

**VILLAGE OF RADIUM HOT SPRINGS**

**REGULAR COUNCIL MEETING AGENDA FOR APRIL 27TH, 2022**

**Zoom info.**

**Meeting ID: 882 123 4110**

**Passcode: Radium**

**PRESENT:**

**1. ORDER:**

**LAND ACKNOWLEDGEMENT:**

**2. ADDITIONS TO AGENDA:**

**3. MINUTES:**

- a) Adoption of Minutes from Regular Council Meeting held on April 13<sup>th</sup>, 2022

*Recommended Resolution:*

That Council approve the Regular Council Meeting minutes from April 13<sup>th</sup>, 2022, as presented.

**4. DELEGATIONS:**

**5. COMMITTEE REPORTS:**

**6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:**

- a) Report to Council – Mobile Vendors

*Recommended Resolution:*

That Council resolves to select option \_\_\_\_ relating to the possibility of seasonal mobile vendor operations in the Village of Radium Hot Springs.

**7. BYLAWS:**

- a) Financial Plan Bylaw No. 476, 2022 – third reading

*Recommended Resolution:*

That “*Financial Plan Bylaw No. 476, 2022*” be read a third time.

- b) Tax Rate Bylaw No. 477, 2022 – third reading

*Recommended Resolution:*

That “*Tax Rate Bylaw No. 477, 2022*” be read a third time.

**VILLAGE OF RADIUM HOT SPRINGS**

**REGULAR COUNCIL MEETING AGENDA FOR APRIL 27TH, 2022**

**8. MISCELLANEOUS CORRESPONDENCE & REPORTS:**

- a) Report to Council - ColumbiYEA - Rally the Valley cleanup

*Recommended Resolution:*

That Council receives the email dated April 18<sup>th</sup>, 2022 from ColumbiYEA, for information.

**9. NEW BUSINESS:**

- a) Report to Council – Change of “*Sundry Matters and Questions*” to “*Roundtable*”

*Recommended Resolution:*

That Council resolve to change the standing agenda matter “Sundry Matters and Questions” to “Roundtable” on a go forward basis.

**10. SUNDRY MATTERS & QUESTIONS:**

**11. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:**

**12. ADJOURNMENT:**

## VILLAGE OF RADIUM HOT SPRINGS

### REGULAR COUNCIL MEETING MINUTES FROM APRIL 13<sup>TH</sup>, 2022

**PRESENT:** Mayor Clara Reinhardt, Councillors Shudra, Gray and McCauley, Councillor Logan (via Zoom) Adrian Bergles, Arne Dohlen, Kent Kebe, Karen Sharp, Jill Logan, members of the public and the Columbia Valley Pioneer

**1. ORDER:** Mayor Reinhardt brought the meeting to order at 7:30 p.m.

#### **LAND ACKNOWLEDGEMENT:**

Mayor Reinhardt acknowledged the First Nation's heritage for the lands upon which this meeting is being held.

#### **NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:**

#### **2. ADDITIONS TO AGENDA:**

Resolved, that the following item be added to the Agenda:

New Business – Item 9e) – Banner discussion

(Moved by Councillor Gray)

Carried

#### **3. MINUTES:**

Resolved that Council approves the Special Council meeting minutes from April 4th, 2022, as presented.

(Moved by Councillor McCauley)

Carried.

#### **4. DELEGATIONS:**

Resolved, that Council supports the request from Rural Roots Early Learning Centre to enter into a long term lease for exclusive occupancy of the gym, pending approval from School District #6.

(Moved by Councillor Gray)

Carried

#### **5. COMMITTEE REPORTS:**

None

#### **6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:**

None

## VILLAGE OF RADIUM HOT SPRINGS

Regular Council Meeting Minutes from April 13th, 2022 continued...

### 7. BYLAWS

a) Resolved, that “*Official Community Plan Amendment Bylaw No. 474, 2022*” be read two times.

(Moved by Councillor Gray) Carried

b) Resolved, that “*Zoning Amendment Bylaw*” be read two times.  
No. 475, 2022.

(Moved by Councillor Gray ) Carried

c) Resolved, that the public hearing for both bylaws will be held May 11th, 2022, at 7pm in the council chambers.

(Moved by Councillor McCauley) Carried

d) Resolved, that “*Financial Plan Bylaw No. 476, 2022*” be amended to reflect a 6% increase.

(Moved by Councillor Gray) Carried

e) Resolved, that “*Financial Plan Bylaw No. 476, 2022*”, as amended, be read two times.

(Moved by Councillor Gray) Carried

f) Resolved, that “*Tax Rate Bylaw No. 477, 2022, Schedule A*”, be amended to provide for the 6% tax increase, and that “*Tax Rate Bylaw, No. 477, 2022, Schedule A*”, as amended, be read two times.

(Moved by Councillor McCauley) Carried

### 8. MISCELLANEOUS CORRESPONDENCE & REPORTS:

None

### 9. NEW BUSINESS:

a) Resolved, that Council approves Development Permit No. 166,2022.

(Moved by Councillor McCauley) Carried

b) RMI Funding Report received by Council for information.

## VILLAGE OF RADIUM HOT SPRINGS

### Regular Council Meeting Minutes from April 13th, 2022 continued...

c) Resolved, that Council approves the following grants in aid:

i) Hospice Society - \$1500.00

ii) Victim Services - \$5700.00

iii) Radium Public Library – Operating in-Kind - \$19,450.00 and Operating - \$53,155.00

(Moved by Councillor Gray)

Carried (Councillors Gray and McCauley opposed)

d) Resolved, that Council accepts the February cheque register in the amount of \$242,111.37

(Moved by Councillor Gray)

Carried

e) Resolved, that Council and staff will provide ideas/themes for the streetlight banners and that staff will work with the designer to have new artwork created (8 images); and that those images will then be voted on by the public.

(Moved by Councillor Gray)

Carried

### 10. SUNDRY MATTERS & QUESTIONS:

- Council welcomed CAO Adrian Bergles to his new role.
- Mayor Reinhardt advised that a Columbia Valley Housing Society will be formed.
- Council discussed a change to Sundry Matters on the agenda and changing that heading to “Roundtable”.
- Council discussed potential changes to the Procedure Bylaw regulating meeting time and day of the week. No changes will be made at this time.

### 11. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:

None

### 12. ADJOURNMENT: 8:52p.m.

HEREBY CERTIFIED CORRECT:

\_\_\_\_\_  
Mayor Clara Reinhardt

\_\_\_\_\_  
Clerk, Jill Logan



## The Village of Radium Hot Springs

### Report to Council

---

**Meeting Type and Date:** Regular Meeting – April 27, 2022  
**From:** Adrian Bergles, Chief Administrative Officer  
**Prepared By:** Adrian Bergles, Chief Administrative Officer  
**Subject:** Mobile Vendors in Village of Radium Hot Springs

**Recommendation:** That Council resolves to select option \_\_\_\_ relating to the possibility of seasonal mobile vendor operations in the Village of Radium Hot Springs

Request for Decision ☒      Department Report ☐      Information Report ☐

---

#### Implications of Recommendation:

**Asset Management:** N  
**Financial:** N  
**Policy:** Y: Business License Regulation Bylaw No. 244, 2001  
**Strategic Plan:** N

---

#### SUMMARY INFORMATION

The matter of mobile vendors has recently come before Council. Staff have done some investigation and engaged Tourism Radium, to gauge the feelings of the Village's business community.

Tourism Radium initiated an opportunity for community and business community input on the issue. The response Village staff received was modest (four responses) and all over the spectrum of support. Some supported, but with caveats; others opposed the idea as a threat to existing business.

Mobile vendors at special events like Market on Main and the Car Show in Radium – which are currently allowed, de facto – were generally seen as OK, but are currently unregulated by the municipality.

The matter was discussed at the April Tourism Radium Board meeting and Jessica Fairhart, Tourism Radium, indicated that no consensus was reached at that meeting.

Staff seeks guidance from Council on how to proceed on this issue. It is suggested that the matter be 'workshopped' with Council, staff, and potentially representatives of Tourism Radium at an upcoming Committee of the Whole Meeting. Date and time TBD.

**OPTIONS FOR COUNCIL**

- a) Set a date and time for a committee of the whole meeting to discuss this matter further, with Council, staff, and business community representatives present (recommended)
- b) Instruct staff to take no further action on this matter, and deny the request from the owners of the Good Badger Café to operate a mobile business in the Village

Respectfully submitted:

Adrian Bergles  
Chief Administrative Officer



The Village of Radium Hot Springs  
*Report to Council*

---

Meeting Type and Date:	Regular Meeting – April 27th
From:	Adrian Bergles, Chief Administrative Officer
Prepared By:	Karen Sharp, Chief Financial Officer
Subject:	<b>2022-2026 Financial Plan Bylaw #476</b>
Recommendation:	THAT Council of the Village of Radium Hot Springs gives third reading to Bylaw 476, 2022.

Request for Decision ☒      Department Report ☐      Information Report ☐

---

**Implications of Recommendation:**  
Asset Management: N  
Financial: Y - This will set the budget for the next five years.  
OCP: N  
Policy: N  
Strategic Plan: N

---

**SUMMARY INFORMATION**

At the previous Council meeting, staff was instructed to increase the tax revenue by \$15,500, an additional 1%. The presented bylaw has this change included as well updated a couple of late financial items. The first being the RMI funding which now has been confirmed, and the receiving of a provincial grant for the water and sewer capacity study for the zoning bylaw review in the amount of \$4,200.00.

Respectfully submitted:

Karen Sharp  
CFO



**VILLAGE OF RADIUM HOT SPRINGS**

**BYLAW NO. 476, 2022.**

Being a bylaw respecting the Financial Plan for the years 2022 - 2026.

---

**WHEREAS** Section 165 of the Community Charter provides that a municipality must adopt a Financial Plan before the annual property tax bylaw is adopted.

**NOW THEREFORE** the Council of the Village of Radium Hot Springs, in open meeting assembled *enacts*, as follows:

1. That Schedule “A” attached hereto and made part of this bylaw is hereby declared to be the Five-Year Financial Plan of the Village of Radium Hot Springs for the year ending December 31, 2026, and;
2. That Schedule “B” attached hereto and made part of this bylaw is hereby declared to be the Financial Plan Policy Statements of the Village of Radium Hot Springs for the year ending December 31, 2022, and;
3. That the Financial Plan comes into effect on January 1, 2022, and;
4. That this bylaw may be cited as “Financial Plan Bylaw No. 476, 2022”.
5. *Village of Radium Hot Springs 2021 – 2025 Financial Plan Bylaw 462, 2021* and any amendments thereto, are hereby repealed in their entirety.

READ A FIRST, AND SECOND TIME THIS 13th DAY OF APRIL, 2022.

READ A THIRD TIME THIS \_\_\_\_ DAY OF APRIL, 2022.

RECONSIDERED AND ADOPTED THIS \_\_\_\_\_ DAY OF APRIL, 2022.

\_\_\_\_\_  
Mayor Clara Reinhardt

\_\_\_\_\_  
Corporate Officer Adrian Bergles

Hereby certified as a true copy of Bylaw No. 476, 2022.

\_\_\_\_\_  
Clerk

SCHEDULE 'A' TO BYLAW NO. 476, 2022

THE VILLAGE OF RADIUM HOT SPRINGS  
FINANCIAL PLAN 2022-2026

	2022	2023	2024	2025	2026
TAXATION	1,694,905	1,781,205	1,853,175	1,921,885	1,996,475
USER FEES	922,420	923,095	924,095	924,595	925,095
GOVERNMENT TRANSFERS AND GRANTS	3,623,222	665,385	498,805	330,375	330,375
OTHER TRANSFERS, GRANTS AND CONTRIBUTIONS	175,205	15,800	15,800	15,800	15,800
FEES, PERMITS, LICENSES AND FINES	975,330	884,410	898,510	888,610	890,710
SERVICES TO OTHER GOVERNMENTS	88,729	88,729	88,729	88,729	88,729
INVESTMENT INCOME	63,785	63,785	63,785	63,785	63,785
MISCELLANEOUS REVENUES	7,440	7,000	7,000	7,000	7,000
TOTAL REVENUE	7,551,036	4,429,409	4,349,899	4,240,779	4,317,969
EXPENSES					
GENERAL GOVERNMENT	715,745	645,635	659,165	668,855	678,785
PROTECTION SERVICES	459,650	427,375	420,985	434,645	438,455
ROADWAYS AND TRANSPORTATION	786,330	753,360	742,944	761,840	766,280
DEVELOPMENT SERVICES	342,640	195,855	198,585	201,315	204,145
RECREATION AND CULTURE	535,975	486,495	477,435	478,395	479,375
WATER OPERATIONS	860,200	861,380	862,480	863,080	863,680
SEWER OPERATIONS	614,023	617,443	626,603	636,023	645,693
DEBT FINANCING - INTEREST ON LONG-TERM DEBT	113,000	113,000	113,000	113,000	113,000
TOTAL EXPENSES	4,427,563	4,100,543	4,101,197	4,157,153	4,189,413
(DEFICIT)/SURPLUS	3,123,473	328,866	248,702	83,626	128,556
ADJUSTMENT FOR NON-CASH ITEMS					
AMORTIZATION	1,068,000	1,068,000	1,068,000	1,068,000	1,068,000
TCA EXPENDITURES	5,121,728	1,391,200	614,200	392,200	777,100
ADJUSTMETN FOR CASH ITEMS, NOT RECOGNIZED AS REVENUES OR EXPENSES IN THE STATEMENT OF OPERATIONS					
DEBT PRINCIPAL REPAYMENT	132,525	132,525	132,525	132,525	132,525
DEBT PROCEEDS	-	-	-	-	-
TRANSFERS TO RESERVES	1,192,121	1,095,911	1,015,747	1,019,101	1,064,031
TRANSFERS FROM RESERVES	2,354,571	1,273,200	614,200	392,200	777,100
TRANSFERS TO CAPITAL FROM OPERATING	385,733	168,430	168,430	-	-
TRANSFERS (FROM)TO RESIDUAL SURPLUS	286,063	118,000	-	-	-
FINANCIAL PLAN BALANCE	-	-	-	-	-
END OF BUDGET/FINANCIAL PLAN					
CAPITAL SUMMARY					
FUNDING SOURCES					
TAXATION	107,663	118,000	-	-	-
DEBT PROCEEDS	-	-	-	-	-
GRANTS & OTHER CONTRIBUTIONS	2,659,494	-	-	-	-
RESERVES	2,354,571	1,273,200	614,200	392,200	777,100
RESIDUAL SURPLUS	-	-	-	-	-
	5,121,728	1,391,200	614,200	392,200	777,100
CAPITAL EXPENDITURES	5,121,728	1,391,200	614,200	392,200	777,100

**SCHEDULE “B” TO BYLAW NO. 476, 2022.**

**VILLAGE OF RADIUM HOT SPRINGS  
FINANCIAL PLAN POLICY STATEMENTS 2022**

The Community Charter requires that municipalities provide explicit policy and objective statements as part of the financial plan that relate specifically to the proportions of revenue proposed to come from the various funding sources, the distribution of property taxes among property classes, and the use of permissive tax exemptions.

1. It is the objective of Council to operate an efficient and self-sufficient municipality while maintaining a well-serviced, safe, and livable community. Our focus is providing for maximum efficiency with appropriate taxation to maintain services levels as set by Council, while also making provision for future infrastructure and service needs.
2. With respect to the proportions of revenue proposed to come from the various funding sources the following applies:
  - (a) The assessed values for the residential and commercial tax classes saw a market change of 23% and 13% respectively. Major Industry saw a market decrease of -2.09%. There will be a 5% additional tax increase added to the rates to raise revenue for the overall general operational costs and funding the new capital, fire department and road reserves. Additional revenues will also come from the new construction of the prior year.
  - (b) The revenue from water and sewer parcel taxes will primarily be used to finance existing capital debt, new capital projects, operations, and to maintain or build reserves for future purposes.
  - (c) The Village supports an approach based on fee for service and supports provincial regulation that ties fees to the actual cost of providing a service. For this reason, demand for services largely dictates projected fee revenues.
  - (d) Revenue from other services is largely dependent on grants and transfers from senior governments. The municipality will pursue such funding whenever the programs advance municipal goals. We will support provincial objectives, often attached as funding conditions, in any way that compliments or advances municipal policy or direction.
  - (e) The municipality will borrow when necessary, to achieve our objectives, while being cognizant of the additional costs imposed by borrowing, and of how these costs get transferred to the future users of infrastructure financed through borrowing.

**Table one: proportions of total revenue (operating)**

Revenue Source	% Total Revenue
Property value taxes	14%
Parcel taxes	7%
User fees and charges	8%
Proceeds from borrowing	0%
Other sources	52%
Reserves & Surplus	19%
TOTAL	100%

SCHEDULE “B” TO BYLAW NO. 476, 2022.

VILLAGE OF RADIUM HOT SPRINGS  
FINANCIAL PLAN POLICY STATEMENTS 2022

3. With respect to the distribution of taxes among property classes:

Council is satisfied that the existing tax distribution equitably shares the tax burden amongst classes in relation to the services used, while considering the classes of property that have revenue producing potential. The following table represents the gross tax revenue by sector, not the relationship between tax rates.

Table two: distribution of property tax revenue

Property class	% Property Value Tax
Residential (1)	67.88%
Utilities (2)	1.03%
Major Industry (4)	12.03%
Business (6)	16.44%
Managed Forest (7)	0.01%
Rec/Non-Profit (8)	2.57%
TOTAL	100.00%

4. With respect to permissive tax exemptions:
- (a) Council will consider the merits of each tax exemption application on a case-by-case basis.



The Village of Radium Hot Springs  
*Report to Council*

**Meeting Type and Date:** Regular Meeting – April 27th  
**From:** Adrian Bergles, Chief Administrative Officer  
**Prepared By:** Karen Sharp, Chief Financial Officer  
**Subject:** Tax Rate Bylaw #477

**Recommendation:** THAT Council of the Village of Radium Hot Springs gives third reading to Bylaw 477, 2022.

**Request for Decision** ☒      **Department Report** ☐      **Information Report** ☐

**Implications of Recommendation:**  
**Asset Management:** N  
**Financial:** Y - This will set the 2022 Tax Rates for the Village, Regional District and Regional Hospital.  
**OCP:** N  
**Policy:** N  
**Strategic Plan:** N

**SUMMARY INFORMATION**

At the previous Council meeting, staff was instructed to increase the tax revenue by \$15,500, an additional 1%. This change impacted the tax rates to be set for the Village of Radium Hot Springs. The Village rates have been changed to reflect the additional tax revenue to be collected and have been updated in Schedule A of this bylaw. The requisition amounts provided by the Regional District of East Kootenay and the East Kootenay Regional District Hospital have not changed thus the tax rates to collect the requisition amounts have remained the same.

Respectfully submitted:

Karen Sharp  
CFO

**VILLAGE OF RADIUM HOT SPRINGS**

**BYLAW NO. 477, 2022.**

Being a bylaw to levy rates for Municipal, Hospital, and  
Regional District purposes for the year 2022.

---

The Council of the Village of Radium Hot Springs, in open meeting assembled, *enacts*, as follows:

1. That the following rates are hereby imposed and levied for the year 2022:
  - (a) For all lawful general purposes of the municipality on the value of land and improvements taxable for general municipal purposes, rates appearing in column "A" of Schedule "A" attached hereto and forming part of this bylaw.
  - (b) For hospital purposes on the value of land and improvements taxable for Regional Hospital District purposes, rates appearing in column "B" of Schedule "A" attached hereto and forming part of this bylaw.
  - (c) For purposes of the Regional District of East Kootenay on the value of land and improvements taxable for Regional District purposes, rates appearing in column "C" of Schedule "A" attached hereto and forming part of this bylaw.
2. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
3. This bylaw may be cited as the "Tax Rates Bylaw No. 477, 2022".
4. This bylaw shall come into full force and effect upon the date of final passage.
5. *Village of Radium Hot Springs 2021 Tax Rates Bylaw 463, 2021* and any amendments thereto, are hereby repealed in their entirety.

READ A FIRST AND SECOND TIME THIS 13<sup>th</sup> DAY OF APRIL, 2022.

READ A THIRD TIME THIS \_\_\_\_\_ DAY OF APRIL, 2022.

RECONSIDERED AND ADOPTED THIS \_\_\_\_\_ DAY OF MAY, 2022.

---

Mayor Clara Reinhardt

---

Corporate Officer Adrian Bergles

Hereby certified a true copy of Bylaw No. 477, 2022:

---

CLERK

SCHEDULE "A" TO BYLAW NO. 477, 2022

VILLAGE OF RADIUM HOT SPRINGS  
2022 TAX RATES

	A	B	C
PROPERTY CLASS	GENERAL MUNICIPAL	REGIONAL HOSPITAL	REGIONAL DISTRICT
Class 1: Residential	2.4734	0.3480	0.7774
Class 2: Utilities	17.6229	1.2180	2.7209
Class 3: Supportive Housing	2.4734	0.3480	0.7774
Class 4: Major Industry	23.4973	1.1832	2.6432
Class 5: Light Industry	11.7486	1.1832	2.6432
Class 6: Business	7.0492	0.8526	1.9046
Class 7: Managed Forests	7.4202	1.0440	2.3322
Class 8: Rec/Non Profit	9.6215	0.3480	0.7774
Class 9: Farm	2.4734	0.3480	0.7774



**The Village of Radium Hot Springs**  
***Report to Council***

---

**Meeting Type and Date:** Regular Meeting – April 27, 2022  
**From:** Adrian Bergles, Chief Administrative Officer  
**Prepared By:** Jill Logan, Senior Admin Assistant  
**Subject:** **Columbia Youth Environmental Action (Columbi-YEA)**  
**Valley-Wide community clean-up on May 7th**

**Recommendation:** That Council receives the email dated April 18<sup>th</sup>, 2022 from ColumbiYEA, for information.

**Request for Decision** ☐      **Department Report** ☐      **Information Report** x

---

**Implications of Recommendation:**

**Asset Management:** Y/N  
**Financial:** Y/N  
**Policy:** Y/N  
**Strategic Plan:** Y/N

---

**SUMMARY INFORMATION**

Columbi-YEA is a youth group who are organizing a valley wide community cleanup on May 7<sup>th</sup> from 11am-1pm. The group is requesting support for this initiative in any of the following ways: buckets, gloves, garbage pickers, garbage bags, etc. The Village will donate garbage bags, and public works staff will pick up the filled bags on the next business day. Radium Chamber is also supporting the group with marketing and will be the sign up point of contact on May 7<sup>th</sup>.

Respectfully submitted:

Jill Logan  
Senior Administrative Assistant



**From:** ColumbiYEA <columbiyea.info@gmail.com>  
**Sent:** April 18, 2022 2:59 PM  
**To:** village@radiumhotsprings.ca  
**Subject:** May 7 Valley-Wide Cleanup  
**Attachments:** Rally the Valley Poster.png

Hello,

This is Kate from Columbia Youth Environmental Action (Columbi-YEA). Our group is organizing a Valley-wide community clean-up on May 7 from 11 am - 1 pm in the communities of Canal Flats, Fairmont Hot Springs, Windermere, Invermere, Radium, and Edgewater. I'm reaching out to ask if the the Village of Radium could support this initiative in any of the following ways:

- Donating any equipment, such as high vis vests, buckets, gloves, garbage pickers, 'workers on road' signs, tables that we can use for a registration booth, garbage bags that we could give participants to use in the cleanup, or anything else you think may be helpful!
- Spreading word about the event through social media and email channels (please see our poster attached, and here's the sign-up form: <https://forms.gle/xBhpJK58Vs68vAt78>). Here's the link to post that can be shared on FB: <https://fb.me/e/2sZhtfttp>
- Providing staff to help with event logistics. There are a few positions that need to be filled to help with logistics such as having someone sign in participants at the sign in booth and having someone transport garbage to the landfill
- Providing contact information for key groups, individuals, or businesses you think we could reach out to to help with the event

Please let me know if you can help with any of the above items. If you need clarification on anything I said or have any questions, please let me know! Finally, you can give me a call at 2506881359 if that's more convenient for you (:

Cheers,  
Kate



Canal Flats  
Fairmont  
Windermere  
Invermere  
Radium  
Edgewater

RALLY THE VALLEY  
**COMMUNITY CLEAN UP**

**Saturday, May 7th, 2022**

Check in: 10am-11am

Done by 1pm

**Sign up**

Scan QR code, or  
visit <https://www.facebook.com/columbiyea/>





## The Village of Radium Hot Springs *Report to Council*

---

<b>Meeting Type and Date:</b>	Regular Meeting – April 27, 2022
<b>From:</b>	Adrian Bergles, Chief Administrative Officer
<b>Prepared By:</b>	Adrian Bergles, Chief Administrative Officer
<b>Subject:</b>	Change of “Sundry Matters and Questions” to “Roundtable”
<b>Recommendation:</b>	That Village of Radium Hot Springs Council Resolve to change the standing agenda matter “Sundry Matters and Questions” to “Roundtable” on a go forward basis

Request for Decision ☒      Department Report ☐      Information Report ☐

---

### Implications of Recommendation:

Asset Management: N  
Financial: N  
Policy: Y: Village Procedure Bylaw  
Strategic Plan: N

---

### SUMMARY INFORMATION

At the last Council meeting, staff was given informal direction to change the “Sundry Matters and Questions” to “Roundtable” on Council meeting agendas on a go forward basis.

Staff seeks a resolution from Council on this matter and will gladly enact this change if directed by resolution. For clarity: staff needs resolutions from Council to enact direction on most matters, an exception being questions from Council members.

The “Sundry Matters and Questions” heading is included in the agenda as prescribed in the Village’s Council Procedure Bylaw. As this proposed change to “Roundtable” is relatively minor it is not suggested that a revision to the procedure bylaw is required at this time. This change can be recorded and included on a future amendment to the Village’s procedure bylaw, when required.

Respectfully submitted:

Adrian Bergles  
Chief Administrative Officer

---