a Review Fee of \$250. This Review Fee is not prorated and is non refundable whether the licence is approved or not.
2. Upon approval of the short term rental business application a Business Licence fee of \$150 is due and payable.
3. When ownership of a short term rental premise changes, an updated Business Licence will be required. The fee will be \$100.
4. Short Term Rental Business Licences will be valid and issued for the fiscal year of January 1st to December 31st. The Business Licence fee for a new Short Term Rental Business licence application received after June 30th shall be \$100.

GIVEN FIRST, SECOND AND THIRD READINGS ON JANUARY 12TH, 2022.

GIVEN NOTICE UNDER SECTIONS 59(2)(a) and (3) OF THE COMMUNITY CHARTER ON JANUARY 20TH, 2022.

RECONSIDERED AND ADOPTED BY COUNCIL ON _____, 2022.

Mayor Clara Reinhardt

Clerk Arne Dohlen

Hereby certified as a true copy of Short Term Rental Business Bylaw No. 466, 2021.



transportation
investment
corporation



**KICKING HORSE
CANYON PHASE 4**



Extended Closures of Highway 1 - Spring 2022

January 18, 2021

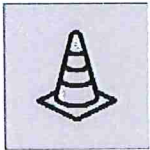
Kicking Horse Canyon Project Phase 4 construction will require extended multi-day closures of the Trans-Canada Highway (TCH) east of Golden during spring 2022 season.

Spring 2022 Extended Closure Dates:

- 12:00 noon on April 19th to 12:00 noon on May 20th (MDT)

Construction activities are being carried out 24 hours a day and cannot be performed safely in the presence of traffic or during shorter interruptions. During these periods, Trans-Canada Highway traffic will be routed via Highways 93S and 95, which will add up to 90 minutes to travel time.

The construction zone will be opened to local/commuter traffic, escorted by a pilot vehicle, during one half-hour period in the morning and one half-hour period in the afternoon. Similar escorts will be provided for local school buses. Please see details below.



Traffic Impacts & Accommodation

- All TCH traffic will be routed via Highways 93S and 95, with the following exceptions:
 - School bus on Golden-Field route will be escorted by a pilot car through the project site daily: morning school bus from Golden at 6:45 am, return from Field to Golden at 8:15 am and afternoon school bus from Golden at 3:15 pm, return from Field to Golden at 5:00 pm.
 - Local/commuter traffic will be escorted by a pilot car through the project site daily, between 7:00 am to 7:30 am and 4:30 pm to 5:00 pm.
 - Pre-arranged commuter passes will be required.
 - Emergency vehicles in response mode will be escorted by a pilot car anytime on 15 minutes notice.
 - Roadside signage will provide advance notification of the closure and alternate route.

Please check [DriveBC](#) for the most reliable and up-to-date information.

Contact the Project



24/7 Construction
Information Line/Email
1-844-815-6111
inquiries@khcc.ca



Project Information
kickinghorsecanyon.ca
info@kickinghorsecanyon.ca



Work on the Project
bcib.ca
info@bcib.ca



January 13, 2022

Ref: 269202

Mayors and Regional District Chairs of British Columbia

Attendees of the December 2021 Regional Meetings with Minister Josie Osborne and Minister Murray Rankin

Dear Mayors and Chairs:

Happy New Year 2022!

Thank you for taking the time to join Minister Josie Osborne and Minister Murray Rankin for the December 2021 regional meetings. As Minister Osborne and Minister Rankin said, these meetings continue to be a great opportunity to hear from you about key issues and initiatives in your communities.

The December meetings were focused on Indigenous relations and reconciliation. We very much appreciated the opportunity to hear from local governments about all the great work that is taking place to advance reconciliation and build meaningful and lasting partnerships with Indigenous communities.

Many local governments shared examples of collaboration including working together on cultural, arts and heritage projects, developing service agreements and MOUs, and incorporating Indigenous languages into signage and public spaces, to name a few. The Province acknowledges and supports the work local governments are doing to build relationships with Indigenous peoples and looks forward to hearing about future initiatives in this regard.

Inclusive Regional Governance

In the province's Draft Action Plan on the Declaration on the Rights of Indigenous Peoples Act, the Ministry of Municipal Affairs has committed to supporting inclusive regional governance by advancing Indigenous participation in regional district boards. Interest on this has been building for some time and several regional districts and First Nations are keen to see this advance. We are looking forward to engaging on this in the near future.

Other actions to support reconciliation

Given the feedback on the draft plan, government is considering other possible actions to add, to support reconciliation at the local level. The idea of working on new approaches and practices to local government name changes, in those circumstances of negative colonial context, is one of many ideas under consideration.

Finally, we heard clearly that local governments have questions on their role in supporting the implementation of the articles of the UN Declaration and the TRC calls to action, on their responsibilities with respect to DRIPA, and what that means for their evolving relationships with First Nations and Indigenous people. We are working on new guidance and encouraging the sharing of best practices you are already undertaking. We will continue to collaborate with UBCM.

Please share examples of recent initiatives or resources in your community for building relations with First Nations and Indigenous people by emailing relations@civicinfo.bc.ca to have the resources or news releases of them added to the Joint Indigenous and Local Government Initiatives and Relations library to inspire and support other local governments.

Provincial State of Emergency – catastrophic flooding

The Provincial State of Emergency with respect to catastrophic flooding has been extended until end of day **January 18, 2022** due to the continued need for public safety measures under the *Emergency Program Act* and ongoing repairs to critical infrastructure.

Travel restrictions are currently still in place, including on Highway 1, Highway 5 (Coquihalla), and Highway 99. Note that the DriveBC home page is the most current source of highway conditions.

COVID 19 – Update

PHO Gatherings and Events Order – application to local governments

The December 22, 2021 Provincial Health Officer (PHO) Gatherings and Events Order exempts local governments (including meetings and public hearings) from the Order. It is our understanding that there is no intention for any additional restrictions for local government meetings, including restricting in-person attendance at open meetings. Accordingly, local governments can decide whether to hold electronic meetings if it is authorized in their procedure bylaw.

Local governments' decisions around electronic or in-person public attendance will depend on the unique circumstances in each community. Based on individual community needs, this could include a hybrid of virtual and in-person attendance at meetings. Local governments are encouraged to review their meeting rules and update them accordingly.

With the end of the Provincial State of Emergency, and expiration of the previous exceptional orders made under *Emergency Program Act*, no legislative authority exists to allow the Minister to issue a Ministerial Order (or any other legislative tool) to override public presence at open meetings (including providing a place for the public when electronic meetings are held). Local governments that choose to

have electronic meetings as authorized in their procedure bylaw are therefore required to provide a place for the public to attend to hear or watch meetings.

I would encourage local governments to consider enhanced safety measures where in-person attendance is required to support the health and safety of staff and the public.

COVID-19 Safety Plans

On January 7, 2022 Dr. Bonnie Henry announced an order requiring employers to re-activate their COVID-19 Safety Plans to reduce the spread of the highly transmissible Omicron variant of the COVID-19 virus. WorkSafe BC has provided guidance on reactivation or development of these plans and further information can be found [here](#).

The Provincial Health Office has confirmed that a new written Workplace Safety Order will be available shortly and I will provide you with an update as soon as the new order is posted. Vaccination continues to be our primary protective measure. [Masks](#) continue to be mandatory for all indoor public spaces.

COVID-19 Vaccine Booster Doses

Starting in January 2022, people 18 years and older will get a booking invitation 6 months after the date of their second dose for a booster dose of the COVID-19 vaccine. Please encourage your residents to get a booster dose as this is helping to protect your communities from COVID-19.

Keep watching [BC's Response to COVID-19](#) website for updates, and please encourage your residents to do the same.

Infrastructure Funding

As a reminder, the intake for the ICIP Environmental Quality Program closes on **January 26, 2022**. Program information can be found at: www.gov.bc.ca/Investing-in-Canada-Infrastructure-Program

The Environmental Quality Program is focused on infrastructure that will support quality and management improvements for drinking water, wastewater, and stormwater. It will also support projects that remediate contaminated sites and divert solid waste from landfill.

Applicants are encouraged to consider projects that add value around environmental protection, resource recovery and reuse, climate change adaptation and mitigation and energy efficiency, generation, and recovery. A water conservation plan is a requirement for any drinking water and wastewater projects.

Please email infra@gov.bc.ca to get connected to a program team member who can respond to your questions.

MO 84/2020 – Local Authorities and Essential Goods and Supplies (COVID-19) Order

On December 15, 2021 [MO 84/2020](#) under the *COVID-19 Related Measures Act* (CRMA) was amended to repeal certain sections that are no longer necessary for current pandemic response actions and change the repeal date for the remaining sections from December 31, 2021 to December 31, 2022. Note that the sunset date for CRMA also has been extended to December 31, 2022. These changes reflect the ongoing and evolving nature of the COVID-19 pandemic.

See the following summary table for the current status of sections under the Order:

Section	Application	Status
Section 1	Definitions	Extended to Dec 2022
Section 2	Application of Order	Extended to Dec 2022
Section 3	Local emergency plans	Repealed in July 2020
Section 4	Declarations of SOLE and orders set aside	Repealed in July 2020
Section 5	<i>Emergency powers of Local Authorities (LAs)</i> Requires LAs to obtain ministerial approval to declare a SOLE under section 12 (1) of the Emergency Program Act (EPA) or to use a power under the EPA in respect of the COVID-19 pandemic.	Extended to Dec 2022
Section 6	<i>LA resources and plans</i> LAs are no longer obligated to identify resources and facilities for COVID response or identify critical supplies and services.	Repealed in Dec 2021
Section 7	<i>Continuity of LA services</i> LAs are no longer required to ensure that certain services are maintained.	Repealed in Dec 2021
Section 8	<i>Critical services and essential goods and supplies</i> LAs are no longer required to provide assistance to ensure delivery of supplies to services and facilities that serve vulnerable populations.	Repealed in Dec 2021
Section 9	<i>Secondary selling prohibited</i> The minister may no longer direct limits on quantities of certain goods and services that may be purchased, and secondary selling of essential goods and supplies is no longer prohibited.	Repealed in Dec 2021
Section 10	<i>BC Ferry Services</i>	Repealed in July 2020 and July 2021
Section 11	<i>Delivery of essential goods and supplies</i> The Minister is no longer authorized to coordinate measures to ensure delivery of essential goods and supplies.	Repealed in Dec 2021

I appreciate you communicating back information from the province to your councils and boards, to your local government staff and to your communities.

The next regional meetings with Municipal Affairs will be in early February 2022. Minister of Citizens' Services Lisa Beare will join Minister Osborne to give an update on connectivity. Minister Osborne's office will be in touch with you in the upcoming week about the February date, time, and meeting information. If you are unable to attend a minister's meeting, please feel free to send an alternate elected official or a staff member to attend on your behalf.

I hope you were be able to take some time for yourself and to celebrate with your families during the holiday season. I continue to be humbled and impressed by the flexibility and resilience of you and your staff during these difficult times. The new year will hold its own challenges, however, I know that by working together, we will be able to tackle whatever comes.

Sincerely,

A handwritten signature in black ink, appearing to read 'T. Faganello', with a stylized flourish at the end.

Tara Faganello
Assistant Deputy Minister

pc: Chief Administrative Officers
Laurey-Anne Roodenburg, President, UBCM
Gary MacIsaac, Executive Director, UBCM
Candace Witkowski, Executive Director, LGMA
Todd Pugh, Executive Director, CivicInfo BC

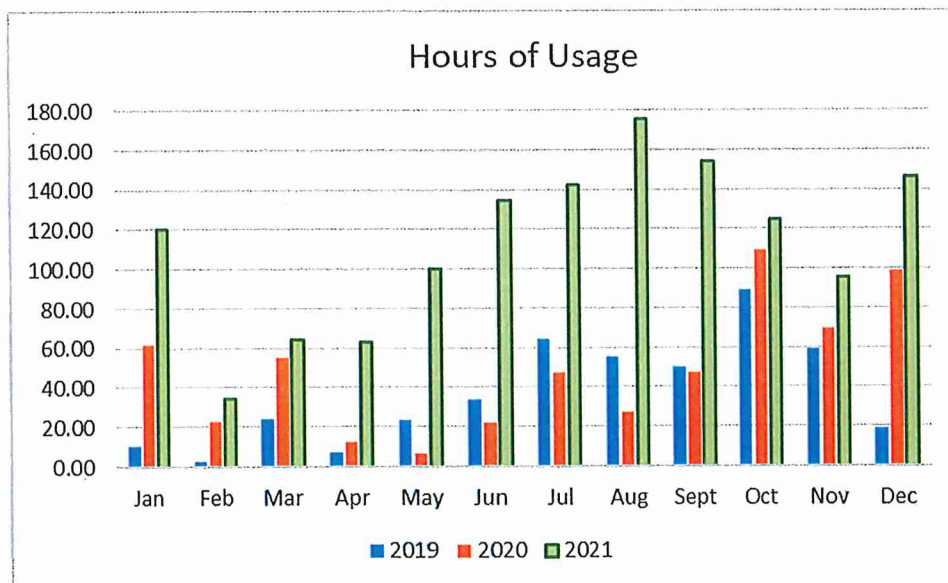
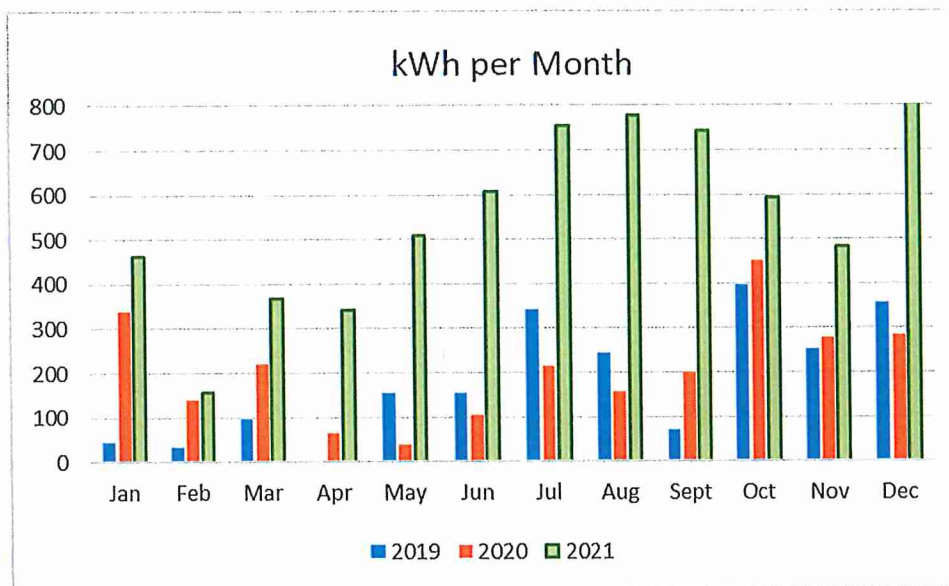
8(c)

Memo

To: Mayor and Council
From: Karen Sharp, CFO
Date: January 26, 2022
Re: EV Charging Station Data.

Request from Council:

Council has asked for the data from the EV Charging station. Please find below the 2019 – 2021 kWh usage and the hours of charging time.



Respectfully submitted,

Karen Sharp, CFO

Memo

To: Mayor and Council
From: Karen Sharp, CFO
Date: January 26, 2022
Re: Discontinuation of Credit Card Service as a payment method for Taxes and Utilities.

Reason for Request:

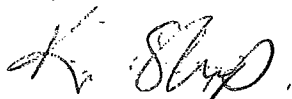
I am writing Council to inform them of a potential change in services. Since 2018, we have offered the option to pay for taxes and utilities using a credit card at no cost to the municipality. The payments flowed into our system without any additional work. Initially there was no cost to the customer, however over time, PayTM, the vendor, started charging a service fee to the customer. There still was no cost to the municipality. We have received notification that PayTM will be discontinuing their services in Canada as of February 13, 2022.

Before considering moving to another credit card service provider, I reviewed the number of people using the credit card service. In 2021, a total of six individuals used the service.

Recommendation:

The costs of setting up a new service (staff time) and future cash receipting/reconciling costs outweigh the current number of users paying by credit card. Because of this I am recommending Council direct staff to discontinue providing the service of paying taxes or utilities by credit card as of February 13, 2022.

Respectfully submitted,



Karen Sharp, CFO

Jill.Logan@radiumhotsprings.ca

From: Clara Reinhardt <clara.reinhardt@radiumhotsprings.ca>
Sent: January 21, 2022 11:28 AM
To: 'Arne Dohlen'; Jill.Logan@radiumhotsprings.ca
Subject: FW: Request for Resolution
Attachments: Request for Resolution.pdf

See the note and attachment. I would like to add to agenda...likely we will agree to support.
Clara

From: rworkun2@telus.net <rworkun2@telus.net>
Sent: January 20, 2022 1:45 PM
To: clara.reinhardt@radiumhotsprings.ca
Subject: Request for Resolution

Your Worship,

Following the research I did in Cranbrook, the Columbia Valley and Elk Valley for the recent Poverty Reduction Plan on behalf of the City of Cranbrook and RDEK, we are now moving forward to the next project phase, which will involve all the communities in the East Kootenay. The attached letter provides more information.

Because this is a regional project, the proposal requires a council resolution from each community approving the primary applicant (Cranbrook) to apply and manage the project. If you could pass such a resolution at your next meeting it would be most appreciated. Please let me know when the meeting is scheduled.

If you have any questions, please do not hesitate to contact me.

Russell Workun, MBA
(250) 919-3170

The World is Changed by Your Example Not Your Opinion

Hello,

One of the outcomes from the recently completed Cranbrook and Area Poverty Reduction Plan was the need for regional collaboration and awareness of resources available in neighboring communities. As I heard during presentations at various council meeting, "We cannot continue working on poverty issues in our own individual silos". "Where do we get help?" "Our resources are limited." In addition, the COVID-19 pandemic has created an increased demand in all communities. The need for working together is great.

The Union of British Columbia Municipalities (UBCM) has recently announced funding for the next phase of poverty reduction work. A proposal is being submitted for an East Kootenay regional project to 1) establish a regional network of organizations, and 2) initiate action to increase collaborative support. The project will start with a workshop to lay the foundation for building a network of agencies involved with poverty issues; including local government, societies, businesses, chambers, schools, police, health care, lived/living experience individuals, and more. The interaction will continue for the next 12 months through the Project Coordinator.

The previous Cranbrook and Area Poverty Reduction Plan had the City of Cranbrook as the primary applicant with the Regional District of East Kootenay as the partnering applicant. On behalf of the applicants the Community Social Planning Society of Cranbrook & Area submitted the proposal and managed the grant funding on their behalf. The Community Social Planning Society of Cranbrook & Area has the same role for this project as will the City of Cranbrook and RDEK. In addition, because this is a regional project the UBCM application requires a resolution from the communities in the East Kootenay to indicate approval for the primary applicant to move forward with the project.

With that in mind, could you make such a resolution at your next council meeting? The deadline for submitting the proposal is February 11, 2022. If your next council meeting is after that date, please forward me the date of the meeting so I can include that information in the document indicating the resolution will be forwarded once it is made. I share an example:

UBCM 2022 Poverty Reduction Planning and Action Program

(Resolution reference number)

MOVED by

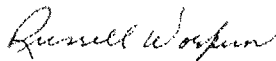
SECONDED by

THAT (Community) partner with the City of Cranbrook to apply for UBCM Poverty Reduction Planning and Action funds with the City of Cranbrook as the primary applicant that will receive and manage the grant funds.

CARRIED

Please contact me if you have any questions about the proposed project.

Thank you.



Russell Workun

Project Coordinator