

VILLAGE OF RADIUM HOT SPRINGS
AGENDA
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS
6:00 PM, WEDNESDAY, AUGUST 10TH, 2022

6pm - Public Hearing for Zoning Bylaw No. 480, 2022

**Zoom info: <https://zoom.us/>
Meeting ID: 882 123 4110
Passcode: Radium**

**Dial in: 1-204-272-7920
Meeting ID: 882 123 4110
Passcode: 600461**

PRESENT:

1. ORDER:

LAND ACKNOWLEDGEMENT:

2. ADDITIONS TO AGENDA:

3. MINUTES:

- a) Adoption of Minutes from Regular Council Meeting held on July 13th, 2022

Recommended Resolution:

That the Village of Radium Hot Springs Council adopts the Regular Council Meeting minutes from July 13th, 2022, as presented.

4. DELEGATIONS:

- a) Sgt. Darren Kakuno – Columbia Valley RCMP – Quarterly Report
- b) Jon Large – Parks Canada Fire & Vegetation Specialist – Redstreak Mountain prescribed fire

5. COMMITTEE REPORTS:

6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:

- a) **Report to Council** – CAO Bergles – Fair Compensation Policy

Recommended Resolution:

That the Village of Radium Hot Springs Council adopts the Fair Compensation Policy,

as presented

- b) **Report to Council** – Kent Kebe – Animal Control Office – Wild Turkey Translocation

Recommended Resolution:

That the Village of Radium Hot Springs Council directs staff to work with Alberta Conservation Association and the BC Ministry of Forests, Lands & Natural Resources, to live trap up to 75% of the resident wild turkey population, and transport same to Alberta.

7. BYLAWS:

- a) **Report to Council** – CAO Bergles – Bylaw No. 481, 2022 Revitalization Tax Exemption Program Bylaw

Recommended Resolution:

That Council gives first reading to “*Revitalization Tax Exemption Program Bylaw No. 481, 2022*”, as presented.

- b) **Report to Council** – CAO Bergles – Bylaw No. 482, 2022 Council Remuneration Bylaw

Recommended Resolution:

That Council gives three readings to “*Council Remuneration Bylaw No. 482, 2022*”, as presented.

8. MISCELLANEOUS CORRESPONDENCE & REPORTS:

- a) **Report to Council** – CAO Bergles – Regional District of Nanaimo request for support

Recommended Resolution:

THAT the July 22nd correspondence from the Regional District of Nanaimo, requesting support for its UBCM resolution regarding modernization of the *Local Government Act*, be received for information.

- b) **Report to Council** – CFO Sharp – Semi-Annual Finance Department Report

Recommended Resolution:

THAT Council receives the Semi-Annual Finance Department Report, as presented, for information.

9. NEW BUSINESS:

- a) **Report to Council** – CAO Bergles – September Regular Council Meeting dates

Recommended Resolution:

THAT Council cancels the September 14th Regular Council Meeting and sets September 7th, 2022 as the alternate September Regular Council Meeting date.

10. ROUNDTABLE:

11. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:

12. ADJOURNMENT:

VILLAGE OF RADIUM HOT SPRINGS

MINUTES

REGULAR COUNCIL MEETING

COUNCIL CHAMBERS

WEDNESDAY, JULY 13TH, 2022 at 7:30pm

COUNCIL PRESENT: Councillors Logan (Acting Mayor-Chair) and Gray, Mayor Reinhardt (via Zoom – joined at 7:50pm); Councillor Shudra (via Zoom)
Regrets: Councillor McCauley

STAFF PRESENT: CAO Adrian Bergles, CO Jill Logan, CFO Karen Sharp

PUBLIC PRESENT: 6 (2 via Zoom)

1. ORDER: Acting Mayor Logan brought the meeting to order at 7:30 p.m.

LAND ACKNOWLEDGEMENT:

Acting Mayor Logan acknowledged the First Nation’s heritage for the lands upon which this meeting is being held.

2. ADDITIONS TO AGENDA:

Resolved, to adopt the Agenda as presented.
(Moved by Councillor Gray, Seconded by Councillor Shudra) Carried

3. MINUTES:

- a) Resolved, that the Village of Radium Hot Springs Council adopts the Regular Council Meeting minutes from June 22nd, 2022, as presented.
(Moved by Councillor Gray, Seconded by Councillor Shudra) Carried
- b) Resolved, that the Village of Radium Hot Springs Council adopts the Special Council Meeting minutes from July 6th, 2022, as presented.
(Moved by Councillor Gray, Seconded by Councillor Shudra) Carried

4. DELEGATIONS:

Charlene Madden – Ignite your Life Workshop

- . Resolved, that the Village of Radium Hot Springs Council permits the Ignite your Life workshop to rent the Radium Hot Springs Centre at the non-profit rates.
(Moved by Councillor Shudra, Seconded by Councillor Gray) Carried

5. COMMITTEE REPORTS:

None

6. UNFINISHED BUSINESS / BUSINESS ARISING FROM THE MINUTES:

None.

7. BYLAWS

Councillor Gray recused himself at 8:11pm

Resolved:

- a) That Council adopts *Business Licence Regulation Bylaw No. 244, 2001 – Amendment Bylaw No. 479, 2022*, as presented.
(Moved by Mayor Reinhardt, Seconded by Councillor Shudra) Carried

Councillor Gray returned at 8:13pm

- b) That Village of Radium Hot Springs *Zoning Bylaw No. 480, 2022* be given first and second reading;
(Moved by Councillor Gray, Seconded by Councillor Shudra) Carried

That Council direct staff to schedule a public hearing at the Council Chambers, for 6pm on August 10th, 2022, to consider Village of Radium Hot Springs *Zoning Bylaw No. 480, 2022*.
(Moved by Councillor Shudra, Seconded by Mayor Reinhardt) Carried

8. MISCELLANEOUS CORRESPONDENCE & REPORTS:

- a) Resolved, that the Village of Radium Hot Springs council permits the Columbia Valley Classic Car Club to temporarily barricade access, by 3pm, on September 17th, 2022, to Columbia Avenue, from the following streets: Radium Blvd., St. Joseph’s, St. Mary’s and Stanley St., to allow car show participants uninterrupted exit when leaving Springs Drive and turning onto Columbia Avenue, and that the barricades will be removed once the cars have departed the Springs
(Moved by Councillor Gray, Seconded by Councillor Shudra) Carried
- b) Resolved, that the Village of Radium Hot Springs council receives the letter from UBCM – Sasha Prynn, acknowledging receipt of the final report and financial summary, for information.
(Moved by Councillor Gray, Seconded by Councillor Shudra) Carried

- c) Resolved, that Council approves Radium Brew Pub's request for the closure of Main Street W, from St. Joseph's Street to St. Mary's Street, from 5-10pm, on Saturday, July 30th, 2022, in order to allow for a community event/street festival, pending the proponent's work with the business owners on 7547 Main St. West, and other neighboring businesses, to mitigate the effects of noise, traffic flow and parking.
(Moved by Mayor Reinhardt, Seconded by Councillor Shudra) Carried

9. NEW BUSINESS:

- a) Resolved, that the Village of Radium Hot Springs Council tables the Fair Compensation Policy, as presented, and instructs staff to revise the policy and bring it forward to a future council meeting.
(Moved by Mayor Reinhardt, Seconded by Councillor Gray) Carried
- b) Resolved, that the Village of Radium Hot Springs Council instructs staff to develop a new Council Remuneration Bylaw following another methodology, and bring it to a future meeting for consideration.
(Moved by Mayor Reinhardt, Seconded by Councillor Gray) Carried
- c) Resolved, that the Village of Radium Hot Springs Council authorizes CAO Adrian Bergles to attend Columbia Valley Housing Society board meetings as a part of his work duties and during work hours.
(Moved by Councillor Gray, Seconded by Mayor Reinhardt) Carried
- d) Resolved, that the Village of Radium Hot Springs Council adopts the Village of Radium Hot Springs/Columbia Valley Monument Entrance and wayfinding signage designs, as presented.
(Moved by Councillor Gray, Seconded by Councillor Shudra)

**OPPOSED: Reinhardt, Logan, Shudra, Gray
DEFEATED**

Resolved, that the Village of Radium Hot Springs Council adopts the Village of Radium Hot Springs/Columbia Valley Monument Entrance signage, with the following design changes: remove the colour bands and use one solid colour (no blue), using stripes or the Radium 'swoosh' at the bottom, use one style of river rock, remove the mountain monogram, no roof.
(Moved by Councillor Gray, Seconded by Mayor Reinhardt) Carried

Resolved, that the Village of Radium Hot Springs Council adopts the wayfinding signage design, with the following change: revise the colour palette to be in keeping with Radium's brand colours.
(Moved by Councillor Gray, Seconded by Councillor Shudra) Carried

- e) Resolved, that the Village of Radium Hot Springs Council adopts the CAO Priority Projects list, with the following amendment: the Target Completion Date for the Priority Project: Election 2022 be amended to November 15, 2022.
(Moved by Mayor Reinhardt, Seconded by Councillor Gray) Carried
- f) Resolved, that the Village of Radium Hot Springs Council grants a discretionary grant in aid of \$1500 toward engineering design of the building planned for Woodcarver Park.
(Moved by Mayor Reinhardt, Seconded by Councillor Gray) Carried
- g) Resolved, that the Village of Radium Hot Springs Council approves the minor Development Permit #167 for the new mural painting for the south facing wall on the Screamers building located at 7518 Main St East, as presented.
(Moved by Mayor Reinhardt, Seconded by Councillor Gray) Carried
- h) Resolved, that the Village of Radium Hot Springs Council receives the April, May and June cheque registers, for information.
(Moved by Councillor Gray, Seconded by Mayor Reinhardt) Carried
- i) Resolved, that the Village of Radium Hot Springs Council instructs staff to submit the Climate Action Strategy, with the following amendments: under “Transportation” add bike racks and e-bike charging stations; and under “Community” – remove Item 1 – diverting of organics.
(Moved by Mayor Reinhardt, Seconded by Councillor Gray) Carried

10. ROUNDTABLE:

- Councillor Logan reported that the new chipper has arrived and will be put to use in the Community Garden.

11. NOTICE OF COMMITTEE, SPECIAL & CLOSED MEETINGS:

None

12. ADJOURNMENT: 10:28 p.m.

HEREBY CERTIFIED CORRECT:

Acting Mayor Logan

Corporate Officer Jill Logan

Meeting Type and Date:	Meeting – August 10th, 2022	
From:	Adrian Bergles, Chief Administrative Officer	
Prepared By:	Jill Logan, Corporate Officer	
Subject:	Sgt. Darren Kakuno – Columbia Valley RCMP	
Recommendation:	None - Presentation for information purposes only	
Request for Decision	Department Report <input type="checkbox"/>	Information Report <input checked="" type="checkbox"/>

Implications of Recommendation:

Asset Management:	N
Financial:	N:
OCP:	N
Policy:	N
Strategic Plan:	N

SUMMARY INFORMATION

Sgt. Darren Kakuno will present his First Quarter Report for 2022/2023.

Respectfully submitted:

Jill Logan, Corporate Officer



NCO i/c Columbia Valley RCMP
Box 2220, 4935 Athalmer Road
Invermere, BC
V0A 1K0

Your File

Mayor and Council
Radium Hot Springs

Our File

2022-07-27

To the Mayor and Council,

**Mayor and Council Quarterly Report - Radium Hot Springs
First Quarter - 2022/2023**

Introduction

This report is a summary of the activities of the Columbia Valley Detachment for the period of April 1, 2022 to June 30, 2022. During the first quarter our Detachment handled 940 files which was down from 996 files during the same period last year.

Detachment Personnel Status

Our Detachment, when at full strength, consists of the following:

- 1 Sergeant (Detachment Commander)
- 2 Corporals (Supervisors) - 1 vacant position
- 8 Constables (Provincially funded)
- 3 Administrative Staff - 1 vacant position
- 1 Victim Services Worker

A new Corporal has been identified to fill the vacant supervisor position, however, National Promotions has not yet finalized the promotion. The anticipated start date for the new Corporal is October. Once the promotion has been finalized I will be able to provide more information about our new member.

Our detachment has hired a new casual Public Service Employee (PSE). Nadine Kinshela has transferred to our detachment from the Southeast District Major Crime Unit. Nadine has previous administrative experience in both large and small detachments. She will be working as a casual employee until a full time replacement is identified to fill our vacant PSE position.

Non-sensitive

Detachment Priorities 2022/23

For 2022/23 our Detachment Priorities are Road Safety, Crime Reduction, Mental Health, Police/Community Relations and Employee Wellness.

Road Safety - Columbia Valley General Duty members will be making efforts to conduct more road checks and increase visibility on our roadways in an effort to address impaired driving and other driving related offences. Additionally, we will work collaboratively with Golden and Cranbrook Highway Patrol Unit Commanders in an effort to have more traffic resources in our area during periods when the Trans-Canada traffic is diverted into the Columbia Valley.

Update - During the first quarter our members conducted 83 proactive officer/violator contacts and conducted two high profile check stops. Police presence on Highways 93 and 95 was increased during periods when Trans-Canada Highway traffic was rerouted into the Columbia Valley jurisdiction.

Crime Reduction - Columbia Valley Detachment will make efforts to reduce property crime in the area by targeting known offenders and educating the public on how to reduce the risk of becoming a victim to property crime.

Update - In June Cst. Kish attended the Columbia Valley Chamber of Commerce and presented on various topics including strategies to increase physical security and how to recognize and prevent frauds. In July a search warrant was executed at the residence of a known property offender and a firearm was seized. Charges are being pursued.

Mental Health - Columbia Valley Detachment will work collaboratively with other community agencies in an effort to ensure those suffering from mental health issues are able to access the assistance they require.

Update - Cpl. Witzke and Victim Services worker Amy Lange attended Critical Incident Stress Management training. This training will allow them to support our local officers when involved in critical incidents as well as other detachments in the region. Cpl. Witzke is working with other support agencies in the Columbia Valley to establish a situation table which can be brought together on short notice to assist those in need of mental health support.

Police/Community Relations - Columbia Valley Detachment members will make efforts to increase positive contacts with the public, including our youth.

Update - Our officers attended a number of community events over the past quarter, both on and off duty. Some of the events we've been able to attend have included the Grad Walk in red serge, the Canada Day parade in red serge, a bike rodeo at Little Badgers day care, a bike rodeo at Eileen Madson primary care, Canal Flats parade, the grand entry at Shuswap's National Indigenous People's Day and a visit to the Columbia Garden retirement community. Members also provided the WITS program to local elementary schools and a presentation to the high school law class.

Employee Wellness - Columbia Valley Detachment will continue to build on member wellness to ensure our members are healthy and emotionally resilient.

Update - Columbia Valley members attended the Nipika fun run, hosted a team BBQ and try to get out for mountain bike rides together as often as possible.

Non-sensitive

Calls for Service

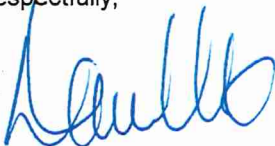
The total number of calls for service throughout the Columbia Valley Detachment area for the first quarter (April - June) was 940. During the same quarter in 2021 our calls for service were 996 and in 2020 we received 860 calls.

The specific calls for service for Radium Hot Springs were as follows:

April	2022 = 28	2021 = 24	2020 = 18	2019 = 24	2018 = 12
May	2022 = 21	2021 = 31	2020 = 34	2019 = 31	2018 = 27
June	2022 = 25	2021 = 24	2020 = 28	2019 = 24	2018 = 35
<hr/>					
Total	2022 = 74	2021 = 79	2020 = 80	2019 = 79	2018 = 74

Calls within Radium Hot Springs accounted for approximately 8% of our calls for service.

Respectfully,



Sgt. Darren Kakuno
Columbia Valley RCMP

Meeting Type and Date: Meeting – August 10th, 2022
From: Adrian Bergles, Chief Administrative Officer
Prepared By: Jill Logan, Corporate Officer
Subject: Jon Large – Fire & Vegetation Specialist – Parks Canada

Recommendation: None - Presentation for information purposes only

Request for Decision

Department Report ☐

Information Report ☒

Implications of Recommendation:

Asset Management: N
Financial: N
OCP: N
Policy: N
Strategic Plan: N

SUMMARY INFORMATION

Jon Large will update Council regarding the Redstreak Mountain prescribed fire.

Redstreak Mountain prescribed fire is currently one of the approved prescribed fires for this fall prescribed fire season. This prescribed fire has been approved for previous seasons; however, not all approved prescribed fires are ignited during a prescribed fire season. It has been a few years since Parks has discussed this prescribed fire with Village council and Jon Large would like to provide current information.

The Redstreak Mountain prescribed fire will create a fire break which will help protect the Village of Radium Hot Springs in the event of a wildfire. The prescribed fire will also enhance Rocky Mountain bighorn sheep habitat to continue encouraging them to move away from roadways and urban settings.

Respectfully submitted:

Jill Logan, Corporate Officer

Meeting Type and Date: Meeting – August 10, 2022
From: Adrian Bergles, Chief Administrative Officer
Prepared By: Adrian Bergles, Chief Administrative Officer
Subject: Fair Compensation Policy

Recommendation: That the Village of Radium Hot Springs adopt the Fair Compensation Policy, as presented.

Request for Decision ☒ Department Report ☐ Information Report ☐

Implications of Recommendation:

Asset Management: N
Financial: Y: Wages
OCP: N
Policy: Y: Policy Development
Strategic Plan: N

SUMMARY INFORMATION

This Fair Compensation Policy was first brought to Council at the July 13th Regular Council Meeting. After review, Council instructed staff to revise the policy.

A revised Fair Compensation Policy is presented for Council's consideration. The intent per the policy draft is:

"The Village of Radium Hot Springs desires to remunerate all staff fairly and at a comparable wage to other municipal governments in the region. To this end annual wage analysis and, potentially, adjustments are necessary."

To achieve this, the policy stipulates that cost of living adjustments will be made using the 12-month average index BC CPI information from BC Stats.

Further an annual wage review will be undertaken for all positions within the organization with the intention of having Village of Radium staff positions paid at a range between 90% and 110% of the Positional Average Wage for equivalent positions in other East Kootenay small municipalities -- per a methodology as defined in the policy.

OPTIONS FOR COUNCIL

- a) Adopt the Fair Compensation Policy as presented (recommended)
- b) Table and suggest additional changes to the Fair Compensation Policy which can be brought back at a future meeting
- c) Table the Fair Compensation policy and end discussion

Respectfully submitted:

Adrian Bergles
Chief Administrative Officer

Fair Compensation Policy

Intent

The Village of Radium Hot Springs desires to remunerate all staff fairly and at a comparable wage to other municipal governments in the region. To this end annual wage analysis and, potentially, adjustments are necessary.

Further, to recognize and incent strong performance, and retain key staff, the Village intends to compensate its staff members at a range between 90% and 110% of the Positional Average Wage for a given position.

Policy

Positional Average Wage

The Positional Average Wage shall be established as follows:

Using the best information available (Statements of Financial Information, CivicStats, etc.) wage rates for comparable positions from across small communities in the East Kootenays (Golden, Radium, Invermere, Canal Flats, Kimberley, Fernie, Elkford, and Sparwood) will be tabulated. The lowest and highest available figures will be removed from the calculation, as will figures for Radium Hot Springs. The resulting mean indicates the Positional Average Wage (hourly or salary, whatever the case may be) for that position across the East Kootenay Region.

Wage Review

Annually a wage review will be done for each staff position within the Village. In addition, performance evaluations will be carried out for all permanent staff members by the CAO or designate with cooperation and input from department managers.

It is the intention of the Village to compensate its staff – including the CAO – at a range between 90% and 110% of the Positional Average Wage for a given position. Factors determining precise pay rates will be: job performance; duration of tenure with the organization; level of that employee’s education / certifications relevant to the position; organizational suitability; and other factors as identified in performance evaluations.

The exact wage for each staff member is determined by the CAO following a performance evaluation each year.

Cost of Living Adjustment

Each December the most recent available annual BC consumer price index information -- typically from October of that year -- will be collected from the Province of British Columbia (BC Stats). Using the latest 12-month average index for the period ending October 31 of that year, a corresponding percentage cost of living adjustment will be made to wages of all current employees -- including Village of Radium Hot Springs Fire Brigade volunteers and library staff.

In the unlikely event that the latest 12-month average index is a negative number, no cost-of-living adjustment will be made to Village employees' salaries.

* The Annual Cost of Living Policy (December 10, 2003) is hereby repealed

Meeting Type and Date: Council Meeting – Aug 10, 2022
From: Adrian Bergles, Chief Administrative Officer
Prepared By: Kent G. Kebe, Animal Control Officer
Subject: Translocation of problem wild turkeys from Radium to Alberta

Recommendation: That Council directs staff to work with Alberta Conservation Association and the BC Ministry of Forests, Lands & Natural Resources, to live trap up to 75% of the resident wild turkey population, and transport same to Alberta.

Request for Decision ☒ Department Report ☐ Information Report ☐

Implications of Recommendation:

Asset Management: N
Financial: N
Policy: Yes, nuisance wildlife, non native wild turkey translocation program.
Strategic Plan: N

SUMMARY INFORMATION

In May 2022, the Village of Radium received a proposal from the Alberta Conservation Association (ACA), forwarded from a BC Region 4 Wildlife Biologist, employed by the Ministry of Forests, Lands and Natural Resources, to allow members of the ACA to come to the municipality and live trap a percentage (up to 75%) of our resident problem wild turkey population. A count will take place at the time of live trapping, which is set for late fall 2022 or early winter 2023.

The trapped wild turkeys would be tested for disease, live boxed and transported to Alberta to be released. Program cost is completely covered by the Alberta Conservation Association.

OPTIONS FOR COUNCIL

- 1) **Adopt, and pass recommendation from staff**
- 2) Decline recommendation of staff and pass on this proposal from the Alberta Conservation Association to relocate the Village's introduced problem wild turkeys.

Respectfully submitted:

Kent G Kebe
Animal Control Officer

Meeting Type and Date:	Meeting – August 10, 2022
From:	Adrian Bergles, Chief Administrative Officer
Prepared By:	Adrian Bergles, Chief Administrative Officer
Subject:	Revitalization Tax Incentive Bylaw
Recommendation:	THAT Council of the Village of Radium Hot Springs give first reading of the Village of Radium Hot Springs Revitalization Tax Exemption Program Bylaw No. 481, 2022; and THAT Council instructs Staff to initiate public notice as required per the <i>Community Charter</i> .

Request for Decision ☒

Department Report ☐

Information Report ☐

Implications of Recommendation:

Asset Management:	N
Financial:	Y: Municipal Taxation
OCP:	N
Policy:	Y: Bylaw
Strategic Plan:	N

SUMMARY INFORMATION

At a recent Committee of the Whole meeting, Council directed Staff to prepare a revitalization tax incentive bylaw for its consideration.

The Bylaw before Council is designed to incent geography-specific redevelopment of Brownfields on commercial parcels, specifically in the area outlined in Schedule “A” of the bylaw. In essence the highway corridors in the Village of Radium Hot Springs.

Revitalization tax incentive bylaws are authorized by the *Community Charter* and are a means for local governments to incent specific types of development, via waiving some or all of the municipality’s annual taxation for eligible developments for a period of up to 10 years.

NB: third party taxation cannot be exempted by this bylaw – hospital, school, police, RDEK, etc.

Incenting certain types of development can have important community and economic development impacts. In the case of brownfield redevelopment, these parcels may be subject to greater development costs due to remediation efforts to comply with the *Environmental Management Act Contaminated Sites Regulation*. In some cases this may make redevelopment of these parcels less economically viable and they may face greater barriers to redevelopment as a result.

This bylaw is intended to help reduce barriers to brownfield redevelopment in the Village of Radium Hot Springs via a tax exemption following the successful rehabilitation (evidenced by a certificate of compliance for the parcel from the director of contaminated sites under the *Environmental Management Act*) and the completed construction or renovation on the eligible parcel (evidenced by an occupancy permit or final inspection – whichever is applicable).

In addition the applicant will have to meet all terms of the bylaw and developments would have to be for at least \$100,000 for new brownfield construction or at least \$25,000 for a renovation. If all conditions are met the Exemption Certificate would be issued.

These types of bylaws are fairly typical in BC, although the application of a bylaw in support of compatibility with BC's *Contaminated Sites Regulation* may be novel.

Before beginning work on drafting this bylaw legal advice was sought. The bylaw is drafted to meet the realities on the ground in Radium Hot Springs and is informed by similar bylaws from the Town of Lake Cowichan, City of Penticton, and to a lesser extent, the Village of Canal Flats.

OPTIONS FOR COUNCIL

- a) Give first reading to the bylaw and instruct staff to commence public notice (recommended)
- b) Table the bylaw

Respectfully submitted:

Adrian Bergles, CAO

Village of Radium Hot Springs

Bylaw No. 481, 2022

A bylaw to establish a revitalization tax exemption program

WHEREAS Council may, by bylaw, establish a revitalization tax exemption program to encourage community revitalization to achieve a range of economic and environmental objectives, pursuant to the *Community Charter*;

AND WHEREAS Council has given notice of the proposed bylaw in accordance with the *Community Charter*;

NOW THEREFORE the Council of the Village of Radium Hot Springs, in an open meeting, enacts as follows:

1. CITATION

This bylaw may be cited as “**Village of Radium Hot Springs Revitalization Tax Exemption Program Bylaw No. 481, 2022**”.

2. SEVERABILITY

If any part, section, subsection, clause, or sub clause of this bylaw is, for any reason, held to be invalid by the decision of a court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this bylaw.

3. ADMINISTRATION

The Chief Administrative Officer, or designate, is authorized to administer this bylaw.

4. DEFINITIONS

4.1 In this bylaw:

“Brownfield Redevelopment” means the construction of a commercial or residential development on a Parcel when preceded by the submission of a site disclosure statement by the Parcel owner declaring a prior *Environmental Management Act Contaminated Sites Regulation* Schedule 2 use *and* the issuance of a certificate of compliance for the Parcel by the director of contaminated sites under the *Environmental Management Act*.

“Building Permit Value” means the Construction Value as stated on a printed building permit.

“Exemption Certificate” means a revitalization tax exemption certificate issued by the Village under this bylaw in respect of an eligible Parcel.

“Municipal Property Tax” means the property taxes Council has imposed pursuant to the Village of Radium Hot Springs annual tax rates bylaw for the applicable taxation year.

“Non-Market Change” means the change, as determined by the British Columbia Assessment Authority under the *Assessment Act*, to the improvements portion of a parcel’s assessed value after issuance of a building permit for construction that is eligible under part 7 of this bylaw and is not due to real estate market fluctuations or conditions.

“Occupancy Permit” means an occupancy permit as defined under the *Village of Radium Hot Springs Building and Plumbing Bylaw No. 392, 2013*.

“Parcel” means a lot, block, or other area in which land is held, or into which land is subdivided, of which at least 50% of the area is within the Brownfield Redevelopment Investment Incentive Area (as outlined on Schedule “A” which is attached to and forms part of this bylaw).

“Program” means the initiative established by the *Village of Radium Hot Springs Revitalization Tax Exemption Program Bylaw No. 481, 2022*.

“Project” means an eligible Brownfield Redevelopment as outlined in part 7 of this bylaw and does not include any construction that is outside the scope of this bylaw.

“Remediation Costs” means costs which are:

- (a) for activities necessary to obtain a certificate of compliance under the *Environmental Management Act* including costs for assessments, ministry fees, and remediation; and

- (b) incurred after the date of adoption of this bylaw.

“Tax Exemption” means a revitalization tax exemption pursuant to this bylaw.

“Village” means the Corporation of the Village of Radium Hot Springs.

5. ESTABLISHMENT OF A REVITALIZATION TAX EXEMPTION PROGRAM

5.1 Pursuant to the *Community Charter* there is hereby established the Brownfield Redevelopment Investment Incentive Area as outlined on Schedule “A”, which is attached to and forms part of this bylaw. Schedule “A” is a representation of the Village of Radium Hot Springs Brownfield Redevelopment Investment Incentive Area.

5.2 Pursuant to the *Community Charter* there is hereby established a revitalization tax exemption Program for the Brownfield Redevelopment Investment Incentive Area, providing a Tax Exemption for Parcels with Projects meeting Program requirements.

6. PROGRAM REASONS AND OBJECTIVES

6.1 A Program is hereby established to encourage Brownfield Redevelopment.

7. ELIGIBLE PROJECTS

- 7.1 The Project must be situated on a Parcel within the Brownfield Redevelopment Investment Incentive Area.
- 7.2 A building permit must have an issue date no earlier than that the date of adoption of this bylaw.
- 7.3 The Parcel owner must have been issued an Occupancy Permit in respect to the Project.
- 7.4 The Project must meet all program criteria and comply with all applicable land use and other Village of Radium Hot Springs regulations.
- 7.5 The Project must be one or more of the following types:
- (a) New construction with a Building Permit Value greater than or equal to \$100,000;
 - (b) Renovations with a Building Permit Value greater than \$25,000.

8. TAX EXEMPTION

- 8.1 The terms and conditions upon which an Exemption Certificate may be issued are as set out in this bylaw. The Application for Tax Exemption (as shown in Schedule “B”) and the Exemption Certificate (as shown in Schedule “C”) are attached to, and form part of, this bylaw.
- 8.2 An Exemption Certificate shall apply to a Parcel after the following conditions are met:
- (a) The owner of the Parcel has met all applicable provisions of this bylaw;
 - (b) All property taxes, including penalties and interest, due and owing in respect to the Parcel must be fully paid;
 - (c) The owner has provided a copy of the certificate of compliance issued by the director of contaminated sites under the *Environmental Management Act* for the Parcel for which the owner is seeking a Tax Exemption;
 - (d) The owner has provided receipts and other financial statements to provide evidence of payment of Remediation Costs on the Parcel for which the owner is seeking a Tax Exemption;
 - (e) The owner has made an Application for Tax Exemption and an Exemption Certificate has been issued for the Parcel by the Village; and

(f) The owner of the Parcel has met all terms and conditions as set out in this bylaw.

8.3 The Tax Exemption is equivalent to 100% of the Municipal Property Tax payable on the amount of Non-Market Change attributed to the Project, as specified in Part 7 of this bylaw and where all conditions as stated in Part 8 of this bylaw have been met for a total of seven (7) calendar years.

8.4 For a Tax Exemption to commence in any given year, an owner must submit an Application for Tax Exemption to the Village of Radium Hot Springs by July 1st of the preceding year.

8.5 An Exemption Certificate may be revoked and Tax Exemption terminated if:

(a) The owner breaches any covenant, condition, or obligation as set out in the Exemption Certificate;

(b) The Parcel is put to any use that is not permitted or fails to meet any of the Project eligibility requirements as outlined in Part 7 of this bylaw;

(c) The owner breaches:

1. Any enactments, laws, statutes, regulations, or orders by any authority having jurisdiction, including bylaws of the Village; or
2. Any federal, provincial, or municipal environmental licences, permits, or approvals.

8.6 If a Parcel that has benefitted from a Tax Exemption has its Exemption Certificate revoked all Municipal Property Taxes which were exempted in respect of that Parcel shall be repaid, plus interest, as if those Municipal Property Taxes had never been exempted and the collector shall add those Municipal Property Taxes to the roll for that Parcel.

9. EXTENT OF TAX EXEMPTIONS

9.1 Notwithstanding anything in this bylaw, if further improvements are made to a property during the term of a Tax Exemption, those further improvements are not eligible for another Tax Exemption under this bylaw.

9.2 Parcels for which a site disclosure statement has been submitted to the relevant authority and no certificate of compliance has been issued for the Parcel by the director of contaminated sites under the *Environmental Management Act*, for any reason, are not eligible for a Tax Exemption under this bylaw.

READ A FIRST TIME this 10TH day of August, 2022

READ A SECOND AND THIRD TIME THIS _____ day of September, 2022

RECONSIDERED AND ADOPTED this _____ day of September, 2022.

Mayor Clara Reinhardt

Corporate Officer Jill Logan

Hereby certified a true copy of the Village of Radium Hot Springs Revitalization Tax Exemption Program Bylaw No. 481, 2022:

Corporate Officer Jill Logan

Schedule “A”

Revitalization Tax Exemption Program Bylaw No. 481, 2022

Brownfield Redevelopment Investment Incentive Area

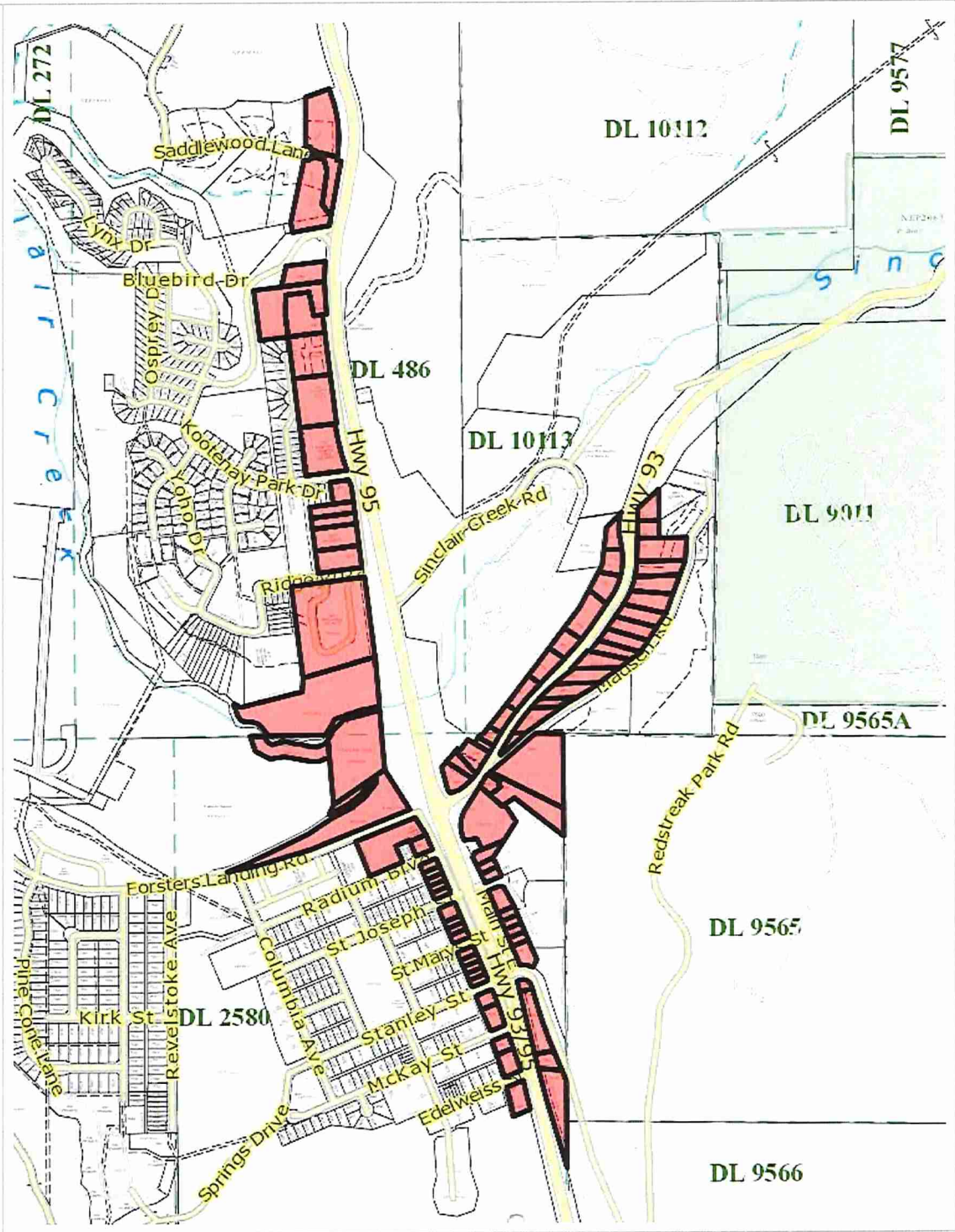
Main St. E and W., Highway 93 & Highway 95

MAP ATTACHED

VILLAGE OF
RADIUM HOT SPRINGS

Legend

- Lot Line
- - - Right of Way
- District Lot



Notes:

500 0 250 500 Meters

WGS_1984_Web_Mercator_Auxiliary_Sphere
RDEK GeoViewer - 8-4-2022 2:25 PM

Scale = 1: 20,000



THIS MAP IS NOT TO BE USED FOR NAVIGATION

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

Schedule “B”

Revitalization Tax Exemption Program Bylaw No. 481, 2022

Village of Radium Hot Springs

Development Services Department

Application for Tax Exemption

Date: Folio Number: Tax Exemption Number:

APPLICANT INFORMATION		OWNER INFORMATION	
NAME:		NAME:	
ADDRESS:		ADDRESS:	
CITY:	POSTAL CODE:	CITY:	POSTAL CODE:
PHONE:		PHONE:	

PARCEL INFORMATION
CIVIC ADDRESS OF PARCEL
LEGAL DESCRIPTION OF PARCEL

CERTIFICATION AND SIGNATURE	
I hereby certify that:	
a) A Project has been constructed or renovated upon the above referenced Parcel and is fully operational; and	
b) That the total cost of construction was \$ _____ [attach documentary evidence in support]	
_____	_____
Applicant’s Signature	Date
THIS APPLICATION IS MADE WITH MY FULL KNOWLEDGE AND CONSENT	
_____	_____
Registered owner of Parcel	Date
*WHERE THE APPLICANT IS NOT THE REGISTERED OWNER THE APPLICATION MUST BE SIGNED BY THE REGISTERED OWNER	

Schedule “C”

Revitalization Tax Exemption Program Bylaw No. 481, 2022

Village of Radium Hot Springs

Development Services Department

Tax Exemption Certificate

Date: Folio Number: Tax Exemption Certificate Number:
Term: Date of Expiry:

ELIGIBLE PARCEL AND PROJECT
CIVIC ADDRESS OF PARCEL
LEGAL DESCRIPTION OF PARCEL

CERTIFICATION
<p>THIS CERTIFICATE IS TRANSFERRABLE UPON THE SALE OF THE ELIGIBLE PARCEL AND IMPROVEMENTS.</p> <p>Conditions:</p> <p>1. This Tax Exemption Certificate is subject to the condition that:</p> <p>a) The owner of the Eligible Parcel continually meets all terms and condition of this bylaw and this Certificate.</p> <p>2. If this Certificate is revoked all Municipal Property Taxes which were exempted shall be repaid, plus interest, as if those Municipal Property Taxes had never been exempted and the collector shall add those Municipal Property Taxes to the roll for that Parcel.</p> <p>Effective Date: This Certificate does not apply to Municipal Property Tax in a calendar year unless it is issued on or before October 31st of the preceding year.</p>
<div>Chief Financial Officer, Village of Radium Hot Springs</div> <div>Date</div>

Meeting Type and Date: Meeting – August 10, 2022
From: Adrian Bergles, Chief Administrative Officer
Prepared By: Jill Logan, Corporate Officer
Subject: Council Remuneration Bylaw No. 482, 2022

Recommendation: That “Council Remuneration Bylaw No. 482, 2022” be read three times

Request for Decision ☒ Department Report ☐ Information Report ☐

Implications of Recommendation:

Asset Management: N
Financial: Y: Remuneration pay increase
OCP: N
Policy: Y: Remuneration Bylaw
Strategic Plan: N

SUMMARY INFORMATION

At the July 13th Regular Council Meeting, Council directed staff to draft an updated Council Remuneration bylaw, that will be in effect for the new Council (January 1st, 2023). Council reviewed the methodology presented at the July 13th meeting, and suggested a ‘hybrid’ remuneration model, wherein Council is paid a flat base rate, and then members, who are appointed by Council to various committees, would receive an additional stipend for attending committee meetings. The remuneration for mayor and councillor was increased by up to 50% over the 2018 bylaw, and the additional remuneration of \$100 per committee meeting was included in the bylaw. Additionally, staff researched other local municipalities regarding the pay schedule, and recommend that pay occur monthly, rather than quarterly.

In summary, the new bylaw revises the 2018 bylaw as follows:

1. Provides for an increase in council pay, effective January 1st, 2023;
 2. Provides for additional compensation for council appointed committee meeting attendance;
 3. Updates the CPI calculation;
 4. Sets out the remuneration pay period as monthly (currently quarterly).
-

OPTIONS FOR COUNCIL

- a) Read the bylaw three times, as presented (recommended);
- b) Instruct staff to make further amendments to the bylaw and bring back to Council for third reading;

Respectfully submitted:

Jill Logan, Corporate Officer

VILLAGE OF RADIUM HOT SPRINGS

BYLAW NO. 482, 2022

A bylaw to provide for remuneration for members of Council.

WHEREAS Section 12(2) of the *Community Charter* authorizes the Council to establish any terms and conditions it considers appropriate;

AND WHEREAS Council considers appropriate the establishment of remuneration for members of Council in their exercise of duties on behalf of Council;

NOW THEREFORE, the Council of the Village of Radium Hot Springs, in open meeting assembled, *enacts*, as follows:

1. This Bylaw may be cited as “Council Remuneration Bylaw No. 482, 2022”.

2. REMUNERATION

2.1 The Mayor shall be paid an annual remuneration of \$18,444.00.

2.2 Each Councillor shall be paid an annual remuneration of \$10,036.00.

2.3 Council members would be compensated an additional \$100/month for each committee meeting attended (up to 5 committees), provided that the committee appointments are confirmed by council resolution.

2.4 Each December the most recent available annual BC consumer price index information -- typically from October of that year -- will be collected from the Province of British Columbia (BC Stats). Using the latest 12-month average index for the period ending October 31 of that year, a corresponding percentage adjustment will be made to the remuneration of Mayor and Councillors.

In the unlikely event that the latest 12-month average index is a negative number, no adjustment will be made to the remuneration.

2.5 The annual remuneration shall be paid monthly, with the first payment being January 31st, 2023.

3. OTHER BENEFITS

Accidental Death & Dismemberment Insurance Coverage with a principal sum of no less than \$250,000 shall be extended to all members of Council and the cost of such coverage will be paid by the Municipality.

4. Bylaw No. 447,2018 cited as “Council Remuneration Bylaw No. 447, 2018” is repealed.

5. This bylaw shall come into full force and effect upon the date of final passage.

Read a FIRST, SECOND AND THIRD time this 10th day of AUGUST, 2022.

RECONSIDERED AND ADOPTED THIS DAY OF SEPTEMBER, 2022.

Mayor Clara Reinhardt

Corporate Officer Jill Logan

Hereby certified a true copy of Bylaw No. 482,2022:

Corporate Officer Jill Logan

Meeting Type and Date: Meeting – August 10, 2022
From: Adrian Bergles, Chief Administrative Officer
Prepared By: Jill Logan, Corporate Officer
Subject: Regional District of Nanaimo requesting support for UBCM resolutions

Recommendation: THAT the July 22nd correspondence from the Regional District of Nanaimo, requesting support for its UBCM resolution regarding modernization of the *Local Government Act*, be received for information.

Request for Decision ☐ Department Report ☐ Information Report ☒

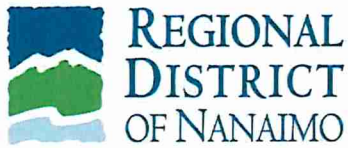
SUMMARY INFORMATION

The Village has received the attached correspondence from the Regional District of Nanaimo, requesting council's support at the upcoming UBCM conference. Specifically, RDN is requesting support of its resolutions urging UBCM to work with the Ministry of Municipal Affairs and local governments in a collective endeavour to modernize the *Local Government Act*.

The correspondence also includes a discussion document entitled: "Legislative Reform Initiative: Continuing the Discussion", that was presented at the 2022 AVICC (Association of Vancouver Island and Coastal Communities) Annual Convention in April, 2022. This document is available upon request.

Respectfully submitted:

Jill Logan, Corporate Officer



July 22, 2022

Dear B.C. Chairs and Mayors:

I write to seek your support for the Regional District of Nanaimo's UBCM resolution urging UBCM to work with the Ministry of Municipal Affairs and local governments in a collective endeavour to modernize the *Local Government Act*.

Regional districts are limited in their legislative authority in comparison with municipalities in several key areas such as business licensing authority, subdivision approval, regulation of fireworks discharge, parking enforcement, tree management, and taxation and funding models.

Further, social, political and economic environments that local governments operate within continue to evolve in areas such as climate change, environmental stewardship and a recognition of the importance of First Nations' meaningful participation in regional governance. These realities should be reflected in updated legislation. Inclusive governance, a goal identified in the Province's Action Plan under the *Declaration of the Rights of Indigenous Peoples Act*, is an important aspect of legislative reform and will inform any re-envisioning of the *Local Government Act*.

This initiative is also of interest to municipal officials, including to those who look to level the playing field with their rural neighbours, as many aspects of municipal operations are contained in the *Local Government Act*. The planning framework, shared by regional districts and municipalities, is within the *Local Government Act* and needs updating.

In June 2021, the Regional District of Nanaimo, with Don Lidstone, Q.C., hosted a virtual half-day session with regional district Chairs and CAOs across BC to explore the possibility of mobilizing a collaborative effort to modernize the legislation. Participants expressed an interest in proceeding with the initiative, pending approval of their Boards.

On April 1, 2022, the Chairs of the Regional District of Nanaimo and Alberni-Clayoquot Regional District, together with Don Lidstone, hosted a workshop on this topic at the AVICC Convention which was attended by elected officials from regional districts and municipalities and generated robust discussion. The slide presentation used at that session is attached for reference.

6300 Hammond Bay Road, Nanaimo, BC V9T 6N2
www.rdn.bc.ca

The Regional District of Nanaimo resolution, endorsed at the April AVICC Convention and included in the 2022 UBCM resolutions book, proposes action on this matter as follows:

WHEREAS regional districts are limited in their legislative authority in comparison with municipalities in several key areas such as business licensing authority, subdivision approval, regulation of fireworks discharge, parking enforcement, tree management, and taxation and funding models;

AND WHEREAS the social, political and economic environments that local governments operate within continue to evolve in areas such as climate change, environmental stewardship and a recognition of the importance of First Nations' participation in regional governance, and these realities should be reflected in updated legislation;

THEREFORE BE IT RESOLVED THAT UBCM be urged to work with the Ministry of Municipal Affairs and regional districts to further a legislative reform initiative for the purpose of comprehensively reviewing and modernizing the Local Government Act.

In addition, the RDN has requested a meeting with Minister Cullen, to be arranged jointly with Chair John Jack of the Alberni-Clayoquot Regional District, to discuss this initiative further at the upcoming UBCM Convention.

We welcome your support of the UBCM resolution and look forward to achieving forward momentum and interjurisdictional collaboration for this important initiative.

Sincerely,

A handwritten signature in black ink, reading "Tyler Brown". The signature is fluid and cursive, with the first name "Tyler" and last name "Brown" clearly distinguishable.

Tyler Brown, Chair
Regional District of Nanaimo

Meeting Type and Date: Regular Council Meeting – August 10, 2022
From: Adrian Bergles, Chief Administrative Officer
Prepared By: Karen Sharp, Chief Financial Officer
Subject: Semi-Annual Finance Department Report

Recommendation: THAT Council of the Village of Radium Hot Springs receives the semi-annual Finance Department report, for information.

Request for Decision ☐ Department Report ☐ Information Report ☒

Implications of Recommendation:

Asset Management: Y/N
Financial: Y: Finance department work completed, in-progress, & scheduled
OCP: Y/N
Policy: Y/N
Strategic Plan: Y/N

SUMMARY INFORMATION

Attached is a Semi-Annual Finance Department Report outlining the status of the Village's finance department as of July 31, 2022.

Respectfully submitted:

Karen Sharp
Chief Financial Officer

Semi-Annual Finance Department Report

Activities Completed to-date:

- Utility billing was issued for Sept-Dec'21 in January 2022 and cash receipting was completed as payments were made.
 - Billing total was \$256,262 (2021 \$249,622)
 - Water \$147,851 (2021 \$144,096)
 - Sewer \$108,411 (2021 \$105,526)
 - Total received by due date was \$242,490 = 97% of the funds collected (2021 \$242,490 = 97%)
- Utility billing was issued for Jan-Apr '22 in May
 - Billing total was \$250,260 (2021 \$240,594)
 - Water \$143,692 (2021 \$137,225)
 - Sewer \$106,568 (2021 \$103,369)
 - Total received by due date was \$228,370 = 95% of the funds collected (2021 \$228,370 = 95%)
- Audit completed
 - Additional hours incurred by CFO & Staff for 2021 Audit was 73 hours (Jan & Feb) (2020 Audit was 149 hours)
- Finance revamped and completed the budget and the Financial Plan Bylaw presented to Council
- CFO has completed all bank reconciliations to date (Jan-June)
- Finance has closed all month-ends to date (Jan-June)
- Grant in Aids distributed – Library will have a reconciliation process in November to ensure reasonability of Actual Costs
- GST Claim (Q1 & Q2) submitted
- Monthly PST submissions completed to date
- Employer Health Tax payments submitted
- Grant in Lieu payments requested and received
- Finance issued tax notices in May and cash receipted as payments were made
 - Total taxes issued: \$4,384,560 (2021 \$4,111,285) Includes all classes and levies
 - Total received by due date was \$4,169,322 = 95% of the funds collected (2021 \$3,662,240 = 89%)
- There was one request for a Tax Deferment payment
- Centralized Home Owner Grant process – second year for Province. Improved process.
- Submitted the provincial School Tax and Police Tax revenues collected up to July
- Submitted the RDEK, Hospital, BCAA and MFA levies
- Training financial staff components identified to reduce CFO workload is ongoing
- Improved grant tracking
- Implementing a new health benefit program (Cost savings of 13.5%)

Training/Workshops/Conferences attended:

- Government Financial Officers Association (GFOA) in Attendance/ Staff -Virtual
- Resort Municipality Collaboration virtual meeting
- New upcoming accounting standard – Asset Retirement Obligation
- Staff member – Election Process/FOIPPA
- Ethics in Local Government
- Quarterly Collectors Forum, and Quarterly Investors Forum
- Various free webinars offered by Municipal Insurance Assoc. and other sources

Reports completed:

- Village Local Government Data Entry (LGDE) tax report
- Village Local Government Data Entry (LGDE) financial report
- Village SOFI report
- Village Carbon Tax report submitted to Ministry
- Village UBCM Gas Tax Report
- Annual RMI report submitted to Ministry and distributed to Council and Accommodators
- Quarterly RMI Financial report submitted to Ministry
- Housing Needs Assessment final report
- Splash Park CBT final report
- Splash Park Tourism Community final report
- Financial Sustainability Policy (presenting)
- Vacation & Statutory Holiday Policy
- 2022 Workplans

Scheduled Activities for remainder of year:

- Tax Sale preparation (Tax sale date is September 26th, 2022)
 - There are 2 properties remaining from 7 that were in delinquent position
 - Letters & phone calls are being made
- Utility billing for the May-August period will be issued in September
- Outstanding tax account balance letters will be issued after Oct 1st
- Continue closing month-ends and complete bank reconciliations.
- RMI 2022-2024 Resort Development Strategy
- Quarterly Employer Health Tax submissions (by staff)
- Monthly PST reporting (by staff)
- Ongoing Audit preparation
- Analyzing next steps on Asset Management – Working with Council on Risks
- Budget preparations for November? – Capital Planning
- 20-year Fleet Plan
- 20-year Building Plan with appropriate reserves and maintenance schedules
- Moving our Financial Software (Vadim) from the Server to the cloud
- For Public Works: create supplier lists, budget proposal, and facility checklist (staff)
- Change payroll pay periods (staff)
- Uploading data gathered into asset management software system
- Revise inefficient forms - expense claim form
- Create new Security Deposit form

Financial Report Year to Date - July 31, 2022				
		Year To Date	Budget Amount	Variance
General Operating:				
	MUNICIPAL TAXES	(1,929,421)	(1,916,395)	13,026
	SERVICES TO OTHER	(63,730)	(63,729)	1
	OWN SOURCE REVENUE	(252,065)	(397,820)	(145,755)
	OTHER REVENUES	(20,989)	(22,970)	(1,981)
	INTEREST REVENUE	(20,204)	(45,785)	(25,581)
	PENALTY REVENUE	(20,907)	(28,300)	(7,393)
	GOVERNMENT TRANSFERS	(398,518)	(1,033,833)	(635,315)
	NON-GOVERNMENT TRANSFERS	0	(3,300)	(3,300)
	RESERVE TRANSFERS	0	1	2
	AMORTIZATION	0	(680,000)	(680,000)
	TOTAL GENERAL REVENUES	(2,705,834)	(3,512,131)	(806,296)
	COUNCIL EXPENSES	60,337	213,855	153,518
	GENERAL ADMINISTRATION SERVICES	219,456	424,330	204,874
	FIRE DEPARTMENT SERVICES	114,902	253,025	138,123
	ENFORCEMENT SERVICES	59,747	126,485	66,738
	PUBLIC WORKS SERVICES	249,131	520,330	271,199
	DEVELOPMENT & PLANNING SERVICES	80,271	250,555	170,284
	COLUMBARIUM SERVICES	723	4,680	3,957
	RECREATIONAL SERVICES	131,837	282,295	150,458
	TRANSFERS OTHER	34,375	469,733	435,358
	TRANSFERS TO RESERVES	0	759,834	759,834
	LONG-TERM DEBTS	69,933	246,310	176,377
	AMORTIZATION	0	680,000	680,000
	TOTAL GENERAL EXPENSES	1,020,713	3,551,432	2,530,719
Water Operating:				
	WATER REVENUES	(548,398)	(860,605)	(312,207)
	WATER AMORTIZATION REVENUE	0	(260,000)	(260,000)
	WATER EXPENSES	228,228	860,605	632,377
	WATER AMORTIZATION EXPENSE	0	260,000	260,000
Sewer Operating:				
	SEWER REVENUES	(410,653)	(657,905)	(247,252)
	SEWER AMORTIZATION REVENUE	0	(128,000)	(128,000)
	SEWER EXPENSES	183,978	657,905	473,927
	SEWER AMORTIZATION EXPENSE	0	128,000	128,000
General Capital:				
	GENERAL CAPITAL REVENUES	(152,040)	(1,578,768)	(1,426,728)
	GENERAL CAPITAL EXPENSES	193,849	632,500	438,651
Water Capital:				
	WATER CAPITAL REVENUES	0	(3,530,160)	(3,530,160)
	WATER CAPITAL EXPENSES	67,479	0	(67,479)
Sewer Capital:				
	SEWER CAPITAL REVENUES	0	(12,800)	(12,800)
	SEWER CAPITAL EXPENSES	7,500	0	(7,500)

Meeting Type and Date: Meeting – August 10, 2022
From: Adrian Bergles, Chief Administrative Officer
Prepared By: Jill Logan, Corporate Officer
Subject: **Committee of the Whole and September council meeting schedule**

Recommendation: THAT Council cancels the September 14th Regular Council Meeting, and sets September 7th as the alternate September Regular Council meeting.

Request for Decision ☒

Department Report ☐

Information Report

SUMMARY INFORMATION

As the September 14th council meeting occurs during UBCM week, staff requires a decision on whether an alternate meeting date of September 7th will work for Council.

Respectfully submitted:

Jill Logan, Corporate Officer